



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL A QUALITY COUNCIL



MINUTES of the MEETING OF THE ANNUAL COUNCIL MEETING held on Tuesday 5th May 2009

at 20.00 at Bicknacre Memorial Village Hall, Bicknacre, Essex.



= Expenditure decision



= A resolution to be made

In Attendance:		
Cllr B. Arnold (in the chair) Cllr. A. Mair Cllr G. Woricker Cllr. R. Poulter (CBC)	Cllr R. Blanks (Vice Chairman) Cllr. M. Cottee Cllr. L. Brett Cllr. Wilkin	Cllr. C. Saltmarsh Cllr. J. Saltmarsh Clerk of the Council

09/1.	Declaration of Interests Cllr. M. Cottee declared an interest in item 336. Siesta, Main Road, Bicknacre.
09/2.	Apologies None
09/3.	Minutes The Minutes of the Parish Council Meeting of 7 th April 2009 were reviewed and agreed. On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council. Present: Mr K. McMullon, Mrs D. Neal & Mrs L. Woodhouse. Mr. McMullon thanked the Council for supporting the application for 1 & 2 Ash Cottages, Lodge Road, Woodham Ferrers, and he raised concerns over parking and safety issues at the proposed new properties. The Chairman responded and agreed that the Council would make enquiries where possible. Mrs D. Neal presented a signed survey from approx 42 local residents raising concerns over the state of repair and maintenance at The Hooe in Bicknacre. A list was presented and the Council gave the information that some items were in hand, but agreed to action the list as soon as possible and report back to Mrs Neal.
09/4.	Election of Chairman 👍 A vote was taken and the result was unanimous that Cllr B. Arnold be re-elected as Chairman and the Declaration of Office was signed.
09/5.	Election of Vice Chairman 👍 A vote was taken and the result was unanimous that Cllr. L. Brett take the position as Vice Chairman.
09/6.	Appointment of Parish Council Officers/Reps 👍 Planning Chairman/Officers: Chairman: Cllr. C. Saltmarsh Bicknacre North – Cllr J. Saltmarsh, Bicknacre South – Cllr. G. Woricker & Woodham Ferrers – Cllr. A. Mair Representatives agreed for the following groups: Bicknacre Community Project = Cllr. B. Arnold, Cllr. L. Brett Friends of Priory Fields = Cllr. G. Woricker Youth Council = Clerk - Karen Kuderovitch Traffic Advisory Committee = Cllr. C. Saltmarsh/Cllr. A. Mair

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BICKNACRE PARISH COUNCIL**
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	<p>Personnel Committee (Cllr. J. Saltmarsh, Cllr. L. Brett, Cllr. B. Arnold)</p> <p>Representatives agreed for the following positions: Playing Fields Priory Fields = Cllr. K. Wilkin/Cllr. B. Arnold The Hooe = Cllr. J. Saltmarsh/Cllr. A. Mair Lodge Road = Cllr. R. Blanks/Cllr. G. Woricker Press = Clerk - Karen Kuderovitch, Traffic = Cllr. R. Blanks, Trees, Footpaths & Open Spaces = Cllr. B. Arnold & Cllr. K. Wilkin Environment & Recycling = Cllr. A. Mair Community Grants = Cllr. M. Cottee Village Hall Reps = Bicknacre = Cllr. J. Saltmarsh, Woodham Ferrers = Cllr. L. Brett Football = Cllr. B. Arnold/Clerk - Karen Kuderovitch</p>
09/7.	<p>Appointment of any Committees, Sub-Committees, Advisory Groups ↵ Traffic Advisory Group, Youth Council Group, Personnel Committee (</p>
09/8.	<p>Accounts The Clerk advised the accounts had not been completed therefore the 4th Quarter Budget Review had not been prepared and would be undertaken on 2nd June 2009. The Clerk reported the emergency expenditure of banner and the correction of cheque numbers. The Clerk produced a detailed report on Capital Expenditure for 2008/2009 and a bank transfer of £8432.69 from the Community Account to the Bonus Account was agreed. Proposed: Cllr.C. Saltmarsh Seconded: Cllr. J. Saltmarsh.</p>

