



28<sup>th</sup> March 2018

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are summoned, to attend the forthcoming meeting of Woodham Ferrers & Bicknacre Parish Council, where the under-mentioned business is proposed to be transacted.

K. Kuderovitch..... Clerk to the Council

**THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF**

**AGENDA FOR PARISH COUNCIL MEETING TO BE HELD ON**

Tuesday 3<sup>rd</sup> April 2018

at Bicknacre Memorial Village Hall, Bicknacre, Essex CM3 4NB

= Expenditure decision      👉 = A resolution to be made

24/18.	<b>Declaration of Interests</b> All Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them.
25/18.	<b>Apologies</b> Clerk to note apologies.
26/18.	<b>Minutes/Public Forum</b> 📢 The Minutes of the Parish Council Meeting of 6 <sup>th</sup> February 2018 to be approved and signed. <b><i>On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council</i></b>
27/18.	<b>Report from Cllr R. Poulter (CCC)</b>
28/18.	<b>Friends of Priory Fields</b> Cllr C. Saltmarsh to report.
29/18.	<b>Community Defibrillator Project</b> Clerk to report on progress & AED training sessions.
30/18.	<b>Accounts</b> 📄📱 <ul style="list-style-type: none"> <li>a) Chairman to check &amp; sign Unity Bank Statements and monthly bank reconciliations for end of February/March 2018.</li> <li>b) Clerk to report on Councillors internal audit rota.</li> <li>c) Clerk to report any other finance related information/minute corrections.</li> <li>d) Council to consider a request from Bicknacre Friendship Club for a £25 grant for a table top sign.</li> <li>e) Council to review the Project Allocation spreadsheet and agree.</li> <li>f) End of financial year internal audit.</li> </ul> Council to agree the payments made/to be made:

EXPENDITURE				
Date	Method	Payment to	Amount £	VAT £
<b>UNITY MAIN A/C (20317757)</b>				
13.2.18	D/D	GE Capital Finance Photocopier Lease	337.10	56.18
1.3.18	D/D	E-On – Lodge Road Changing Rooms, Woodham Ferrers	20.00	0.95
8.3.18	BACS	B.F. Grounds Maintenance Inv 5391	800.00	133.33
22.3.18	D/D	E-On – Priory Playing Fields	30.00	1.43

**Clerk of the Council:**

Mrs K Kuderovitch, Parish Council Office, Woodham Ferrers Village Hall, Main Road, Woodham Ferrers, CM3 8RJ  
01245 328988 E Mail [clerk@wfandbpc.org.uk](mailto:clerk@wfandbpc.org.uk)

26.3.18	D/D	British Telecom 01245 328988	201.61	33.60
27.3.18	BACS	BMVH –Inv 85/17 – FOPF	28.20	
27.3.18	BACS	BMVH –Inv 84/17 – Parish Council	35.25	
27.3.18	BACS	Canon – Photocopying Charges 2.5.17 – 1.8.17	68.20	11.37
27.3.18	BACS	Safety Signs – Emergency Access Sign Priory Car Park	9.00	1.50
27.3.18	BACS	Mr K Nicholls – Litter Bag Holder	10.94	
27.3.18	BACS	SWF Print – April Newsletter	540.00	
<b>TOTAL</b>			<b>2080.30</b>	<b>238.36</b>
<b>To be paid:</b>				
3.4.18	BACS	In Touch Annual Subscription April 18 – March 19	4.00	
<b>TOTAL</b>			<b>4.00</b>	
<b>UNITY NO 2 ACCOUNT – BANK TRANSFERS</b>				
7.2.18	BACS	Transfer to Unity Main A/C Temp Loan	5000.00	
7.2.18	BACS	Transfer to Unity Main A/C – BF Grounds Maintenance - Ditch	720.00	
<b>TOTAL</b>			<b>5720.00</b>	

