



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL

A QUALITY COUNCIL



MINUTES of the PARISH COUNCIL MEETING held on
Tuesday 6th October 2009 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

DRAFT

| In Attendance: | | |
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| Cllr. B. Arnold (in the chair) Cllr. A. Mair Cllr G. Woricker | Cllr. M. Cottee Cllr. C. Saltmarsh Cllr. Wilkin | Cllr. J. Saltmarsh Cllr. R. Poulter (CBC) Clerk of the Council |

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| 09/72. | <p>Declaration of Interests The Clerk offered members the opportunity to declare any personal/prejudicial interests and note them. None declared.</p> |
| 09/73. | <p>Apologies Cllr. L. Brett</p> |
| 09/74. | <p>Minutes The Minutes of the Parish Council Meeting of 1st September 2009 were reviewed and Cllr. Cottee requested her apologies be recorded. Cllr. C. Saltmarsh noted 2 minor typing errors. The Minutes were then agreed. Proposed: Cllr. C. Saltmarsh Seconded: Cllr. A. Mair</p> <p>The Parish Council Planning Meeting of 21st July 2009 were reviewed and Cllr J. Saltmarsh questioned Minute 06/09. The Clerk responded she would check and the Minutes were then agreed. Proposed: Cllr. C. Saltmarsh Seconded: Cllr. A. Mair</p> <p>On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council. <i>Present: Mr & Mrs Falconer, Mrs Woricker, Mr S. Mair, Mr R. Wyatt, Mr M. Carter, Mr & Mrs Ruse, Mrs C. Turner</i></p> <p>Mrs Falconer read a statement of complaint surrounding an incident which the Parish Council were already aware of which took place at Lodge Road on Sunday 27/9/09, involving a player from Springfield Rouge. Mrs Falconer wished to point out that she was not against football being played but the conduct of players. Mrs Falconer requested a direct apology from the player and also invited members of the Parish Council to visit her house and witness the bad language. Mrs Falconer made 3 suggestions. The Chairman of Priory Sports (Mr Carter) informed Mrs Falconer he was also a league officer and he gave his response which was very sympathetic to what Mrs Falconer had experienced and the actions that would be taken. Mrs Falconer thanked the Clerk and the Council for the manner in which the complaint had been handles and the support she had received. Suggestions were also made to make additions to the Parish Council Football Rules and notices be erected at Lodge Road Changing Rooms. The Chairman responded that this incident and its progress would be monitored and a report given back to Council in November.</p> <p>PCSO Graeme Gordon gave reports of nuisance vehicles being driven around, an attempted 'millennium' burglary and an actual 'millennium; burglary. The Clerk gave asked if an incident of theft of money by a man knocking on doors and cutting hedges in Main Road Woodham Ferrers had been reported and the PCSO was unaware and would visit the Clerk to take details.</p> |

Clerk of the Council:

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| BACS | Mrs M. Webdale – The Hooe – September | £1850.32 |
| BACS | Mrs N. Ovel – Lodge Road September | |
| 104620 | Mrs S. Marsh – Gatekeeper – Lodge Road - September | |
| 104621 | Mr A. Manthorpe – Newsletter Distribution | |
| 104622 | Mr A. Manthorpe – Litter picking Jul/Aug/Sep 09 | |
| 104623 | Inland Revenue – Clerks Tax & NIC - September | |

| Date | Balance of all accounts held | Amount £ |
|----------|------------------------------|-------------|
| 31/08/09 | Barclays Community Account | 39655.46 |
| 31/08/09 | Barclays Bonus Account | 26497.46 |

Income Received since last PC Meeting:

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| 3/9/09 | Advertising for Newsletter | £30.00 |
| 3/9/09 | Woodham Radars – 1 st Instalment 09/10 | £137.00 |
| 16/9/09 | Essex County – Council – Youth Fund Grant | £5516.23 |
| 29/9/09 | Chelmsford Borough Council – 50% Precept | £22,550.50 |
| TOTAL | | £28,233.73 |