Cheque No.	Payment to:	Amount £	VAT £
104521	Costco – Fire Proof Safe	195.48	25.49
104522	R.C. Landforce Ltd – Greenkeeper for April 09	462.88	60.38
104523	Allianz Insurance Policy – Annual Renewal	2740.23	
104524	EALC – Cllr A. Mair – Health & Safety Course 22/5/09	75.00	
104525	EALC – Cllr. B. Arnold & Clerk – Conference Day 22/4/09	54.00	
104526	Woodham Ferrers Village Hall – Parish Office Rent Apr/May/June	280.00	
104527	Society Local Council Clerks – Fresh Air & Exercise Cllr B. Arnold/Clerk	149.50	
104528	CBC- Annual Lease – Lodge Road, Woodham Ferrers	10.00	
104529	R.C Landforce Ltd – Destruction & removal of BMX Ramp @ The Hooe	747.50	97.50
104530	Bicknacre Memorial Village Hall – Hire Fees	48.16	
104531	Ahead 4 - PC Maintenance	28.75	3.75
104532	BT Parish Council Mobile Phones	26.82	1.74
104533	I4C Publicity Ltd – Names Badges for Councillors/Clerk	149.79	19.54
104534	Allcrates – Parish Council Storage for March – April 2009	13.80	1.80
104535	EALC – Annual Affiliation Fee 2009/2010	474.77	
104536	Priory Pet & Country Supplies – Electricity for Xmas Lighting	170.89	
104537	Applied Image – Banner for Annual Parish Meeting	74.75	9.75
104538	Applied Image – Youth Council Banner	97.25	12.75
104539	Applied Image – Bicknacre Festival Day Banner – 4 th July	95.45	12.45
104540	Petty Cash – to be drawn by Cllr. Woricker	100.00	
BACS	Derek Wybrow – Maintenance x 3 invoices	111.63	

Salaries:

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Cheque No.	Payment to	Amount £
BACS	Mrs K Kuderovitch – April 2009 Salary	2003.50
BACS	Mrs K. Kuderovitch – Mileage for April 2009	
BACS	Mrs M. Webdale – The Hooe	
104541	Inland Revenue – Clerks Tax & NIC for April	
104542	Mrs S. Marsh – Gatekeeper – Lodge Road	
104543	Mrs N. Ovel – Cleaning at Lodge Road	
104544	Mr A.L. Manthorpe – Newsletter	
104545	Miss L. Arnold – Newsletter Distribution	
104546	Mr T. Cornell - Newsletter Distribution	
104547	Mr A. Ryce - Newsletter Distribution	

Date	Balance of all accounts held	Amount £
31/3/09	Barclays Community Account	18,112.23
31/3/09	Barclays Bonus Account	26,723.77

Income received since last PC Meeting:

16/4/09	Bicknacre FC – 1 st installment 2008-2009 (overdue)	£133.33
16/4/09	Danbury Sports Centre – Advertisement in March 09	£30.00
16/4/09	MEPDs Advertisement in March 09	£15.00
29/4/09	Chelmsford Borough Council – 1 st Precept payment	£22,550.50
TOTAL		£22,728.83




09/9. a) Planning

Application No		Decision
09/00455/FUL	Land at Brookfield, Main Road, Bicknacre Change of use – agricultural land to paddocks for the grazing and keeping of horses and erect stable, mower and implement store building (amended plans)	Not supported
09/00424/FUL	2 Priory Road, Bicknacre, Essex Single storey rear extension & first floor dormer window	Supported
FUL/MAL/09/00252 FUL/MAL/09/00050	Stow Maries Aerodrome Conversion of Buildings 9 & 12 to B1 use & Model Flying Club. Change of use of buildings 3 & 4 to workshop & ancillary office accommodation	Supported
09/00493/FUL	Ilgars Farm, Creephedge Lane, Woodham Ferrers Essex CM3 8RA Flood Risk Assessment, Sustainable Design - Construction	Supported
08/01443/FUL	Siesta, Main Road, Bicknacre First floor front extension over existing garage	NOTIFICATION OF APPEAL Comments due 13th May 2009 No additional comments