**Staff Salaries February/March 2018 (BACS):**

20.2.18	Mrs K Kuderovitch – Feb Salary	<b>£5,224.80</b>
20.2.18	Mrs C. Gooday – Feb Salary	
20.2.18	Mrs M. Webdale – Feb Salary	
20.2.18	HMRC – Tax & NIC Feb	
20.2.18	Mr K. Nichols – Feb Salary	
20.2.18	Mrs S. Marsh - Feb Salary	
21.2.18	Royal London Clerk's Pension – Feb	
8.3.18	Mr K Nichols – Feb Salary	
8.3.18	Mr A. Manthorpe – Litter Picking	
20.3.18	Mrs K Kuderovitch – Mar Salary	
20.3.18	Mrs C. Gooday – Mar Salary	
20.3.18	Mrs M. Webdale – Mar Salary	
20.3.18	HMRC – Tax & NIC Mar	
20.3.18	Mr K. Nichols – Mar Salary	
20.3.18	Mrs S. Marsh - Mar Salary	
20.3.18	Royal London Clerk's Pension – Mar	
27.3.18	Mr G Kuderovitch – News Woodham Ferrers	
27.3.18	Mr G Kuderovitch – News Bicknacre	

**INCOME Unity Bank (Main) Account**

19.2.18	Rose Dwyer – Advertising	90.00
20.2.18	Blaircourt – Advertising	210.00
21.2.18	Simon Houlding – Advertising	90.00
26.2.18	Priory Sports Pitch Fees 17/18 – 2 <sup>nd</sup> Instalment	400.00
27.2.18	Chelmsford Tree Services - Advertising	90.00
13.3.18	MFS Heating – Advertising	105.00
14.3.18	Church & Hawes – Advertising	210.00
<b>TOTAL</b>		<b>£1,195.00</b>

Unity Bank Balances as at 28<sup>th</sup> February 2018

A/C 20317757	Current Account	£5600.11
A/C 20363578	Project Funds Account No 2	9,322.71
32/18.	<p><b>Planning</b> 📄</p> <p><b>18/00477/FUL</b> Address: The Wheelwrights Barn The Street Woodham Ferrers Chelmsford Description of works: Single storey side and rear extension.</p> <p><b>18/00433/FUL</b> Address: 5 Chapel Row Main Road Woodham Ferrers Chelmsford Description of works: Single storey side extension.</p> <p><b>18/00443/FUL</b> Address: Hillberry Leighams Road Bicknacre Chelmsford Description of works: Single storey oak orangery to rear</p> <p><b>18/00387/FUL</b> Address: Land South East Of Star House Main Road Bicknacre Chelmsford Description of works: Application for the variation of condition 2 of planning permission 17/00372/FUL (Construction of a new dwelling and detached double garage) To allow for the adjustment of the angle of the dwelling.</p> <p><b>18/00324/FUL</b> Address: Site At The Gables Priory Lane Bicknacre Description of works: Demolition of existing detached chalet dwelling and construction of 3 detached chalet dwellings with associated off road car parking and private amenity spaces.</p> <p>For Info: <b>31 Barbrook Way Bicknacre Chelmsford CM3 4HP</b> Description of works: G2 &amp; T3 Oak - rear boundary - reduce back to previous cutting points. Reason: In accordance with insurers requirements.</p>	
33/18.	<p><b>Clerks &amp; Councillors Reports, to include:</b> 📄 📱</p> <p>a) Playing fields &amp; open spaces (The Hooe, Lodge Road Playing Fields, Bicknacre Playing Field etc.). Additional car parking – Bicknacre Playing Fields. CCTV/bucket swing. Danbury &amp; Bicknacre FC Medals Day request.</p> <p>b) General Village. New bin @ Sunnyway. Herb Garden project. Salt Bins. Lorries. Community Specials update. Footbridge. Village Map.</p> <p>c) Village Hall – reports &amp; information.</p> <p>d) Community Groups/organisations</p> <p>Councillors to be invited to share any items not covered above.</p>	