



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL A QUALITY COUNCIL



YOU ARE HEREBY SUMMONED to attend the **PARISH COUNCIL MEETING** to be held on
Tuesday 7th February 2012 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF

16/12.	<p>Declaration of Interests The Clerk to offer members the opportunity to declare any personal/prejudicial interests and note them.</p>
17/12..	<p>Apologies The Clerk to list any apologies</p>
18/12.	<p>Minutes 👍 To approve the Minutes of the Parish Council Meeting of 10th January 2012. <i>On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.</i></p>
19/12.	<p>Accounts 👍 📄 Due to the Clerk being absent the 3rd Quarter Budget Review will now take place at the March Meeting. The 4th Quarter will take place in April together with the end of financial year review. Note: The change in signatories triggered a new application to be made for online banking which the Clerk is awaiting, therefore the records below will be incomplete and a full report given in March 2012.</p>

Payment Method	Payment to:	Amount £	VAT £
BACS	4.1.12 Mrs K Kuderovitch – Land Registry Enquiries on line	12.00	
BACS	10.1.12 Essex Lights – works in Parish Council Office (shelving/boards)	15.00	2.50
BACS	3.1.12 Essex Lights – Maintenance Salt Bins	54.00	9.00
25.1.12	Mr David Stagg – Tri-Archery – Youth Group Funds	75.00	
29.12.12	BF Grounds Maintenance – 2 x Invoices for November and December 2011	1200.00	200.00
29.1.12	A to Z supplies – 4 x invoices – Paper/Laminator/Board	321.94	53.65
29.12.12	Mallorn Ltd – Clerks E-Mail address annual charge	24.00	4.00
Cheque	EALC – Personnel Training 23 rd January 2012 x 3 members	302.60	
Cheque	Essex County Council – Bicknacre Xmas Lights refreshments (chq 104791 lost in the post – replacement)	176.04	
Cheque	Costco Membership Renewal x 2	38.40	6.40
TOTAL		2218.98	275.50

Salaries January :




Payment Method	Payment to	Amount £
BACS	25.1.12 Mrs K Kuderovitch – Salary January	£1680.16
BACS	31.1.12 Mrs K. Kuderovitch –Mileage for January	
BACS	Mrs M. Webdale – The Hooe – Salary January	
BACS	Mrs N. Ovel – Lodge Road – Salary January	
Cheque	Mrs S. Marsh – Lodge Road – Salary January	
Cheque	Inland Revenue – Tax & NIC Staff for January	
Date	Balance of all accounts held To be advised at March meeting (books with internal auditor)	

**Income:**



25.1.12 Chelmsford Plumbing & Heating – Newsletter Advertisements

£90.00

20/12.. a) Planning

Application No	Details	Cllr. to report
11/01979/FUL	Portakabin, Horseshoe Farm, Main Road, Bicknacre, Chelmsford Essex. CM3 4EX Continuation of use of land and buildings used for childcare	No local issues (submitted)
11/01983/FUL	Portakabin, Horseshoe Farm, Main Road, Bicknacre, Chelmsford Essex CM3 4EX New single storey entrance porch and replacement ramp leading to front door.	No local issues (submitted)
12/00027/FUL	Carlyon Cottage, Main Road, Woodham Ferrers, Chelmsford Essex. CM3 8RJ Raising of roof to create second floor accommodation, two front dormer windows & insertion of second floor side window. Single storey side & rear extensions, two storey rear & side extensions including first floor balcony	Cllr Mair
12/00065/FUL	6 Monks Mead, Bicknacre Chelmsford Essex CM3 4EU Two storey side extension	Cllr J. Saltmarsh
12/00048/FUL	Allcar, Main Road, Woodham Ferrers, Chelmsford, Essex. CM3 8RW Single storey rear extension and front porch canopy roof	
12/00074/FUL	Woodham Lodge Farm, Lodge Road, Bicknacre, Chelmsford, Essex CM3 4HG Conversion of barns to 4 dwellings and associated cart lodge.	Cllr Mair
12/00075/LBC	Woodham Lodge Farm, Lodge Road, Bicknacre, Chelmsford, Essex CM3 4HG Conversion of barns to 4 dwellings and associated cart lodge.	Cllr Mair
Any other Planning related info to be share (full Planning update due in March 2012)		
21/12.	Light and Life Christian Festival/Representation at Chelmsford Borough Council A report to be given.	
22/12.	Friends of Priory Fields  Cllr C Saltmarsh to report on the progress made between the groups. Councillors to consider the first draft of the terms of reference.	
23/12.	Priory Acres/Village Survey  A report to be given by the group.	
24/12.	Diamond Jubilee 2012/Parish Council 25 Years The Chairman to report after meeting with the Clerk on the feedback from Woodham Ferrers Village Hall Committee and suggestions for a three day event. Council may consider an allowance for the event in March 2012. Council to consider whether to approach all local business for sponsorship of flower tubs for village greens. Cllr. R. Blanks to report on responses from Ormonds Crescents residents re planting of jubilee oak tree.	
25/12.	Football  The Hooe – a request from Woodham Radars re The Hooe to be considered. Priory Playing Fields – the Clerk reported an unauthorised match having been played and Council to	



	consider what action to be taken & agree a charge.
26/12	<p>2012 Parish Sports Sessions </p> <p>The Clerk has arranged the following to take place @ Priory Playing Fields: Monday 2nd April 2012 10am – midday – 0-11 years – Go Ride (cycling event) Wednesday 11th April 2012 – 10am – midday – 0-11 years – Group Fitness Monday 23rd July 2012 – 10am – midday – 0-11 Years – Bouncy Castle Friday 31st August 2012 – Youth Bus PITP – 12 16 Years The cost is £515 for which expenditure agreement is required. The Council to consider asking FoPF to participate again and offer events targeted at the 0-5 years age group.</p>
27/12.	<p>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) & Village Hall) Reps to report any incidents or problems. </p> <p>Report from BF Grounds Maintenance New Maintenance Contractor – Mr Mike Wilson appointed after completing all health & safety checks. Mr Wilson has suggested the play equipment at The Hooe needs a protective stain/brighten up, costings to be agreed in March. TAC – report from Cllr J Saltmarsh following meeting with Jill Oliver/Clerk (road work proposals 2012/13) Dial & Ride Scheme update Parish Cleansing Days – Dates requested by Clerk awaiting notification. Youth Group – Held a successful event on 28th January with 27 children enjoying archery as the main event). Next event planned in March. The Hooe – entrance/further play equipment. Lodge Road – Mr Wilson has the barrier for instalment. Olympics 2012 – The Council to consider a sports day at Priory Playing Fields (April- September) to mark the occasion and apply for a grant from Essex Legacy for up to £400 (next panel date 12th March 2012). Speedwatch – Cllr. Blanks to report. Annual Parish Meeting – 11th May 2012 – Bicknacre – invitations for ideas for a theme. Woodham Ferrers Village Hall - Councillors to be offered the opportunity to relate any other business/concerns.</p>
	The following agenda items are of a confidential nature and the public will be asked to leave by the Chairman
28/12.	<p>Correspondence. Contents of a letter to be discussed.</p>
29/12.	<p>Allotments Cllr. J. Saltmarsh to update Council.</p>
30/12.	<p>Rural Housing Update Contact from Chelmsford Borough Council to be discussed.</p>
31/12.	<p>Correspondence from a resident The Chairman to give an update.</p>

FOPF meet 2nd Thursday of each month.

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K. Kuderovitch 1.2.12