



Woodham Ferrers & Bicknacre Parish Council



MINUTES of the Meeting of the Parish Council held on Tuesday 4th December 2007 at 20.00 at Bicknacre Memorial Village Hall, Bicknacre, Essex.

In Attendance:		
Cllr. B. Arnold (in the chair) Cllr J. Bishop Cllr R. Poulter (CBC) Clerk – Karen Kuderovitch	Cllr. R. Blanks (Vice Chairman) Cllr C. Saltmarsh Cllr L. Carroll	Cllr. G. Woricker Cllr J. Saltmarsh Cllr J. Smith

378. **Declaration of Interests**
None.

379. **Apologies**
None.

380. **Minutes**
To approve the Minutes of the Parish Council Meeting of 6th November 2007.
Cllr. R. Poulter requested a change on minute no 368.
Proposed: Cllr J. Bishop Seconded: Cllr L. Carroll
On the motion of the Chairman the meeting was be adjourned for 15 minutes for members of the public/press to address the Council.

The meeting was adjourned and the owner of St Annes, Priory Road explained his current planning application. Gordon Ross presented the Council with an overview of works needed to create and office in WfVH.

381. **Accounts**
The Clerk highlighted the transfer of £8454.65 back to the Post Office Savings from the Barclays Community Account.
The forms for the Precept figure for 2008/2009 of £47,288 were to be signed by the Chairman and the Clerk and were to be submitted immediately. 🖱
Christmas bonuses for staff to be agreed in this meeting and emergency cheques signed in order to give before Christmas.
Cheque Number 104117 for £200 was drawn as an emergency item – Petty Cash on 14th Nov 2007.

Members approved the following cheques for payment:

Cheque No.	Payment to:	Amount £	VAT £
104118	National Savings Investment Account 138058000	8454.65	
104119	Petty Cash Withdrawal	200.00	
104120	Woodham Ferrers Village Hall Committee – 50% Xmas lights	75.55	13.22
104121	R.C. Landforce – November 2007	450.41	67.08
104122	Canon UK – Photocopying Charges 14/8/07 – 13/11/07	81.43	12.13
104123	Glasdon UK Ltd – Bin for Bus Shelter in Woodham Ferrers	128.40	19.12
104124	Powergen – Priory Field Car Park	39.94	1.90
104125	Powergen – Lodge Road Changing Rooms WF	43.28	2.06
104126	Derek Wybrow – The Hooe – fitted cable swing seat	45.00	
104127	Derek Wybrow – Lodge Road - Emergency call out/delivery	20.00	
104128	Derek Wybrow – The Hooe – BMX Ramp/Various RoSPA	60.00	
104129	Derek Wybrow – Woodham Ferrers Village Hall Noticeboard	35.00	
104130	The Royal British Legion – Poppy Wreath for Rem. Sunday	16.50	



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104131	Travis Perkins – Materials	18.38	2.73
104132	RCCE – Subscription from July 07 – July 08	55.00	
104133	EALC – Chairman’s Day 3 Modules 5 & 6 Cllr B. Arnold	50.00	
104134	Adventure Playgrounds – Aerial Runway Seat & Baby Swing	188.00	28.00
104135	Mrs K Kuderovitch – Reimbursement for Macros Mulled Wine/Mince Pies for Bicknacre/WF Christmas Light Events	153.82	
104143	Derek Wybrow – The Grove, posts & Lodge Rd Swing Chains	60.00	
104144	Chelmsford Borough Council – Danbury Juniors Planning Application	67.50	
TOTAL		10,242.86	146.24

Salaries:

Cheque No.	Payment to	Amount £
104136	Mrs K Kuderovitch – Mileage November	1849.69
104137	Mrs K Kuderovitch – Salary Nov (included backdated payment – breakdown attached)	
104138	Mrs K Kuderovitch – Accom. Allowance	
104139	Inland Revenue – Nov Tax & NIC	
104140	Mrs N. Ovel – Cleaner – Lodge Road – 6 weeks	
104141	Mrs M. Webdale – The Hooe Gatekeeper	
104142	Mrs S. Marsh – Lodge Road - Gatekeeper	
104145	Mrs M. Webdale – The Hooe Gatekeeper – Xmas Bonus	
104146	Mrs S. Marsh – Lodge Rd – Gatekeeper – Xmas Bonus	

Income received since last PC Meeting:

Date	Payment from	Amount £
19 th Nov 07	Bicknacre FC – Pitch Fees 2 nd Instalment 07/08	126.66
19 th Nov 07	Woodham Radars – Pitch Fees 2 nd Instal 07/08	86.66
19 th Nov 07	St Andrews – Pitch Fees 1 st & 2 nd Instal. 07/08	253.53
TOTAL		466.85

Balance of Barclays Community Account (as at 31st Oct 07)	£27,581.97
Balance of Barclays Bonus Account (as at 31st Oct 07)	£4,467.84
NSI Post Office Savings Account (as at 2 nd August 07)	£21,046.08

382.

