

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Tuesday 4th April 2018.
at Bicknacre Memorial Village Hall, Bicknacre, Essex CM3 4NB
= Expenditure decision **👉 = A resolution made**
THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF

In Attendance	
Cllr. J. Saltmarsh (Chairman) Cllr. L. White (Vice Chairman) Cllr. C. Saltmarsh Cllr. R. Poulter (CCC)	Cllr. S. Sinclair Cllr. A. Mair Clerk of the Council, K. Kuderovitch

= Expenditure decision **👉 = A resolution made**

24/18.	Declaration of Interests All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk offered members the opportunity to declare any interests and note them.
25/18.	Apologies Cllr.G. Blackshaw – none received, Cllr. R. Blanks – unwell, Cllr. K. Orme - working
26/18.	Minutes/Public Forum 👉 The Minutes of the Parish Council Meeting of 6 th February 2018 were approved and signed (1 minor change by the Clerk). <i>On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.</i> A number of residents were present to relay their concerns and objections in relation to Planning Application No 18/00324/FUL. Cllr. Poulter offered residents the opportunity to visit him at his Ward Surgery on 7 th April at the BMVH 10am – 11am.
27/18.	Report from Cllr R. Poulter (CCC) Cllr. Poulter reported that he was attending a meeting on Monday 9 th April in relation to the Land at the Brewers Arms and would to report back.
28/18.	Friends of Priory Fields Cllr C. Saltmarsh reported the Arch inspection took place on 8 th March 2018.
29/18.	Community Defibrillator Project The Chairman invited Dave Spicely to update the Council – the cabinets have been erected and the power supplied and the AED's would be installed shortly. The Clerk confirmed a good response for the Defib Training Session on 19 th April, but low numbers on the 26 th /27 th April at present. Clerk to invite D&BFC. Clerk to meet with D. Spicely to finalise the paperwork.
30/18.	Accounts 📄 a) Chairman to check & sign Unity Bank Statements and monthly bank reconciliations for end of February/March 2018. Deferred to May 2018. b) Clerk to report on Councillors internal audit rota. Cllr. Blackshaw had not completed the rota – Cllr. Little offered to complete. c) The VAT return to 31/3/18 would now be prepared for submission. The Clerk asked for approval to transfer £2,000 from the Unity No 2 Account to the Main Account

Clerk of the Council:

- which was agreed.
- d) **It was resolved** to pay Bicknacre Friendship Club a £25 grant for a table top sign.
 - e) Council reviewed the Project Allocation spreadsheet and agreed the figure of £14,788.
 - f) Clerk advised the Internal Audit was booked for mid-April.

Council agreed the payments made/to be made:

EXPENDITURE				
Date	Method	Payment to	Amount £	VAT £
UNITY MAIN A/C (20317757)				
13.2.18	D/D	GE Capital Finance Photocopier Lease	337.10	56.18
1.3.18	D/D	E-On – Lodge Road Changing Rooms, Woodham Ferrers	20.00	0.95
8.3.18	BACS	B.F. Grounds Maintenance Inv. 5391	800.00	133.33
22.3.18	D/D	E-On – Priory Playing Fields	30.00	1.43
26.3.18	D/D	British Telecom 01245 328988	201.61	33.60
27.3.18	BACS	BMVH –Inv 85/17 – FOPF	28.20	
27.3.18	BACS	BMVH –Inv 84/17 – Parish Council	35.25	
27.3.18	BACS	Canon – Photocopying Charges 2.5.17 – 1.8.17	68.20	11.37
27.3.18	BACS	Safety Signs – Emergency Access Sign Priory Car Park	9.00	1.50
27.3.18	BACS	Mr K Nicholls – Litter Bag Holder	10.94	
27.3.18	BACS	SWF Print – April Newsletter	540.00	
TOTAL			2080.30	238.36
UNITY NO 2 ACCOUNT (20363578)				
27.3.18	BACS	Bakers of Danbury	330.00	55.00
27.3.18	BACS	Physio Control 2 x AEDs	1560.00	260.00
31.3.18	D/D	Unity Service Charge (Quarter)	18.90	
			1908.90	315.00
To be paid:				
3.4.18	BACS	In Touch Annual Subscription April 18 – March 19	4.00	
3.4.18	BACS	WVH April – June 2018	552.50	
3.4.18	BACS	BF Grounds Maintenance Inv 5422 – March 2018	800.00	133.33
TOTAL			1356.50	133.33
UNITY NO 2 ACCOUNT – BANK TRANSFERS				
7.2.18	BACS	Transfer to Unity Main A/C Temp Loan	5000.00	
7.2.18	BACS	Transfer to Unity Main A/C – BF Grounds Maintenance - Ditch	720.00	
TOTAL			5720.00	

