





**WOODHAM FERRERS AND  
BICKNACRE PARISH COUNCIL**  
**A QUALITY COUNCIL**



28/7/09	S Skidmore - Advertisement Annual Report	£30.00
28/7/09	Priory Sports FC – 1 <sup>st</sup> Instalment 09/10	£266.66
28/7/09	Church & Hawes Advertisement in Annual Report	£70.00
28/7/09	D. Wybrow 50% of cost for damage to chains	£52.75
<b>TOTAL</b>		<b>£5545.49</b>

Cheque No.	Payment to:	Amount £	VAT £
BACS	28/7 P. Kuderovitch Maintenance/Emergency Call Outs	138.00	18.00
BACS	28/7 Derek Wybrow – Maintenance on Notice Board Village Green	102.46	
BACS	12/8/09 - RC Landforce – Greenkeeper for July 09	462.88	60.38
BACS	12/8/09 – RC Landforce – Damaged chains to machinery	121.33	15.83
BACS	R.C. Landforce Ltd – Greenkeeper for August 09	462.88	60.38
104595	Bakers of Danbury – Repairs to loose stonework @ Priory Arch	396.29	51.69
104596	E-On – Electricity Priory Fields	60.61	2.89
104597	E-On – Electricity Lodge Road	64.65	3.08
104598	Integrated Security Technologies – 60% Maintenance contract for CCTV at Priory Playing Fields un Bicknacre	207.00	27.00
104599	Travis Perkins – Materials for line marking for Festival Day	12.63	1.65
104600	AD Photographics – 2 x photos from RCCE Evening – Bicknacre Village of the Year Runners up	17.50	
104601	Tax Assist Accountants – Internal Audit Report & completion of External Audit Section 4 of the 31 March 09 return	202.40	26.40
104602	Annual Subscription Essex Playing Fields Association	30.00	
104603	Seminar 9 <sup>th</sup> Sept 09 The Playground Matters – Cllr. K. Wilkin	15.00	
104604	Hire of BMVH (2 invoices & Festival Day charge)	132.32	
104605	BT – Office 01245 328988	97.20	10.78
D/D 4/8/09	Canon UK Ltd – Photocopier Charges (incl June Annual Report )	1867.78	
D/D 26/8	GE Capital Finance - Photocopier	659.08	
		<b>5032.76</b>	<b>275.68</b>

Salaries August:

Cheque No.	Payment to	Amount £
BACS	Mrs K Kuderovitch – August 2009 Salary	<b>£1,398.32</b>
BACS	Mrs K. Kuderovitch – Mileage for August 2009	
BACS	Mrs M. Webdale – The Hooe - August	
104606	Inland Revenue – Employees Tax & NIC for August	
104607	Mrs S. Marsh – Gatekeeper – Lodge Road - August	

Date	Balance of all accounts held	Amount £
31/7/09	Barclays Community Account	£18,039.31
31/7/09	Barclays Bonus Account	£26,497.46

**Additional Payments Made on 1/9/09 via BACS:  
Black Chrome £120, Playsafety Ltd £261.05**

**Income received since last PC Meeting:**

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12/8/09

Credit from Canon goodwill gesture towards repositioning of  
The machine for Health & Safety reasons

£172.50

09/53. a) Planning

Application No	Details	Cllr. to report
Various	<b>Stow Mairies Aerodrome</b> Ongoing consultation with Council – 5 copies of planning documents to be reported on & weight restriction discussed for Crows Lane, Woodham Ferrers	Cllr Mair gave his recommendations and concerns and to meet with Clerk to draft a letter For Info
TPO/2009/035	<b>Little Birketts, Main Road, Woodham Ferrers CM3 8RJ</b> A selection of trees have preservation orders placed upon them.	
09/00973/FUL	<b>Holland House, Main Road, Woodham Ferrers, Essex CM3 8RN</b> s/s side extension and new lantern to existing rear extension	Supported with comments re boundary 24/8/09

No other Planning matters were discussed.

