



Woodham Ferrers & Bicknacre Parish Council



MINUTES of the meeting of the Parish Council held on Tuesday 3rd April 2007 at 20.00 at Bicknacre Memorial Village Hall, Bicknacre.

In Attendance:		
Cllr. B. Arnold(in the chair)	Cllr. C. Saltmarsh (Vice Chairman)	Cllr R. Poulter (CBC)
Cllr. T. Dawkins	Cllr J. Bishop	PC Corker – SWF Police
Cllr. J. Rushworth	Cllr G. Woricker	
Clerk of the Council	Cllr. J. Saltmarsh	

252. **Declaration of Interests**

The Clerk offered members the opportunity to declare any personal/prejudicial interests and noted them. **Cllr C. Saltmarsh declared a personal interest in Item 256. Planning Application No 07/00424/FUL.**

253. **Apologies**

None received.

254. **Minutes**

To approve the Minutes of the joint Parish Council/Planning Meeting of 6th March 2007 – deferred to next meeting. ***On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.***

PC Corker gave an update on recent criminal activities within the villages and advised of the Police Community Surgery in Bicknacre & Woodham Ferrers on Thursday 17th May 07.

255. **Accounts**

The Clerk advised a 4th Quarter Review is due as at 31 March 2007 and that the end of year accounts are to be prepared with Internal Auditor in May.

Members approved the following cheques for payment:

Cheque No.	Payment to	Amount £	VAT £
103940	Chelmsford Borough Council – Lease Lodge Road	20.00	
103941	BT – Parish Council Mobiles	12.35	
103942	Chelmsford Borough Council – Trade Refuse	18.06	
103943	BT – Parish Council Telephone 1 Mar – 31 May	82.88	10.85
103944	BT – Parish Council Telephone 1 Jan – 31 March (bill not received)	88.41	13.27
103945	B&Q Trade Account – Maintenance Materials	38.34	5.71
103946	The Morton Partnership – Bicknacre Priory Arch	587.50	87.50
103947	B.M.V.H. – Hire (Parish Council/FOPF)	15.00	
103948	Brook Bros – Timber	15.11	
103949	Mr D. Wybrow – Maintenance – The Hooe, BMX	185.00	
103950	Mrs K. Kuderovitch – Petty Cash	175.03	
103951	Vitax Ltd – Topline Supastadia Paint Lodge Rd/Priory Fld	460.22	68.54
103952	R.C. Landforce Limited – Greenkeeper - March	450.41	67.08
103953	St Marys School – ‘Just Bin It’ Campaign	95.00	
DDebit	GE Capital Equipment Finance - Photocopier	87.77	

Transfer	Debit from Barclays Community Account /Credit to Barclays Business Bonus	25.00	
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Salaries:

Cheque No.	Payment to	Amount £
103954	Mrs K. Kuderovitch – March Salary	1183.77
103955	Mrs K. Kuderovitch – Mileage March	
103956	Mrs K. Kuderovitch – Accomodation Allowance	
103957	Mrs M. Webdale – Hooe	
103958	Mrs F.M. Barber – Cleaning	
103959	Mrs S. Marsh – Gatekeeper	
103960	Mrs C. Coe – Internal Audit	

Income received since last PC Meeting:

Date	Payment from	Amount
15 th March 07	H.M. Courts – M Anal - Compensation	£3.00
27 th March 07	Derek Wyrbow – Ballast Sold	£47.30
27 th March 07	EALC – Grants	£50.00
27 th March 07	EALC – Grants	£150.00
27 th March 07	EALC – Grants	£150.00
TOTAL		£400.30

Balance of Barclays Business Bonus Account £4,292.84
 Post Office Savings Account £49,281.35
(Taken from statement dated 31st March 2007)

256. **Planning.**

Members considered the following applications:

