



Woodham Ferrers & Bicknacre Parish Council



MINUTES of the meeting of the Parish Council held on Wednesday 17th January 2007 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre.

In Attendance:		
Cllr. B. Arnold(in the chair)	Cllr. C. Saltmarsh (Vice Chairman)	Cllr. J. Saltmarsh (joined 8.25pm)
Cllr. T. Dawkins	Cllr. R. Blanks Cllr R. Poulter (CBC)	Cllr J. Bishop Cllr L. Carroll (joined 8.10pm)
Clerk of the Council	Members of the Public	

208. **Declaration of Interests**

The Clerk offered members the opportunity to declare any personal/prejudicial interests and note them. None were declared.

209. **Apologies**

Cllr G. Woricker

210. **Minutes**

Members approved the Minutes of the Planning Meeting of 21st Nov 06 and the Parish Council Meeting held on 5th December 2006.

Proposed: Cllr T. Dawkins Seconded: Cllr.C. Saltmarsh. All agreed.

On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.

PC Simon Corker and Sgt Emma Brooks gave an update on recent events and the Council asked questions on police presence in the village. CCTV at the Hooe was discussed. Opening hours @ South Woodham Ferrers were given also. Bye-Laws were agreed to be looked at again. The Clerk would send all Parish Council Meeting dates to Sgt Brooks.

211. **Pedestrian Refuge Island – Bicknacre**

The Council consulted with Graham Livings (representative from Essex County Council) to determine most effective option. Mr Livings gave some advice on where to locate the island and stated if all went well could be completed by end March 07. Cllr. Poulter to pursue possibility of a VID also. Clerk to follow up with Mr Livings.

212. **Accounts**

The Clerk explained a cheque book was not received and that Cheque No 103867 became 103895 and the adjustment would be made in the Minutes. The Clerk to computerise the Petty Cash. The external Audit had been agreed and the Clerk is awaiting confirmation that it has been signed off. All staff notified of pay rise. A 3rd Quarter Budget Review for Februarys meeting. Precept figure send to CBC. The monthly balance would not be done quarterly. Clerk to investigate ability to transfer between accounts. All agreed.

Members approved the following cheques for payment:

Cheque No.	Payment to	Amount £	£ VAT
103858	Travis Perkins SWF – Building Materials	329.84	49.13
103859	Bicknacre Memorial Village Hall – Hire	17.50	
103860	Bicknacre Memorial Village Hall – Hire	3.75	

103861	Bicknacre Memorial Village Hall – Hire	15.00	
103862	B&Q Trade – Building Materials	85.16	14.90
103863	Anglian Water – Lodge Road - Sewerage	67.59	
103864	Essex & Suffolk Water – Lodge Road	20.23	
103865	R.C. Landforce – Greenkeeper – December 06	450.41	67.08
103866	Essex Wildlife Trust – Annual Subscription	35.00	
103895	Mr D. Wybrow – Maintenance Contractor	252.00	
103896	Mr P Kuderovitch – PJ Property – Xmas Lights	220.00	
103897	Chelmer PC Services – Parish PC Maintenance	52.50	
103898	EALC – Election Training for Clerk	50.00	

Salaries:

Cheque No.	Payment to	Amount £
103899	Mrs K. Kuderovitch – Mileage December	£1294.09
103900	Mrs K. Kuderovitch – December Salary	
103901	Inland Revenue – December Tax & NIC	
103902	Mrs M. Webdale – Hooe	
103903	Mrs F.M. Barber – Cleaning	
103904	Mrs S. Marsh - Gatekeeper	
103905	Mrs C. Coe – Internal Audit	

Income received since last PC Meeting:

Date	Payment from	Amount
7 th December	HM Courts – M. Anal – Compensation	£18.00
7 th December	Ryan Donogue – Annual Fee Lodge Rd	£50.00
TOTAL		£68.00

213. Planning.

Members considered the following applications:

Application No.	Details	Response
06/02227/FUL	Builders Yard Adjacent Deers Haunt Bicknacre Road, Danbury Continuation for vehicle storage for further 3 years	Objection
06/02473/FUL	Little Oaks, Moor Hall Lane, Bicknacre Demolition & reconstruction of front porch	No Objections – the Council supports the application

Members noted the following decisions made by CBC:

