



# WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL A QUALITY COUNCIL



**MINUTES OF THE PARISH COUNCIL MEETING** held on  
Tuesday 10<sup>th</sup> January 2012 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

**THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF**





| In Attendance:  |  |                      |
|---|--|----------------------|
| Cllr. J. Saltmarsh (Chairman)<br>Cllr. C. Saltmarsh<br><br>Cllr. A. Mair<br>Cllr. R. Blanks | Cllr L. Cooper<br>Cllr. K. Wilkin<br>Cllr. B. Huggett<br>Cllr.R. Webster | Clerk of the Council |

|        |  |
|--------|--|
| 1/12.  | <p><b>Declaration of Interests</b><br/>The Clerk offered members the opportunity to declare any personal/prejudicial interests and noted them.</p>   |
| 2/12.. | <p><b>Apologies</b><br/>Cllr. R. Poulter/Cllr. L. Brett</p>  |
| 3/12.  | <p><b>Minutes</b> </p> <p>The Minutes of the Parish Council Meeting of 6<sup>th</sup> December 2011 were reviewed and approved (Note: Chairman asked for an adjustment to the wording in reference to the work with FoPF. Which was accepted by the Clerk).<br/><b><i>On the motion of the Chairman the meeting was be adjourned for 15 minutes for members of the public/press to address the Council.</i></b><br/>Public Session:<br/>The Neighbourhood Watch representative gave a report on local incidents.<br/>The Chairman of FoPF made reference to a letter dated 14<sup>th</sup> October 2011 expressing the willingness at that time of FoPF to consider a Committee option. The Chairman of FoPF made comments re equal representation, referred to a phrase 'at arm's length' which is how FoPF wished the Committee to operate. The Chairman of FoPF expressed in the opinion of FoPF it was vital to make the Committee work as the consequences of the Committee failing would leave two options a) continue to pursue a trust and ,) the Parish Council to take control .(the least favored option).<br/>The Chairman of the Parish Council thanked the Chairman of FoPF for his address and stated that she hoped that all felt more positive in this joint venture, which was supported by the Clerk and other Councillors.<br/>A member of the public enquires as to the progress of the Allotment project. The Chairman responded that the project had had some complications and assured the member of the public that the Parish Council were doing all they could to progress with a site in Bicknacre and hoped to report soon.</p> |
| 4/12.  | <p><b>Accounts</b> </p> <p>The Clerk updated on the signatory status and asked Councillors to initial forms, due to the change of Chairman. Clerk update internal audit status was completed to end Sept 2011, and the books would be returned to Tax Assist so that they could be brought up to date enabling the Clerk to prepare for the 3<sup>rd</sup> Quarter budget review date of 7<sup>th</sup> February 2012.</p>   |


| Payment Method | Payment to:  | Amount<br>£ | VAT<br>£ |
|----------------|--|-------------|----------|
| BACS           | 5.12.11 Essex Lights – Christmas Lights display in Bicknacre (erection, collection of materials & removal) | 360.00      | 60.00    |
| D/D            | 22.12.11 – E-On Priory Fields  | 23.00       | 1.09     |
| D/D            | 22.12.11 – E-On Lodge Road   | 7.00        | 0.33     |





|  |   |  |
|--|---|--|
|  | <p>extensions &amp; associated alternation including provision of roof lights to rear extension. Two second floor windows to side elevation.</p> <p>Notes: The Parish Council have concerns re the access and the dangerous location, and would like included that in the future there is to be no turning of the garage to allow access.</p>   |  |
| <p>The property Wood Edge was discussed. The Clerk reported contact from a Bicknacre resident. The Clerk to make contact with Chelmsford Borough Council.<br/>The Clerk to give a full planning update at the February Meeting (handouts).</p> |   |  |
| 6/12.  | <p><b>Cllr.R. Poulter – CBC</b><br/>Not present.</p>  |  |
| 7/12.  | <p><b>Light and Life Christian Festival/Representation at Chelmsford Borough Council</b><br/>The Clerk reported no contact from Chelmsford Borough Council despite her requests to pursue for an Article 4, the Clerk to ask Cllr. Richard Poulter to investigate and report that the Parish Council still wished for this to be applied.</p>   |  |
| 8/12.  | <p><b>Friends of Priory Fields</b> </p> <p>The Chairman reiterated the welcome news to pursue the Committee proposal. The Clerk advised the Chairman to allow the Chairman of FoPF to give availability for the first meeting so progress could be made as soon as possible. The following Tuesday 17<sup>th</sup> January was suggested. The Chairman asked for the Parish Councillors willing to form the Committee and it was agreed as follows:<br/>Cllr.C. Saltmarsh, Cllr. A. Mair &amp; Cllr. R. Webster would be the three representatives. All three indicated they were available for the 17<sup>th</sup> January 2012, the Clerk to confirm. The Clerk would prepare documents for this meeting from previous investigations.<br/>The Clerk thanked the group with help with the recent bin installation.</p>                         |  |
| 9/12.  | <p><b>Priory Acres/Village Survey</b> </p> <p>Cllr J. Saltmarsh reported on behalf of the group that the group was hoping to bring to the Council a revised plan in February 2012.</p>   |  |
| 10/12.   | <p><b>Diamond Jubilee 2012/Parish Council 25 Years</b><br/>Council discussed how to celebrate The Clerk to provided some suggestions. Which included commemorative mugs, firework display. The bank holiday dates were reported as the 4<sup>th</sup> &amp; 5<sup>th</sup> of June 2012. The Clerk reported no contact from Woodham Ferrers Village Hall in response to the Parish Council agreeing to assist in a joint event. Clerk to chase.</p>   |  |
| 11/12.   | <p><b>Football</b> </p> <p>Report on The Hooe – Woodham Radars/The Danbury Mission.<br/>No objections from Woodham Radars in reference to the request for Danbury Mission to use The Hooe June – Sept for Saturday football. The Clerk to suggest that the two clubs share the cost of a portalo. The Clerk to advise the residents of Brockenhurst Way of the football on Saturday mornings. Lodge Road Working Party - awaiting a new date</p>   |  |
| 12/12.   | <p><b>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) &amp; Village Hall) Reps to report any incidents or problems.</b> </p> <p>Report from BF Grounds Maintenance – Lodge Road rolled and spiked at the football clubs request. Road work proposals 2012/13 – areas were discussed, Chairman asked Councillors to e-mail the Clerk further suggestions. A discussion took place re filling of holes, Clerk to investigate.<br/>Cllr Wilkin requested the Clerk to investigate responsibility of the footpath at the end of Priory Lane. The Clerk reported the barbed wire from Priory Playing Fields had been removed.<br/>The Clerk reported a quote from BF Grounds Maintenance of £300 for The BMX jumps at The Hooe to be tidied up ready for the Spring, to be agreed at a later date.</p> |  |