Staff Salaries February/March 2018 (BACS):

20.2.18	Mrs K Kuderovitch – Feb Salary	
20.2.18	Mrs C. Gooday – Feb Salary	
20.2.18	Mrs M. Webdale – Feb Salary	
20.2.18	HMRC – Tax & NIC Feb	
20.2.18	Mr K. Nichols – Feb Salary	
20.2.18	Mrs S. Marsh - Feb Salary	

21.2.18	Royal London Clerk's Pension – Feb	£5,224.80
8.3.18	Mr K Nichols – Feb Salary	
8.3.18	Mr A. Manthorpe – Litter Picking	
20.3.18	Mrs K Kuderovitch – Mar Salary	
20.3.18	Mrs C. Gooday – Mar Salary	
20.3.18	Mrs M. Webdale – Mar Salary	
20.3.18	HMRC – Tax & NIC Mar	
20.3.18	Mr K. Nichols – Mar Salary	
20.3.18	Mrs S. Marsh - Mar Salary	
20.3.18	Royal London Clerk's Pension – Mar	
27.3.18	Mr G Kuderovitch – News Woodham Ferrers	
27.3.18	Mr G Kuderovitch – News Bicknacre	

INCOME Unity Bank (Main) Account

19.2.18	Rose Dwyer – Advertising	90.00
20.2.18	Blaircourt – Advertising	210.00
21.2.18	Simon Houlding – Advertising	90.00
26.2.18	Priory Sports Pitch Fees 17/18 – 2 nd Instalment	400.00
27.2.18	Chelmsford Tree Services - Advertising	90.00
13.3.18	MFS Heating – Advertising	105.00
14.3.18	Church & Hawes – Advertising	210.00
TOTAL		£1,195.00

Unity Bank Balances as at 28th February 2018

A/C 20317757	Current Account	£5600.11
A/C 20363578	Project Funds Account No 2	9,322.71

32/18.	<p>Planning 📌</p> <p>18/00477/FUL Address: The Wheelwrights Barn The Street Woodham Ferrers Chelmsford Description of works: Single storey side and rear extension. PC Comments: Supported - with points to be clarified with Planning Officer</p> <p>18/00433/FUL Address: 5 Chapel Row Main Road Woodham Ferrers Chelmsford Description of works: Single storey side extension. PC Comments: Supported</p> <p>18/00443/FUL Address: Hillberry Leighams Road Bicknacre Chelmsford Description of works: Single storey oak orangery to rear PC Comments: Supported</p> <p>18/00387/FUL Address: Land South East Of Star House Main Road Bicknacre Chelmsford Description of works: Application for the variation of condition 2 of planning permission 17/00372/FUL (Construction of a new dwelling and detached double garage) To allow for the adjustment of the angle of the dwelling. PC Comments: Supported</p> <p>18/00324/FUL Address: Site At The Gables Priory Lane Bicknacre Description of works: Demolition of existing detached chalet dwelling and construction of 3</p>
--------	--

	<p>detached chalet dwellings with associated off road car parking and private amenity spaces. PC Comments: Supported - Overdevelopment of the area, concerns about increased traffic to and from the site, not in keeping with current properties For Info: 31 Barbrook Way Bicknacre Chelmsford CM3 4HP Description of works: G2 & T3 Oak - rear boundary - reduce back to previous cutting points. Reason: In accordance with insurers requirements.</p>
33/18.	<p>Clerks & Councillors Reports, to include: 📱📷</p> <p>a) Playing fields & open spaces (The Hooe –Lodge Road Playing Fields, Bicknacre Playing Field etc.). Gate cover The Hooe - Cllr. Mair, Additional car parking – Bicknacre Playing Fields – deferred to May. CCTV/bucket swing – Clerk to chase. Danbury & Bicknacre FC Medals Day request granted - 10th June</p> <p>b) General Village. New bin @ Sunnyway – expenditure agreed @ £156 & VAT. Herb Garden project – awaiting contact from ECC. Community Specials update –May 2018. Footbridge WF - completed. Village Map – defer May. Letter to resident to be sent.</p> <p>c) Village Hall – reports & information.</p> <p>d) Community Groups/organisations</p> <p>Councillors were invited to share any items not covered above. Cllr Sinclair suggested bulbs on the corner of the Grove, Cllr. Little enquired about CCTV course, Clerk to make enquiries with Bicknacre Village Green gardener, bridge at Westerings was discussed.</p> <p>Special Announcement Cllr. Chris Saltmarsh announced his intention to retire as a Councillor by the end of April 2018. Cllr. Saltmarsh was thanked by the Chairman and all present for his outstanding contribution to the Parish Council spanning over a 30 year period and he will be sorely missed.</p>

K. Kuderovitch..... Clerk to the Council