




## Woodham Ferrers & Bicknacre Parish Council



**MINUTES** of the Meeting of the Parish Council held on Tuesday 4<sup>th</sup> March 2008 at **20.00** at Bicknacre Memorial Village Hall, Bicknacre, Essex

<b>In Attendance:</b>		
Cllr. B. Arnold (in the chair) Cllr. J. Bishop Cllr.R. Poulter (CBC) Clerk – Karen Kuderovitch	Cllr. R. Blanks (Vice Chairman) Cllr. C. Saltmarsh Cllr. L. Carroll	Cllr. G. Woricker Cllr. J. Saltmarsh Cllr. A. Mair

40. **Declaration of Interests**  
The Clerk to offer members the opportunity to declare any personal/prejudicial interests and note them.  
Cllr. A. Mair declared an interest and signed the book for item 52. and left the room for that item.
41. **Apologies**  
The Clerk to list any apologies.  
Cllr. J.Smith
42. **Minutes**   
The Minutes of the Parish Council Meeting of 12<sup>th</sup> February 2008 were approved and signed.  
**Proposed: Cllr. R. Blanks Seconded: Cllr. J. Bishop**  
**On the motion of the Chairman the meeting will was adjourned for 15 minutes for members of the public/press to address the Council.**  
Present: PC Simon Corker – who gave an update of recent activities. It was reported that there had been a reduction in crime locally. PC Corker also informed the Council he would be holding mobile units on 6<sup>th</sup> March in Woodham Ferrers & Bicknacre.
43. **Presentation by Samir Pandya, Acting Area Highway Manager Development, Highways and Transportation Services, Essex County Council**  
The Chairman thanked Mr Pandya, Mr Dobinson and Mr Livings for attending. An informative presentation was given (copies available on request) and minutes are attached separately.
44. **Accounts**  
The Clerk advised Council of the 4<sup>th</sup> Quarter Budget Review due in April/May 2008. An emergency cheque has been authrosied by the Chairman for £58.75 to EALC for submission with the Quality Status application. Cheques 104179/104180 were reversed. Clerk informed the photocopier charges would benefit from a refund next month. A new Insurance Company recommended by EALC with 15% off had been sent a request for a quote. Invoice sent to St Andrews for part of Planning Application (BCP). The Clerk reported verbally that £118.50 from CBC (Tree Grant) had been received and £4543.93 from VAT Refund but would be officially recorded in April 08.

Members approved the following cheques for payment:

<b>Cheque No.</b>	<b>Payment to:</b>	<b>Amount £</b>	<b>VAT £</b>
104179	R.C. Landforce Ltd – Greenkeeper for February	472.93	82.76
104180	Mr D. Wybrow – Maintenance – Bus stop litter bin, WF	45.00	
104181	Mr D. Wybrow – Maintenance – Lodge Road Privacy Fence	115.00	
105182	Travis Perkins - Treated Fencing	59.13	8.81
105183	A to Z Supplies – o/s amount to clear	3.72	
105184	Canon UK – Photocopying Charges	83.87	12.49
105185	BT Mobiles x 2	3.36	
105186	Petty Cash	200.00	
<b>TOTAL</b>		<b>983.01</b>	



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Salaries:

Cheque No.	Payment to	Amount £
105187	Mrs K Kuderovitch – February Salary	<b>1413.67</b>
105188	Inland Revenue – Clerks Tax & NIC for February	
105189	Mrs K Kuderovitch – Mileage for February	
105190	Mrs K. Kuderovitch – Accomodation Allowance Dec/Jan/Feb	
105191	Mrs N. Ovel – Cleaner – Lodge Road	
105192	Mrs M. Webdale – The Hooe	
105193	Mrs S. Marsh – Gatekeeper – Lodge Road	

Income received since last PC Meeting:

Date	Payment from	Amount £
25 <sup>th</sup> Feb 08	Woodham Radars Pitch Fees 3 <sup>rd</sup> Instalment	86.66
<b>TOTAL</b>		<b>86.66</b>

**Account Balances:**

Balance of Barclays Community Account as at 31st Jan 08	£7896.09
Balance of Barclays Bonus Account as at 31st Jan 08	£4720.40
NSI Post Office Savings Account as at 10 <sup>th</sup> January 2008	£31,226.62

**45. Planning**

Members considered the following applications:

Application No.	Details	Decision
08/00339/FUL	<b>Eurus, Main Road, Woodham Ferrers, Essex</b> Additional rooflight to northern elevation following approval of application 06/02083/FUL	<b>JB</b>
08/00340/FUL	<b>14 Westerings, Bicknacre, Essex</b> Two storey side extension, single storey front extension, re-alignment of boundary fence	<b>JS</b>
08/00271/FUL	<b>Farm Shop, Main Road, Bicknacre, Essex</b> Change of use of former farm shop to a workshop and associated retail outlet.	<b>GW</b>
08/00307/FUL	<b>St Andrews Church, Main Road, Bicknacre, Essex</b> Demolition of existing church & associated buildings. Erection of 6 no. dwellings comprising 2 no. houses & 4 no. flats & associated car parking.	<b>GW</b>
08/00298/FUL	<b>1 White Elm Cottages, White Elm Road, Bicknacre</b> Part single, part two storey rear extension.	<b>GW</b>

**46. Parish Council Office – Update on progress**

Cllr J. Saltmarsh gave an update of the outcome of the BMVH Meeting and it was agreed that a further meeting was needed. Cllr Saltmarsh to arrange asap.