**At this stage of the meeting (8.30pm) Cllr. L. Brett (Vice Chairman) joined the meeting.**





09/54.	<b>Standing Orders</b> Council reviewed and agreed a new start time for Parish Council Meetings being 7.30pm. The Clerk clarified this had been discussed but not formally agree before.
09/55.	<b>Richard Poulter, CBC</b> Not present.
09/56	<b>Bicknacre – Achievement in the Calor Gas Village of the Year Competition</b> The Chairman gave thanks to all involved in the success and read a letter of congratulations from Joy Sheppard of the Essex Association of Local Councils. Suggestions were given for the expenditure of the £150 and included a tub and plaque for the village green. Further details to be submitted by Clerk/Cllr. Wilkin at next meeting.
09/57.	<b>Friends of Priory Fields</b> An update was given by Cllr. Woricker of a running track that had been made at Priory Fields. Details were also given of archaeology involvement with a company from Maldon. The Clerk reported that initially the FOPF had declined the suggestion of applying for the tree grant from CBC as they were not needed at present but the Clerk to ask again if they could consider the future needs as it would be shame to miss out on the grant. The Clerk relayed a suggestion from FOPF to plant new trees around the villages but this was not supported. The Clerk also reported the Chairman of FOPF had been helpful in completing the access forms requested by English Heritage. The Chairman reported that contact had been made with specialist Solicitors with regard to the forming of a Trust and more information would be forthcoming soon.
09/58.	<b>Land Registry</b> The Clerk reported that the meeting had taken place and a final check was to be made before submission to the Land Registry.

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09/59	<p><b>Traffic Calming &amp; 3 Priority List</b> <b>Mr A. Wright asked to speak but was informed by the Clerk it was not acceptable (as previously advised by the Chairman).</b></p> <p>Council discussed and agreed a Priority List with input considered from the TAC and the Clerk to action. The Clerk gave details of a visit to the PC Office by a resident in Bicknacre with concerns over the proposed roundabouts and reconfirmed that details of this meeting had been e-mailed to Councillors. Cllr. J. Saltmarsh made the comment that it was not ideal that residents closely involved to traffic calming measures were not contacted by Essex County Council and stated this was their decision and not Parish Council responsibility.</p>
09/60	<p><b>Bicknacre Community Project</b> The Chairman reported there was no news as the group had taken a short break.</p>
09/61.	<p><b>Bus Shelters</b>  </p> <p>Following a member of the public challenging the installation of a shelter in Woodham Ferrers and attempting to alter a Council Decision (to be further investigated), the Chairman advised Cllr. Woricker that he suspected that he should have declared an interest in this item. Cllr. Woricker responded that he 'did not know'. When questioned further Cllr. Woricker responded he 'did not realise'. Cllr Woricker then questioned the original plans for the site opposite the Brewers Arms but was advised the site survey had taken place. Cllr. Woricker made a statement that he had sought advice from the Chairman surrounding Declaring an Interest, the Clerk intervened and reminded Cllr. Woricker it was his own responsibility to make these decisions and abide by the Code of Conduct and he should have asked her advice if he was unclear.</p> <p>The Chairman then reiterated the importance of the Code of Conduct and challenged Cllr. Woricker again re the ownership of the land in Woodham Ferrers where the shelter was to be sited. It was reported by Cllr. Woricker that the land in question was not owned by himself but two family members. Cllr. Woricker stated again that he did not agree with the bus shelters. An interest was not declared, the book was not requested for signing by the Clerk at that stage and Cllr. Woricker did not leave the room.. The Chairman then advised Cllr. Woricker that further action would be taken on this issue and that Cllr. Woricker would be invited to attend a meeting with the Personnel Committee.</p>
09/62.	<p><b>CRB Checks</b>  </p> <p>The Clerk to make further investigations re price and who needed them.</p>
09/63.	<p><b>Football</b></p> <p>The Council debated and agreed that Danbury Juniors could use Priory Fields Car Park for a fundraising Car Wash Sat 19<sup>th</sup> @ Priory Fields from 9.30am. Cllr. Woricker raised concerns over damage to the car park and the Clerk assured the Council Risk Assessments would be in place and the area would be left clean and tidy. The Chairman relayed a suggestion from the Chairman of FOPF regarding asking Danbury Juniors to change their name to include Bicknacre as they are now leasing a field. It was debated and resolved that it would be unfair to ask a children's club to replace over 100 new kits for expenses purposes and that the fields are used by another organisation called Danbury Mission and it would be unfair to pose them the same request. The Chairman stated a high number of children residing in Bicknacre and Woodham Ferrers played for this club. Plans for agreeing pitch use in winter months was agreed as the Field Officers agree the use and clubs call the emergency mobile number on a Friday to find out for that coming weekend.</p>