|               |   |
|---------------|---|
|               | <p>Dial &amp; Ride Scheme update –Cllr Mair gave an update there had been no progress to report and would report again in February.</p> <p>Parish Cleansing Days – Council agreed September and any particular areas with problems to be sent to the Clerk.</p> <p>E-Mail – Jill Oliver re traffic issue – Cllr Blanks reported he had met with Mr Grundy of Essex County Council, walked through Woodham Ferrers Village and reported the concerns. There was a discussion as to the status of the Traffic Advisory Committee. The Clerk to make contact and meet with the Chairman of the Parish Council.</p> <p>Speedwatch – requests for 5 x winter jackets at a cost of £350 was discussed. It was agreed by all that the Speedwatch group were doing a superb job. The Parish Council debated and agreed that the volunteers would be provided with 2 sizes of hi-vis vests, allowing one for summer use and one to go over their own winter coats. The Clerk suggested personalising them with the Community Speedwatch name. A vote was taken and it was resolved to purchase 10 vests at a considerably reduced amount (approx £65).</p> <p>Cllr C. Saltmarsh reported that both Village Signs needed attention and offered his assistance which was gratefully received. It was also reported the base of the Bicknacre sign would soon need attention as well. Cllr Cooper questioned the siting of the sign.</p> <p>Winter Salt Scheme – the Clerk reported at present no-one was appointed to distribute but it was hoped there would be very soon.</p> <p>The Hooe – entrance/further play equipment – Cllr Huggett to pursue with Cllr C. Saltmarsh. Cllr Huggett reported on the Church Youth Group and offered information to the WF &amp; Bicknacre group.</p> <p>Review of Christmas events. – Wonderful event in Bicknacre with Priory Primary School putting on wonderful refreshments. Woodham Ferrers numbers were low.</p> <p>Rural Housing update – still awaiting contact from Chelmsford Borough Council.</p> <p>Clerk reported the results of land enquiries at Westerings in connection with Japanese Knot Weed contact from a resident and asked Cllr. C. Saltmarsh to look at the information. It was established the Parish Council did not own any land abutting the stream and would therefore not have any responsibility.</p> <p>Jubilee Tree – Council debated and decided that Ormonds Crescent was an ideal place to plant the Memorial Tree. The Clerk to write to residents and take advice from Lynn Cameron, CBC.</p> <p>The Hooe – the Clerk to investigate apparent recent works to the childrens play equipment.</p> <p>Clerk report holiday/office closures – Office closed Monday 6 Feb – Wed 8<sup>th</sup> Feb – Parish Council Meeting to take place as planned on Monday 7<sup>th</sup> February and Cllr. Cooper offered to take Minutes. Councillors to be offered the opportunity to relate any other business/concerns.</p> <p>Cllr. Cooper raised the concerns for the lighting in the rea hall at Woodham Ferrers Village Hall – the Clerk to relay to the Committee.</p> <p>The Clerk reported the dumping of rubbish in Bicknacre was resolved.</p> <p>The Clerk suggested a company clean all village signs in the Spring.</p> <p>Cllr J. Saltmarsh gave details of the Bicknacre Village Hall AGM on Friday 3<sup>rd</sup> February @ 8pm and would invite Priory Acres to attend.</p> <p>Essex Legacy 2012 - £400 grant does PC wish to hold an event – back on agenda for February</p> <p>The Clerk reported a Youth Group Event 28<sup>th</sup> Jan 2012 at WfVH. The group would monitor the attendance and meet after.</p> |
|               | <p><b>The following agenda items are of a confidential nature and the public will be asked to leave by the Chairman</b></p>   |
| <p>13/12.</p> | <p><b>Personnel Committee</b> </p> <p>A report from the recent meeting of the Committee was given and the date for the January Training meeting to be re-confirmed together with the agenda for the day.</p>   |
| <p>14/12.</p> | <p><b>Allotments</b></p> <p>No further progress.</p>  |
| <p>15/12.</p> | <p><b>Correspondence from a resident</b></p> <p>The Clerk relayed legal advice received.</p>  |



---

---

**WOODHAM FERRERS AND  
BICKNACRE PARISH COUNCIL**  
**A QUALITY COUNCIL**

---

---



FOPF meet 2<sup>nd</sup> Thursday of each month.

.....  
K. Kuderovitch 5.1.12