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09/10.	Review of the Annual Parish Meeting of 1st May 2009 The Chairman reported that it was a successful event and thanked everyone involved for their hard work. Cllr. J. Saltmarsh & Cllr. K. Wilkin made comment that it was well organised by the Clerk. The Clerk reported approx. 120 people in attendance.
09/11.	Richard Poulter CBC Cllr. Poulter gave details of his meeting with Mr K. McMullon and it was resolved that the Council would request hedge cutting at Lodge Road. The Clerk to ask the person involved to liaise with Cllr. G. Woricker. The Bicknacre Village Green was discussed and the implications in the Parish Council taking control, which included Health & Safety issues and Insurance considerations. It was resolved that a letter to be sent to CBC to ask permission to add flower tubs on the green. The Clerk to also request that grass cutting be collected from both village greens.
09/12.	Friends of Priory Fields  Cllr. Woricker to give an update which included details of the recent site visit and the outcome, being the assurance from Danbury Juniors that any damage would be rectified once the process had finished. Cllr. Woricker gave details of some new track marks, and the Clerk to investigate. The Clerk advised that the cost of opening a new entrance (as discussed at the site visit) had been quoted at approx £350 and the Council resolved to proceed with this as soon as possible. Proposed: Cllr. J. Saltmarsh Seconded: Cllr. K. Wilkin
09/13.	Change of name The Chairman offered the subject for debate and members briefly discussed the possibility and implications of changing the name, for example; to 'Village Council' or 'Community Council'. Cllr.C. Saltmarsh & Cllr. J. Saltmarsh supported the idea, suggesting there would be no further confusion with association of the Church and suggested perhaps it happen in 2011. Cllr. A. Mair had concerns over the expense of a change of name. The Clerk advised she could see no reason to wait due to costs as they would be minimal. Cllr. Brett asked for a view from Cllr. M. Cottee as a representative of the church. Cllr. M. Cottee said that she thought the Church would not have any objections, but from a historical point of view, Parish Council was preferred, in her opinion. Cllr. Woricker wished it to be noted that he would not support the idea and asked that if it occurred, he be able to publish an article in the Parish Council Newsletters. The Chairman initially agreed but the Clerk advised this was not advisable as Cllr. Woricker would need to show respect for a Council decision. It was resolved that it be debated again in due course and a vote taken.
09/14.	Annual Report and Newsletter – June 2009 The Clerk advised that it as planned for mid-June for the Annual Report & Newsletter to be distributed.
09/15.	Possible re-opening of Bicknacre Post Office   The Clerk gave details of the discussions that had taken place so far and a survey was discussed and it was agreed to be sent out either with the Annual Report, or on the Clerks enquiries with ECC, immediately and the expenditure was agreed (£100). The surveys to be hand delivered and the Clerk to investigate the possibility of having boxes available at locations in the villages and submission via the web site. Proposed: Cllr. C. Saltmarsh Seconded: Cllr. K. Wilkin

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09/16.	<p>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road & Village Hall) Reps to report any incidents or problems. 👍 📱</p> <p>The Hooe entrance was discussed after discussion with a local resident and the Clerk to action. The Hooe – the complaint received re the children’s playground were discussed and the Field Officers to make enquiries and any work be carried out asap.</p> <p>Lodge Road – Clerk reported mis-use of white lining materials. The Council resolved that</p> <p>a) The substance be removed b) the new substance to be used – details given to the Clerk <u>before</u> use so it can be passed. c) a letter be sent to the club involved.</p> <p>The Clerk reported the Land Registry exercise was ongoing.</p> <p>Rospa – The Clerk to ask for a specific date for the inspection.</p> <p>A Bus shelter update was given and various minor action points relayed.</p>
09/17.	<p>Publications on the Web Site /Power of Well Being</p> <p>The Clerk gave brief details and the item will be on the June agenda for further consideration. Clerk to copy information to Councillors.</p>
09/18.	<p>Training</p> <p>Members gave feedback from recent courses and a Training Program of Intent was briefly discussed and will be actioned in due course. Future training courses were requested by Councillors.</p>
09/19.	<p>Parish Council Calendar</p> <p>Clerk gave details of the Parish Council Office being closed due to holiday: Friday 23rd May – Monday 1st June. Council to consider the option of Council recess in August – deferred to next meeting.</p>

Meeting closed @ 10.30pm.

FOPF meet 2nd Wednesday of each month.

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K. Kuderovitch
8.5.09