



Woodham Ferrers & Bicknacre Parish Council



MINUTES of the Meeting of the Parish Council held on Tuesday 8th January 2008 at **20.00** at
Bicknacre Memorial Village Hall, Bicknacre, Essex

In Attendance:		
Cllr. B. Arnold (in the chair) Cllr J. Bishop Cllr R. Poulter (CBC)	Cllr. R. Blanks (Vice Chairman) Cllr C. Saltmarsh Cllr L. Carroll	Cllr. G. Woricker Cllr J. Saltmarsh Clerk – Karen Kuderovitch

1. **Declaration of Interests**

None were declared.

2. **Apologies**

Cllr. J. Smith

Cllr Arnold gave his apologies for the Planning Meeting on 22nd January 2008.

3. **Minutes**

The minutes of the Parish Council Meeting of 4th December 2007 were agreed.

Proposed: Cllr C. Saltmarsh Seconded: Cllr R. Blanks

On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.

Present: PC Simon Corker, SWF Police. PC Corker gave an update on criminal activity in the Parish, which included garage break ins, criminal damage, car theft and attempted burglaries. He expressed a wish for the Council to highlight to Parishioners that extra vigilance was needed. Clerk to add to web site.

4. **Accounts**

The Clerk updated on the Parish Council accounts. The VAT return to be submitted by end January 2008. 3rd Quarter Update due in February 2008. Audit for Oct/Nov/Dec being dropped this week. £67.08 Vat missed off RC Landforce (104148)– adjustment in Minutes. Emergency Expenditure of £45.88 for Xmas Lights (authorized by Chairman). VAT needed to ensure enough funds available to end March 08. Cllr. Bishop confirmed the amount of £3710 for chq 104153 was correct.

Members approved the following cheques for payment:

Cheque No.	Payment to:	Amount £	VAT £
104147	Paul Kuderovitch – PJ Property & Electrical Services – Xmas Lights	240.00	
104148	R.C. Landforce Ltd – December – Greenkeeper	450.41	67.08
104149	Essex & Suffolk Water – Lodge Road	20.51	
104150	The Landscape Centre – Cement	8.93	7.60
104151	B P Armstrong - Ace Bins – Nov/Dec	24.00	
104152	Horseshoe Nurseries – Extra Xmas Lights for Church & Hawes	45.88	7.97
104153	Chelmsford Borough Council – BCP Planning Application	3710.00	
104154	Mr Ben Huggett – Discovery Day Bouncy Castle Hire (BCP)	100.00	
TOTAL			

Salaries:

Cheque No.	Payment to	Amount £
104155	Mrs K Kuderovith – Salary Dec (incl. Xmas Bonus)	1509.96
104156	Inland Revenue – Dec Tax & NIC	
104157	Mrs N. Ovel – Cleaner – Lodge Road	



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104158	Mrs M. Webdale – The Hooe - Gatekeeper	
104159	Mrs S. Marsh – Lodge Road - Gatekeeper	
104160	Mr A L Manthorpe – 2 deliveries - Newsletters/Village Event	
104161	Mr A L Manthorpe – Litter Picking – Jul/Aug/Sept 07	

No Income received since last PC Meeting.

Account Balances:

Balance of Barclays Community Account (as at 31st Nov 07)	£23,181.98
Balance of Barclays Bonus Account (as at 31st Nov 07)	£4,492.84
NSI Post Office Savings Account (as at 2 nd August 07)	£21,046.08

5. Planning

Members considered the following application:

Application No.	Details	Decision
07/02412/FUL	Hill Farm, Main Road, Woodham Ferrers, Essex CM3 8RG Barn conversion for residential use	Supported

The Clerk updated the Council on a letter re The White House, The Street, Woodham Ferrers. Members were notified of the attendance of Anne Bishop, Rural Housing Trust on January 22nd 2008.

6. Parish Council Office – Update on progress

Cllr L. Carroll gave the Council an update of her talks with Peter Bailey @ CBC and advised that the Council could re-consider the possibility of using WFVH as the Parish Council Office. The portacabin option had proven too expensive. Cllr. J. Saltmarsh was not in a position to comment in full on the enquiries made with BMVH and would report back further at next meeting. It was agreed to keep both options in the running at the present time.

7. Cllr. Richard Poulter – CBC Update/Post Office Closure/Jokers Lane Bridleway

A discussion took place about the Affordable Housing presentation and the houses in Lodge Road (CHP) and Cllr Poulter advised that the Council would probably be in a better position to make a decision after 22nd January 08. Clerk to write to CBC if necessary. Cllr. Poulter also informed the Council about the Post Office closure and the unsuccessful appeals. Cllr. Arnold to meet with the Danbury Flyer to discuss a possible bus service to Danbury. It was discussed how to find out who in the villages would suffer as a result of the closure. Cllr. Poulter had looked at Deeds supplied by the Clerk. Further investigations to take place re Jokers Lane Bridleway. He advised that some documents re land @ Woodham Fen had been discovered and a letter was sent to the previous clerk in 2002. Clerk to write and ask for deeds and possible ask CBC for advice.