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09/64.	<p><b>General Village Reports/Correspondence (to include Field Reports - Priory/Hoee/Lodge Road &amp; Village Hall) Repts to report any incidents or problems.</b> 🍷 📱</p> <p>Rospa report was briefly discussed and any action points were noted.</p> <p>The Council agreed that providing the resident who had volunteered to maintain the hedge @ Lodge Road, Woodham Ferrers was wrote to with the necessary information re insurance and liability that the Council would agree to the kind offer for the next two years The Clerk to make enquiries and action.</p> <p>Mobile Information Service –Woodham Ferrers Village Hall to be asked as numbers were very low in Bicknacre.</p> <p>Bicknacre Village Green – Cllr. Wilkin gave brief details of costings for seats and a planter. The Chairman to make local enquiries re sponsorship. Project is ongoing Concerns were noted re children playing ball on Bicknacre Green – Clerk to action with CBC and if permitted, a sign erected.</p> <p>Canon –Cllr. C. Saltmarsh reported the meeting was beneficial, some mis-information by Canon had been highlighted to them and they had agreed a reimbursement of changed needed to the Print Room. Council to monitor future publications and costs.</p> <p>Woodham Ferrers Village Hall – Cllr. Brett advised the Committee had refused a rent reduction request when the office was closed and that in future when dancing or any noisy group would be directly outside the Parish Council office the Clerk would be advised.</p> <p>The Clerk reported the unfortunate resignation of Parish Council Maintenance Contractor and the Council agreed for a letter of thanks to be sent for his outstanding support over the years.</p> <p>Agreement for new Parish Council Contractors were discussed and 3 companies to be asked to submit range of tasks for next meeting. It was agreed a rate of £15 per hour was to be paid with £25 for emergency call outs and a note in the next Newsletter for local handymen to come forward. The Clerk reminded the Council all companies would have to undertake Health &amp; Safety training.</p> <p>A letter from Bicknacre Resident re Bridge at Westerings, Bicknacre was read out and it was greatly received as thanks for Cllr. Blanks.</p> <p>Post Office –The Parish Council has been working with ECC and a possible site has been identified in Bicknacre. Negotiations are continuing and we hope to have positive news soon.</p> <p>Concrete bin relocation in Bicknacre was discussed and agreed, if feasible, to be relocated at Priory Fields.</p> <p>The Council agreed to accept a request from a local business to have use of the Canon machine at an agreed charge.</p> <p>The Clerk advised of an Emergency Planning Meeting on 21<sup>st</sup> Sept.</p>
09/65.	<p><b>Training</b></p> <p>A Training Program of Intent to be handed out for agreement and added to Standing Orders. Deferred – awaiting Cllr . Brett input.</p>
09/66.	<p><b>Parish Council Calender for 2010</b></p> <p>Councillors agreed the proposed schedule of dates and the Clerk to arrange posting to the web site..The Annual Parish Meeting was agreed for 14<sup>th</sup> May 2010.</p>
09/67	<p><b>Community Initiatives Fund</b></p> <p>Members debated possible ideas for applications. The Clerk asked on behalf of the Youth Council if a temporary type building could be applied for as they had won a grant recently and ideally needed premises. The Council agreed. Clerk to action with Youth Council. Deadline 6<sup>th</sup> Nov 2009 – more details at next meeting.</p>

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09/68	<b>Rural Housing</b> It was reported that investigations were continuing with land owners at possible sites in Bicknacre and Woodham Ferrers. Cllr. Woricker made a remark concerning the lack of information. Cllr. C. Saltmarsh questioned when the details would be forthcoming. The Chairman advised the Council that in some cases it was not permitted to state details of persons involved at this stage but was hopeful a site would be confirmed in the near future.
09/69	<b>Youth Council</b> The Clerk reported to wonderful news that they have won a grant application for £5K and would be thanking Alison Doherty of Jesters and PCSO Graeme Gordon for their help in putting the grant together. It was hopeful to have a schedule of events out for Oct/Nov/Dec
09/70	<b>Christmas 2009</b> Council discussed and agreed to repeat previous years events. The Clerk recommended, due to the Council being on a tight budget, to consider asking for donations this year to cover costs. Clerk to arrange dates.
09/71	<b>Report from Personnel Committee</b>

FOPF meet 2<sup>nd</sup> Thursday of each month.

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K. Kuderovitch  
8.9.09

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