**47. Cllr. Richard Poulter – CBC Update & any relevant topics**

Cllr Poulter gave an update on the Affordable Housing and suggested that the Council give



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authority for him and the Chairman to consult and agree the best way forward. This was accepted by the Council.

48. **Friends of Priory Fields**

Cllr. J. Bishop explained the deletion of a clause of the contracts waiting to be signed. It was requested and agreed that the Chairman sign with Cllr. Bishop as witness. Clerk to make further enquiries re: Insurance of Priory Arch and report back. Clerk/Cllr Bishop to also make enquiries to English Heritage/Hillary Brightman.

49. **Bicknacre Community Project**

The recent enquiries by the Clerk to Jepps had not been successful in establishing ownership of Jokers Lane. Cllr. Bishop reported the group had a new Chairman who was driving the project forward. A Business Plan was to be presented around 17<sup>th</sup> March 08. The Clerk reported the Planning Application had been received for the Community Building and would be on the agenda for the next Planning Meeting. Clerk to e-mail the number to Council and drop the plans to Cllr. Bishop.

50. **Annual Parish Meeting/March Newsletter**

The Clerk to advised the March Newsletter had been distributed. The theme was agreed for the meeting. Attendees were discussed and confirmed. Clerk to commence work on the invitation to be distributed mid April. It was agreed to order a banner to advertise and request permission from WFFVH Committee to erect.

51. **Football**

Members considered the changes suggested to the football rules. The Clerk gave financial information of income and expenditure. It was resolved to add a sum for deposit for security of the White Lining Machines of £100 per club and to increase the fees for coming season by 5%. The Clerk reported she had agreed the White Lining Machine at Lodge Road to be collected, services and returned free of charge and would arrange asap. Clerk to re-confirm Football Meeting date in March 2008.

52. **Parishioners Recycling Vehicle**

Cllr. Mair left the room. The Council considered his proposal and all agreed it was a wonderful offer and that it should commence asap. Clerk to liase with Cllr. Mair.

53. **Just Bin It Campaign 2008**

Clerk gave arrangements and confirmed the date of March 30<sup>th</sup> with meeting at 10.30am in both villages (Priory School and WF Village Green). On 28<sup>th</sup> March Priory School were participating and the Clerk would provide equipment as necessary. The intention is to clean up the Priory Fields. St. Marys School had already made their own arrangement and had been thanked for their participation.

**The agenda was reviewed by the Chairman at this stage being 10pm and some items were agreed to be deferred.**

54. **Community Initiatives Fund**

Members discussed a suitable funding application (to be submitted by 30<sup>th</sup> July 2008). Clerk to make further enquiries.

55. **Post Office Box Relocation**

It was discussed and agreed to relocate on the green next to the Parish Council sign. Clerk to contact Royal Mail again.

56. **Field Reports/General Village Reports/Village Hall Reports/Community Service Update**



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### 56.1 Priory Field.

Nothing available.

### 56.2 The Hooe

Nothing available.

### 56.3 Lodge Road

Nothing available.

### 56.4 General Village Items/Village Hall Reports

Further correspondence re: the seat in Ormonds Crescent to be relayed. Members agreed a response to resident confirming the seat being added to insurance. Clerk to respond. The letter from resident at Poplars Farm to be decided upon and response agreed although a footpath would be beneficial, this was a Highways matter. Clerk to respond. A letter to the owner of Broadacres was deferred to April. A letter from a Thriftwood resident was discussed and decided upon that Bridleways are not owned by Parish Council.

### 56.5 Community Service Update

Deferred.

### 57. Parish Council Training

Deferred.

### 58. Parish Clerk – Review of Hours

There was discussion on hours worked. The Clerk then left the meeting. The Council considered the Clerks letter and it was agreed and resolved to pay the Clerk overtime, with a review of the hours in Sept 2008 (6 months).

***Proposed: Cllr A. Mair Seconded: Cllr. L.Carroll.***

### 59. Registering Greens

Deferred.

### 60. Essex Records Office

Deferred.

### 61. Letter from Cllr. Jackie Smith

Deferred.

FOPF meet 2<sup>nd</sup> Thursday of each month.

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Karen Kuderovitch  
Parish Clerk.  
7.3.08