8. Friends of Priory Fields

Cllr. Bishop gave an update and the Clerk informed the Council attempts were being made by both parties to get a meeting date in the near future. Cllr. Carroll suggested a TV programme 'Countryfile' be suggested to FOPF. The Clerk had received the Land Registry documents received confirming land in the name of the Parish Council.

9. Bicknacre Community Project

Cllr. Bishop gave details of the Bicknacre Festival (Sat 19th July 2008), the Quiz Night (Sat 23rd Feb 2008) and the Gala Dinner planned for October 2008. There was a brief discussion about the Festival and possible invitations to other Parish Councils/Leader of ECC/MP's. Interviews happening in January 2008.



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10. **Football.**

Cllr. Bishop informed the Council that he had submitted a Planning Application for temporary changing facilities on Priory Field. Cllr. Bishop had consulted with neighbouring properties and no objections but a suggestion re the exact siting. A date was agreed for Annual Football Meeting being 25th March 2008. 🖱

11. **St Marys School Grant Application.**

The Clerk highlighted further information supplied as requested from the Head and a decision was made to grant St Mary's School, Woodham Ferrers £1000 to help towards the cost of completing the servery. 🖱

Proposed: Cllr. C. Saltmarsh Seconded: Cllr G. Woricker

12. **Proposed Traffic Schemes.**

Members discussed the correspondence from Samir Pandya (ECC) and the Clerk confirmed he is attending the Council meeting of 4th March 2008. Mr Pandya was also to be present on 24th January at a meeting of the Woodham Ferrers Traffic Advisory Committee and a number of Councillors would attend to express concerns.

13. **Agendas & Minutes**

Cllr C. Saltmarsh read to the Council a suggested notice to be placed on our boards in reference to the legal obligations of the Council as to displaying agenda/minutes/meeting notices. Cllr. Bishop made a suggestion that, as soon as possible, after a meeting DRAFT minutes be posted on the web only, once approved by the Chairman. All was in favour.

Proposed: Cllr. Bishop Seconded: Cllr. J. Saltmarsh

14. **Field Reports/General Village Reports/Village Hall Reports/Community Service Update**

14.1 Priory Field.

There was no report from the Greenkeeper.

14.2 The Hooe

There was no report from the Greenkeeper. It was reported that fencing had been broken through at The Hooe. Clerk to instruct maintenance person once enquiries had been made by Cllr. J. Saltmarsh.

14.3 Lodge Road 🖱

There was no report from the Greenkeeper. A quote for repair of the privacy fencing was reviewed and agreed at an approximate cost of £180.

Proposed: Cllr R. Blanks Seconded: Cllr A. Mair

14.4 General Village/Village Hall Reports 🖱

Reported was the success of Christmas Lights events. The Council considered the Notice board at St. Marys Church and the quote for repair and it was agree the Clerk to make enquiries as to a traditional style board and report back. Clerk advised that the dangerous exit at Crows Lane, Woodham Ferrers was being investigated but The Street was not. The Clerk to suggest to discuss at meeting on 24th January 08. The possibility of a wind turbine was discussed in Woodham Ferrers and the Council decided if a committee was formed and a presentation made they would consider such a proposal. Graffiti Removal kits were informed to be free and on offer – Clerk to obtain. Cllr. Carroll suggested a dog show date of 12th July 2008 and ask the PC for its permission to repeat and a charity to be nominated. Permission was given and SWF Responders and Essex Air Ambulance were given as charities to benefit.

14.5 Community Service Update

Any activities were reported.



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15. **Refuse Dates**
One date of February 23rd was given for Bicknacre Priory School Car Park. Others to follow from CBC.
16. **Parish Council Training**
Members considered any training opportunities. Cllr. J. Saltmarsh requested a course on Appraisals on 29th February 2008.
17. **Review of Greenkeepers Performance in 2007**
As agreed, as 24 month review took place and formal agreement to take place at February meeting.
18. **Community Initiatives Fund 2008**
Members to consider ideas for an application. Report at next meeting
19. **Clerk's January Holiday**
Office closed - Monday 28th – Friday 1st February. Next PC Meeting 12th February. Cllr R. Blanks to cover emergency mobile.

FOPF meet 2nd Thursday of each month.

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Karen Kuderovitch
Parish Clerk.
21.1.08

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Cllr B. Arnold, Chairman