Application No.	Details	CBC Decision
06/01689/FUL	8 Alderbury Lea, Bicknacre Rear Conservatory	Permitted
06/02083/FUL	Eurus, Main Road, Woodham Ferrers Ground floor front and side extension with 1 st flr extension to create 2 storey dwelling	Permitted
06/02021/FUL	6 Main Road, Bicknacre 2 storey and part single storey rear extension	Permitted
06/02157/FUL	83 Hill View, Bicknacre Rear conservatory	Permitted

214. Friends of Priory Fields/Bicknacre Community Group

Cllr. Poulter gave an overview of the meeting and members reviewed the minutes of the meeting between FOPF/Council discussed the implications about insurance

and how the group should be linked to the Council. Action plan/proposals to be presented to FOPF. It was agreed a further meeting with the Chairman of the Council and Clerk should take place. Clerk to arrange. The proposed use of the panhandle was discussed and received no objections from the Council. The Bicknacre Community group meeting of 19th was reminded to members.

215. **Traffic Calming**

The Clerk confirmed a response from Cllr Rodney Bass and was awaiting contact from Julie Martyn also.

216. **Quality Status Update**

The Clerk gave a brief overview of the requirements for achieving Quality Status to be given in more detail at a later stage. The quarterly report was highlighted as an area for improvement. The Clerks portfolio for Essex Equals Four was checked and has some minor alterations before submission.

217. **Field Reports/General Village Reports/Village Hall Reports/Community Service Update**

217.1 Priory Field.

The Clerk reported on work done by the Grass Cutting Contractor/Parish Council Maintenance Contractor. The Clerk reported all football clubs had been wrote to reminding them about litter and respectful use of facilities and had received assurance it wouldn't happen again. The Maintenance Contractor has been requested to secure the containers. The Council refused a request for a third game on Priory Field on Sunday 21st Jan. An update on Community Service Work completed was given also.

217.2 The Hooe.

The Clerk reported on work done by Parish Council Maintenance Contractor/Grass Cutting Contractor. Graffiti Go was delivered. The company who quoted for the gate move had been asked 2 times already for a date. Clerk to pursue.

217.3 Lodge Road.

The Clerk reported on work done by the Grass Cutting Contractor. The Clerk reported the Lease from CBC for Lodge Road had been agreed to at 21 years and the Council resolved to pursue and agreed to meet the costs. The Clerk gave details of a possible grant for Changing Rooms and the Council agreed to pursue by writing to the football clubs for their commitment with a response by end February. 🙌

217.4 General Village/Village Hall Reports

The Clerk reported the bin on the Grove had been moved, St Marys had the new Parish Council notice board and the litter bin had been sited at WfVH. The Annual 'Just Bin It' campaign had been sent to local Scouts, Cubs etc inviting them to participate. Litter pickers had been appointed and wrote to in Woodham Ferrers. Cllr Blanks gave a bus shelter update.

217.5 Community Service Update

An update was given of recent works completed and it was relayed we have further resources in the future.

218. **Parish Council Training/Other Training Opportunities**

Clerk reminded Councillors of CBC Training on 23rd January. Any other training opportunities were considered. Clerk attending Elections training on 31st January.

219. **Information**

All members shares relevant information which included:
Cllr Poulter gave apologies for the next meeting. Cllr C. Saltmarsh asked for notices to be back in the public houses and gave an CCTV update. The Clerk reported thanks from Bicknacre Pre School for the photocopier. Februarys

meeting would include a Standing Orders review. Xmas lights down and returned. The Clerk on Jury Service from 12th March. Cllr Bishop mentioned the APA needs a date set and invitations sent.

Members noted the following dates:

19 th January	BCP Public meeting - Priory Primary School 7.30pm viewing 8pm start	
23 rd January	Planning Training @ CBC 7pm start	
6th February	Parish Council Meeting @ 8PM - BMVH	Agenda closes 29 th Jan
20th February	Planning Meeting @ 7.30pm - BMVH	Agenda closes 12 th Feb
6 th March	Parish Council Meeting @ 8PM - BMVH	Agenda closes 26 th Feb
20 th March	Planning Meeting @ 7.30pm - BMVH	Agenda closes 12 th Mar

FOPF meet 2nd Thursday of each month.

The meeting closed @ 10pm.

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Karen Kuderovitch
Parish Clerk. 11.1.07

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Chairman, Cllr, B. Arnold