09/76. a) Planning

| Application No | Details | Cllr. to report |
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| 09/01296/ 01297/FUL | Woodham Lodge Farm, Lodge Road, Bicknacre, CM3 4HG Conversion of barns to three dwellings & construction of a cartlodge | Defer & plans to AM |
| 09/01164/FUL | Smallwater and Smallwater Lodge, Main Road, Bicknacre CM3 4HN S/S rear & side/front extensions to main house with external alterations to windows, door and materials. Alterations to annexe to form four dormer windows and Juliette balcony. Comments: Concerns for light pollution to neighbours. New windows in the roof for the rear property may over look the neighbouring property without a firm intended use for the build. The garage space provided to the rear should be demolished if a new front garage is to be built, as developments have been inclined in the past to redevelop old buildings into something else when they are left standing. The overall project seems to be on the large side given its rural location and not in keeping with planning policy. The tree and shrubs to the front are mature and will give obscurity to the garage when built so could we ask for an undertaking that these all be kept in place and maintained. | Cllr A. Mair Not supported (see comments) |
| 09/010002/FUL | Kent House, Main Road, Bicknacre, Essex CM3 4HW Demolition of existing dwelling and replacement with new dwelling Parish Council comments: The rebuild is of a larger foot print than the original dwelling and not in keeping with planning guidelines. The neighbouring property is a bungalow and this could be overdevelopment. The Parish Council has concerns for parking spaces for 20 cars and 20 motorbikes and the effects if these were granted. The site plan does not show the new entrances and permission has not been given to our knowledge so the site should be restricted to just 1 standard size entrance (as the other properties have). The Council does not support this application. | AM Comments submitted 12/9 Note Referred to Planning Committee on 13/10/09 |
| TPO/2009/048 | Edwins Hall Wood, Edwins Hall Road, Woodham Ferrers Chelmsford | For Info |

Any other Planning matters were discussed.

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| 09/77. | Richard Poulter, CBC Cllr. Poulter update the Council which included: <ul style="list-style-type: none"> • Details of alterations to the defined settlement boundaries– no major changes. • Sites for travelers within the Borough and none were proposed within the |
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| 09/77 | <p>Bicknacre/Woodham Ferrers boundaries. Sites proposed were Molrams Lane, Great Baddow, close to Park & Ride and the old Post Office exchange @ East Hanningfield.</p> <ul style="list-style-type: none">Affordable Housing – a site in Bicknacre had been identified with a possible 17 houses. This site is independent to the sites discussed with Hastoe by the Parish Council. The Parish Council would be invited to comment in due course. |
| 09/78 | <p>Friends of Priory Fields</p> <p>An update was given by Cllr. Woricker which included details of Maldon Archaeologists being given permission to dig and explore. The Chairman reported he had been in discussions with the Solicitors regarding placing the fields into Trust and the Clerk would dispatch plans asap for them to study. Cllr. Woricker was asked by the Chairman to talk with FOPF re the gate access and shared purchasing of a new one.</p> |
| 09/79. | <p>Land Registry</p> <p>The Clerk gave an update that the first batch was ready to go with the cheque for £40 which had been signed. Cllr. Woricker asked which lands was being registered and the Clerk responded it was the land upon which Woodham Ferrers Village Hall stood.</p> |
| 09/80. | <p>Traffic Calming</p> <p>The Chairman relayed the recent disappointing news that £50K had been deducted from the original grant but was pleased to report after objections lodged with Lord Hanningfield by himself on behalf of the Council and Norman Hume (via Cllr. Richard Poulter) the £50K had been re-instated. Cllr. Poulter was thanked by the Chairman for his involvement, the TAC and all others involved. The Clerk advised Council of contact from ECC re the B1418 Main Road. Cllr. Mair gave a brief report of his visit to the residents concerns and the Council agreed to write a letter of support.</p> |
| 09/81. | <p>Priory Acres</p> <p>The Chairman reported the company name change to Priory Acres and that the group had applied for charitable status and it was hoped it would be completed by Christmas.</p> |
| 09/82 | <p>Bus Shelters  </p> <p>The Chairman updated Council of the outcome of the recent incident in Woodham Ferrers (Woodham Hall site) and the agreed course of action after meeting with ECC. After the Clerk advised there was enough money to proceed with 1 further site, it was resolved to proceed with the Brewers Arms site. The Clerk advised that there was not enough funding in the grant monies to proceed with the shelter at Woodham Hall at the present time and this was agreed to be put on hold until further grants could be applied for. Cllr Mair was authorised to make enquiries regarding land at the site opposite the Brewers Arms as Council may wish to consider an extended shelter (due to safety of children gathering at the stop in large numbers).</p> <p>Proposed: Cllr. C. Saltmarsh Seconded: Cllr. R. Blanks</p> |
| 09/83. | <p>CRB Checks  </p> <p>Deferred – Clerk making further enquiries</p> |
| 09/84. | <p>Football</p> <p>An incident at Lodge Road Playing Fields was discussed and it was resolved for the Chairman/Clerk to review the Football Rules and bring back in November recommendations for making additions to include mis-conduct of players etc. The football clubs would then be contacted.</p> |
| 09/85. | <p>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road & Village Hall) Reps to report any incidents or problems.  </p> <p>Bicknacre Village Green – Cllr. Wilkin repeated the suggestion to purchase a mower to cut the village green but the Chairman and Clerk advised it had been decided by full Council at a previous meeting (7th July 09) that the Council would not consider in this financial year. The Clerk advised this would be an additional expense for something already being done by CBC. The Chairman advised he had made enquiries re tubs with Horseshoe Nurseries who were willing to pursue.</p> |