Application No.	Details	Decision
07/00442/FUL	1 Main Road, Bicknacre, Essex Two storey rear extension	Supported (question raised on line with party wall)
07/00424/FUL	3 Thriftwood, Bicknacre, Essex Two storey rear extension and covered sideway	Not supported (too big an addition and concerns re neighbors light)
07/00458/FUL	Wantz Stores, Main Road, Woodham Ferrers Replacement of nissen type building with a warehouse & offices together with car parking	Not supported (Council has concerns over double storey – single storey more appropriate)

257. **Traffic Calming**

Cllr. Poulter advised the Council that a VAD (Vehicle Activated Device) would be placed in the vicinity of Crows Lane, Woodham Ferrers in next few weeks and there would be 3 more to follow. The locations were reviewed and agreed. Prior consultation was requested before the work goes and ahead and it was also suggested a revised speed check at the School, now the Traffic Refuge is completed.

258. **Annual Parish Meeting**

A final check on arrangements and attendees was made and distribution of invitations agreed. Clerk to finalise.

259. **Friends of Priory Fields**

The Clerk advised the 4th April meeting between the Council/FOPF was cancelled by FOPF and a letter re-confirming the £2500 allocation had been sent. Cllr. Bishop gave the Council an update on the status of the group with reference to the purchase of the land; Heritage Lottery; access to the Arch and that work continues on the fields.

260. **Bicknacre Community Project**

The Clerk handed out the minutes of the 28th March meeting and advised the group will be formally adopted as a Committee of the Council in May, providing the Constitution had been correctly changed. The Council were advised that progress was held up due to the application for the reduction of fees for the Planning Application. A letter to be sent by the Clerk.

261. **Football.** 🖐️

The new fees for the 07-08 season were agreed. Minutes from Annual Football Meeting were given out and an overview by Cllr. Bishop given. The grounds man to quote for drainage work at Lodge Road and the Clerk to check White Lining Machine guarantees.

262. **Election 2007**

The Clerk informed the Council where notices had been posted. Cllr. Poulter wished everyone on the Council the best of luck.

263. **Field Reports/General Village Reports/Village Hall Reports/Community Service Update**

263.1 Priory Field.

The Clerk read the report from the Grass Cutting Contractor covering all three fields.

263.2 The Hooe

The Clerk confirmed the Maintenance Contractor had been given the go ahead for restoration of the Notice Board and relocation to the centre of the village. Cllr. Saltmarsh gave a brief overview of the CCTV quotes received and the Clerk to add to next meeting.

263.3 Lodge Road

The Clerk informed the Council that the proposed lease had been reviewed by Cllr. Poulter and sent back to CBC and that the reduced fees had been accepted.

263.4 General Village/Village Hall Reports

The Clerk requested the Council to consider lockable notice boards and magazine racks for the public houses. Two dog bins to be purchased for Thriftwood and Woodham Ferrers were proposed and agreed.

Proposed – Cllr C. Saltmarsh – Seconded – Cllr T. Dawkins.

The Clerk confirmed the Rospa rep. had been contacted and was aware of the Councils request for the Annual inspection. The Clerk reported a good turn out of children for the Play Activities.

263.5 Community Service Update

An update was given of any recent works completed.

264. **Parish Council Training/Other Training Opportunities**

Members considered training.

265. **Information**

All members were invited to share relevant information.

The Chairman gave thanks to Cllr Rushworth for all her work during her time as a Parish Councillor.

During the meeting Cllr. Woricker was requested by Cllr. C. Saltmarsh not to address the Clerk as 'she' but to address her as 'The Clerk' or by her name,

Karen.

Members noted the following dates (please also refer to revised Annual Calendar):

17 th April	Planning Meeting @ 7.30pm - BMVH	Agenda closes 9 th April
27 th April	Annual Parish Meeting	
8 th May	Annual Council Meeting	Agenda closes 30 th April

FOPF meet 2nd Thursday of each month.

Meeting closed at 10.45pm

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Karen Kuderovitch
Parish Clerk. 15.4. 07