



# WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL

## A QUALITY COUNCIL



**YOU ARE HEREBY SUMMONED** to attend the **PARISH COUNCIL MEETING** to be held on  
Tuesday 2<sup>nd</sup> March 2010 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

15/10.	<b>Declaration of Interests</b> The Clerk to offer members the opportunity to declare any personal/prejudicial interests and note them.
16/10.	<b>Apologies</b> The Clerk to list any apologies.
17/10.	<b>Minutes</b> To approve the Minutes of the Parish Council Meeting 2 <sup>nd</sup> February 2010. The Chairman to repeat the advice the Council on guidance received from Joy Sheppard of the EALC. The Chairman to also report back on Minute 09/142. <b><i>On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.</i></b>
18/10.	<b>Public Rights of Way Office, Essex County Council.</b> Matthew Hodgkinson to present to Council.
19/10.	<b>Friends of Priory Fields</b> Council to debate the recent communication with the specialised Solicitors, Hedleys and the FOPF group. The Clerk to bring Council up to date of any further advice received. The Council to make a resolution on whether the land remains with the Parish Council or a Trust is formed and discuss the next steps. . The Clerk to relay contact from the person appointed to cut the hay on Priory Fields.
20/10.	<b>Accounts</b> 3 <sup>rd</sup> Quarter Budget Review to be reviewed and agreed. Cllr. Saltmarsh & Cllr. Woricker to sign in a second area of the bank forms to change signatory (adding Cllr. Mair). Members to approve the following cheques and initial BACS and Direct Debit payments made:

Cheque No.	Payment to:	Amount £	VAT £
104659	A to Z Supplies – Stationery & Paper for office	190.33	28.35
104660	Essex Wildlife Trust – Annual Subs from January 2010	40.00	
D/D	10.2.10 BT Direct Debits – Internet Services	75.86	
BACS	RC Landforce Ltd – Greenkeeper for February	462.88	60.38
BACS	16.2.10 – Essex Lights	152.75	
BACS	24.2.10 – BMVH Rental Fees January	17.80	
D/D	17.2.10 – BT	23.03	
D/D	22.2.10 E-On	14.00	
D/D	22.20.10 E-On	46.00	

Salaries January:

Cheque No.	Payment to	Amount £

**Clerk of the Council:**

Mrs K Kuderovitch  
Parish Council Office,  
Woodham Ferrers Village Hall, Main Road,  
Woodham Ferrers, CM3 8RJ  
01245 328988  
E Mail [clerk@wfandbpc.org.uk](mailto:clerk@wfandbpc.org.uk)





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104661	Essex County Council Pension Fund	<b>tba</b>
BACS	1.3.10 Mrs K Kuderovitch – February 2010 Salary	
BACS	1.3.10 Mrs K. Kuderovitch – Mileage for February 2010	
BACS	1.3.10 Mrs M. Webdale – The Hooe - February	
BACS	1.3.10 Mrs N. Ovel – Lodge Road January	
104662	Mrs S. Marsh – Gatekeeper – Lodge Road -February	
104663	Inland Revenue – Staff Tax & NIC - February	

Date	Balance of all accounts held	Amount £
29/1/10	Barclays Community Account	£13,943.37
29/1/10	Barclays Business Saver (previously known as Bonus) Account Parish Council Funds Youth Grant from Essex County Council	5516.23 Total = £13435.64

**Income**

25/2/10	Credit from Naked Flame Candles for Ads in Newsletters	£100.00
25/2/10	Credit from Danbury Juniors – Use of disabled toilet BMVH	£20.00
25/2/10	Credit from Liana Beauty – Ad in Newsletters	£30.00
<b>TOTAL</b>		<b>£150.00</b>

**Bank Transfers**

24/2/10	From Barclays Business Saver to Barclays Community Account (this transfer is to keep Community Account in credit until VAT return is submitted and payment received approx. in April 2010)	£5000.00
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21/10.. a) Planning

Application No	Details	Cllr. to report
10/00032/FUL	<b>Workshop Adjacent Hillberry Leighams Road, Bicknacre, Essex CM3 8BT</b> Two storey rear extension, single storey side extension to barn. Conversion of barn to dwelling house, construction of detached cart lodge	JS (response submitted on 25 <sup>th</sup> February due to CBC deadline)
TPO/2010/007	<b>Folks Wood, Main Road, Bicknacre, Essex</b>	Info only

Any other Planning matters to be discussed.





22/10.	<b>Traffic Calming</b> The Chairman/Clerk to give any update on the current works.
23/10.	<b>Priory Acres</b> A report from the group representatives.

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24/10.	<b>Bus Shelter Project</b>   The Chairman/Clerk to give feedback from recent meeting (attended by Cllr. Mair & Cllr. Blanks, Chairman & Clerk) with reps from Essex County Council to discuss the bus shelter replacement project. Council to agree the expenditure to have solar lighting fitted to the shelter at The White Swan at a cost of £2400 & VAT
25/10.	<b>Football</b> Any football information to be given – the date for the Annual Meeting to be confirmed.
26/10.	<b>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) &amp; Village Hall) Reps to report any incidents or problems.</b>   The Clerk to report on details of the new field maintenance contractor and confirm start date. Information on Saturday Morning Standouts to be given. Woodham Ferrers Village Hall – progress update. March Newsletter – Clerk to give details of plans for content. Post Office Update. Clerk to confirm submission of CRB forms. Allotments - Update Clerk to update on archiving project and costs. Youth Group update Councillors will be invited to update on general issues and events.
27/10.	<b>Annual Parish Meeting 2010</b> Invitees to be discussed and logistics.

FOPF meet 2<sup>nd</sup> Thursday of each month.

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K. Kuderovitch  
25.2.10

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