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| 09/85 | <p>Woodham Ferrers Village Hall – progress update – Cllr. Brett not present, no report. Bicknacre Village Hall – Cllr J. Saltmarsh reported the toilets had been refurbished and decorating would take place soon. Details of the AGM were given as 20th November 2009 and all were invited.</p> <p>The Clerk gave details of an application for an additional Parish Council Contractor – and that she had obtained a list of requirements from Allan Kerrigan and providing all these could be agreed to the name could be placed on the list. The list was agreed to hold 3 persons details and ideally cover a range of skills. Cllr. Mair questioned if CRB was needed, the Clerk advised it was not on the list and she suspected not but a good point to be checked.</p> <p>The Clerk relayed that she had been in contact with CBC regarding the possibility of a ‘no ball games’ sign for the Bicknacre Village Green. CBC had inspected the site and was of the opinion that there was no evidence on site of significant ball games activity. Consultation would need to be taken up with ECC as well. The Council was advised if the problem became increasingly dangerous to consult with the local PCSO. Quote from e-mail: In respect of ball games generally, the Governments health watchdog has recommended that Councils’ should not erect ‘No Ball Games’ signs where they would cause children to take less exercise, as limited opportunities to play outside harms child development and means they spend more time indoors playing computer games and watching TV. Of course, any consideration of this does need to take account of the merits of each individual location.</p> |
| 09/85 | <p>Continued.</p> <p>The Clerk had received complaints and documents from residents in Westerings, Bicknacre concerning a football goal placed on Parish Council land. The concerns were for children’s safety and motorists cars. The Clerk had spoken to the owner of the goal that morning who was more than happy to oblige and remove the goal and wished it to be noted that he was very approachable and would have preferred the complainants to have approached him and not directly to the Parish Council. The owners intention was purely to provide somewhere for children to play and he had regularly kept the area clean and tidy as well.</p> <p>Closing time for all playing field gates were agreed to be dusk with immediate effect.</p> <p>The Clerk reported the Maintenance Contractors had replaced rotten posts at The Hooe, filled in holes, removed the damaged gate from the childrens play area (hoping to be able to repair). Cllr. Wilkin offered to move the concrete bin but the Clerk advised she had already asked the Maintenance Contractor and that these tasks should be performed by them and not Councillors for safety reasons.</p> <p>The access to Priory Fields was discussed and the Council agreed that extended access was not needed for the Parish Council Contractors machinery to cut the fields and it was suspected the post was being removed by members of FOPF. The Chairman asked Cllr. Woricker to ask FOPF if they wished to contribute towards a new entrance gate, or the post would be cemented in to stop cars being driven on the field as a matter of urgency.</p> <p>Councillors were invited to update of any further issues.</p> <p>The Clerk advised the Council that the Parish Council Office would be closed week commencing Monday 26th October 2009.</p> |
| 09/86. | <p>Training Deferred – awaiting input from Cllr Brett.</p> |
| 09/87. | <p>Rural Housing No update – the Clerk to ask as a matter of urgency.</p> |
| 09/88. | <p>Youth Club Project The Clerk advised the Council that the ‘Youth Council’ would now be referred to as the Youth Club Project (as questioned by Cllr. J. Saltmarsh). The Clerk stated further down the line a Youth Council would still be very beneficial. The Clerk said that funding for premises would now be applied for and that she had been working with Alison Doherty of Jesters and that in November a full presentation</p> |



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| | would be given with future ideas/plans for the location of the Youth Club in Bicknacre or Woodham Ferrers. |
| 09/89. | Christmas 2009 The Clerk agreed the dates at Woodham Ferrers Village Hall (2 nd Dec @ 4pm) and Bicknacre (8 th Dec 6pm onwards) and confirmed involvement from both schools. |
| 09/90. | Report from Personnel Committee Cllr. J. Saltmarsh gave an update on the Clerks contract and the Clerk asked some questions regarding holiday entitlement. |
| 09/91 | New Recycling Initiative Cllr. Mair gave details of a proposed new initiative for recycling household batteries and it was agreed to add to November for further discussion and Cllr. Mair to make further enquiries. |

Meeting closed at 9.20pm.

FOPF meet 2nd Thursday of each month (reported to the Clerk after the meeting closed by Cllr. Woricker)

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K. Kuderovitch
12.10.09