Members considered the following applications:

Application No.	Details	Decision
07/02103/FUL	St Annes, Priory Road, Bicknacre, Essex CM3 4XH Demolition of existing cottage and replacement new dwelling	Supported
07/02230/FUL	2 Chapel Row, Main Road, Woodham Ferrers CM3 8RN Two storey side extension	Supported
07/02283/FUL	Brookfield, Main Road, Bicknacre, Essex CM3 4HD Replacement dwelling	Supported (Repeat of comments from Feb 07)
07/02007/FUL	5 Meadow View, Bicknacre, Essex Single storey front and side extensions	Supported
07/02174/FUL	The Haven, Moor Hall Lane, Bicknacre, Essex CM3 4ER Replacement Dwelling	Supported



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Cllr. C. Saltmarsh gave an update on TPO proposal - TPO2007/162 and discussed a possibility of a specific TPO on large Oak tree. Cllr. Saltmarsh to discuss with Lynn Cameron, CBC.

383. **Parish Council Office – Proposal** 🖐

Members considered the information given and agreed for Cllr J. Saltmarsh and Cllr L. Carroll to make further enquiries as to use of BMVH and a portacabin option. Update in January 2008. Members agreed the expenditure of 6 crates being sent for storage @ 0.50p per week = £12 per month.

384. **Fixed Assets Register**

The amended was reviewed and Clerk to investigate some figures and represent.

385. **Cllr. Richard Poulter – CBC Update/Affordable Housing/Post Office Closures**

Cllr. Poulter informed the Council of attendance by Anne Bishop from Rural Housing on 22nd January 2008. A new bus shelter in the vicinity of Sunnyway Cottage was discussed and a suggestion of applying to the Community Initiatives Fund for a replacement.

386. **Friends of Priory Fields**

Cllr. Bishop confirmed the Arch Repairs were scheduled for completion by June 2008. 6 trees were to be planted and other awaiting delivery. A discussion took place on Priors Field access and private land.

387. **Bicknacre Community Project**

An update on the progress of the group included plans to interview in January 2008. Cllr. Bishop gave a planning update which was awaiting submission after enquiries made.

388. **Football.** 🖐

A decision was made, in principle, that the Parish Council would provide pitches for Danbury Juniors (children's) on the top end of the first field after approaching FoPF to get their agreement to the proposal. This would be done via the meetings involving the Clerk, Cllr. Arnold and Cllr. Poulter. The Clerk to request a meeting asap. Cllr Bishop to update Darron Brown and also finalise Planning Application.

389. **Christmas Lights**

A reminder for the Bicknacre session on 5th Dec 07. A review of the huge success of the Woodham Ferrers Ceremony was given.

390. **Field Reports/General Village Reports/Village Hall Reports/Community Service Update**

390.1 Priory Field.

The Clerk to report on work done by the Grass Cutting Contractor/Parish Council Maintenance Contractor.

390.2 The Hooe

The Clerk to report on work done by Parish Council Maintenance Contractor/Grass Cutting Contractor.

390.3 Lodge Road 🖐

The Clerk to report on work done by Parish Council Grass Cutting Contractor. Cllr. Blanks reported criminal damage to the dog bin and the Council agreed expenditure for a replacement.

Proposed: Cllr. L. Carroll Secoded: Cllr. A. Mair



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390.4 General Village/Village Hall Reports

Notice board at St. Mary's Church – update. Clerk advised of letters sent re: dangerous exits at Crows Lane and The Street.

390.5 Community Service Update

Any activities to be reported.

391. Parish Council Training

Members considered training opportunities. Cllr Smith indicated interest in new Cllr course.

392. 2008 Annual Calender

Members agreed the dates suggested.

393. Clerk's Christmas Holiday

The Clerk informed the Council of days the offices would be closed. Office reopens 3rd January 2008.

394. Christmas Bonuses

Council agreed amounts for staff for 2007.

FOPF meet 2nd Thursday of each month.

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Karen Kuderovitch
Parish Clerk.
10.12.07

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Chairman, Cllr. B. Arnold