



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL

A QUALITY COUNCIL



MINUTES OF THE MEETING of the PARISH COUNCIL MEETING held on
Tuesday 12th January 2010 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

In Attendance:		
Cllr. L. Brett, Vice Chairman – (acting Chairman) Cllr. A. Mair Cllr. R. Blanks	Cllr. M. Cottee Cllr. C. Saltmarsh Cllr. J. Saltmarsh Cllr. Wilkin	Clerk of the Council

09/131.	<p>Declaration of Interests The Clerk offered members the opportunity to declare any personal/prejudicial interests and note them. Cllr. Wilkin declared an interest in Agenda Item 136, 32 Priory Road.</p>
09/132.	<p>Apologies Chairman, Cllr. B. Arnold, Cllr. G. Woricker, Cllr. R. Poulter (CBC)</p>
09/133.	<p>Minutes The Minutes of the Parish Council Meeting of 1st December 2009 were reviewed. Cllr. Cottee made an apology to the Clerk in reference to Item 127 and after a debate, this was accepted. . Proposed: Cllr. R. Blanks Seconded: Cllr. A. Mair On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council. Present: Graeme Gordon & another gave details of recent incidents in Bicknacre and a request re bollards on a Bridleway path in Bicknacre.</p>
09/134.	<p>Jesters @ Priory Acres/Update on Youth Project Alison Doherty addressed the Council and gave an update on the plans for Jesters and the proposed Priory Acres building and details of a funding application. Cllr. J. Saltmarsh asked questions of the project and, in particular, who was representing the Community. Ms Doherty answered, in detail, further questions from Members.. On this basis, the Council agreed for the letter to be supplied and Ms Doherty was commended by Cllr. J. Saltmarsh for her work.</p> <p>Ms Doherty then gave an update on her work together the Clerk on continuing to strive for the provision of Youth Facilities within the villages. Ms Doherty talked of:</p> <ul style="list-style-type: none"> • free BMX/Neos sessions offered by Chelmsford Borough Council • the hope that a programme of events commencing in March/April could be organised to gather more support • The longer term vision that the current Jesters site could potentially be used solely as a Youth Centre <p>The Clerk added that, in the future, the Parish Council may consider a Youth Sub-Committee with key local representatives to further enhance the project. The Clerk thanked Alison and PCSO Graeme Gordon for their continued enthusiasm and commitment to providing facilities for this neglected age group and hoped the Parish Council would continue to support this.</p>
09/135.	<p>Accounts </p> <p>The Clerk supplied Members with an updated of organisations willing to accept BACS payments. Cllr. Brett voiced concerns of the risk to the Parish Council and the Clerk and after debated it was decided to seek further advice from various organisations and report back. The Clerk requested agreement from Members to have the authorisation to work with Ms Doherty in ordering and</p>

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paying for youth related items from the grant funds being held by the Parish Council. This was agreed and may have to be spent by end March 2010 under the terms of the grant.
Proposed: Cllr. J. Saltmarsh **Seconded Cllr. K. Wilkin**
The Clerk informed the Council that a final form was with the Chairman to enable the signatory to be changed and the Clerk to remind the Chairman to action. The Clerk gave details of the newly assigned External Auditor by the Audit Commission, being Mr Wayne Rickard. Members approved the following cheques for payment:

Cheque No.	Payment to:	Amount £	VAT £
BACS	4 Dec – Mrs L Brett – Xmas Event in Woodham Ferrers – purchase of food & drink @ Asda (Costco could not supply/Asda more cost effective)	39.94	
BACS	4 Dec – Essex Lights – Travis Perkins – Materials (Bin @ Bus stop)	20.74	2.71
BACS	4 Dec – Essex Lights – Christmas Lights 2009	276.00	36.00
BACS	8 Dec – Mrs K Kuderovitch – Xmas Event in Bicknacre – purchase food & drink (Costco could not supply/Asda more cost effective)	82.89	
D/D	17 Dec – BT – Mobile	23.20	tbc
BACS	21 Dec RC Landforce Ltd – Greenkeeper for December	462.88	60.38
BACS	7 Jan - BMVH – Hire of Hall for PC Meetings/FOPF Meetings	56.96	
D/D	E-On Electricity – Priory Field Car Park - Bicknacre	24.00	tbc
D/D	E-On Electricity – Lodge Road – Woodham Ferrers	14.00	
104648	Essex & Suffolk Water –Lodge Rd – Woodham Ferrers	24.44	
104649	Renewal of Costco Membership – x 2	37.60	5.60
104650	BT -01245 328988	112.69	11.76
104651	Annual Subscription to the Society of Local Council Clerks	135.00	
104652	Barriers Direct – Priory Field	239.42	35.66
		1273.76	tbc

Salaries December:

Cheque No.	Payment to	Amount £
BACS	16 Dec Mrs K Kuderovitch – December 2009 Salary	£1240.60
BACS	16 Dec Mrs K. Kuderovitch – Mileage for December 2009	
BACS	16 Dec Mrs M. Webdale – The Hooe - November	
BACS	16 Dec Mrs N. Ovel – Lodge Road November	
104653	Mrs S. Marsh – Gatekeeper – Lodge Road - November	

Date	Balance of all accounts held	Amount £
30/11/09	Barclays Community Account	12741.94
30/11/09	Barclays Business Saver (previously known as Bonus) Account	17273.95
	Parish Council Funds	5516.23
	Youth Grant from Essex County Council	Total = £22790.18

Income

21/12/09 Credit from Jesters for Advert in September Newsletter £30.00

09/136. a) Planning

Application No	Details	Decision
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09/01793/FUL	Barbrooks, 32 Priory Road, Bicknacre, Essex CM3 4EY Two Storey rear extension & new detached double garage Comments: There appears to be an access gate to the rear field which is not shown on the drawing No 935/3/A that might not have been approved	Passed to Cllr. Mair Supported:
09/01540/FUL	2 Town Farm Cottages, Main Road, Woodham Ferrers, Essex CM3 8RE Two storey side extension	Not Supported Outside Development Boundary
09/01706/FUL	Wantz Cottage, Crows Lane, Woodham Ferrers Essex Detached double garage with storage loft and external side staircase	Extension until 27 th January 09


The Clerk confirmed that the Planning Meeting on 26th January would go ahead. Cllr J. Saltmarsh highlighted a property in Bicknacre and Clerk to make further enquiries.

09/137.	Friends of Priory Fields The Clerk and Cllr. Brett gave an update on recent meetings and investigations surrounding the current insurance issues. The Clerk confirmed all works to Priory Fields was suspended until the situation was resolved. The Clerk supplied Members with an information sheet with three possible options and option 3 was considered the most favorable. The Parish Council & FoPF are due to visit the Solicitors on 19 th January and the timeframe for putting the land into trust discussed at that meeting. Cllr. Brett highlighted enquiries made by the Clerk with FoPF re the cutting of certain acreage at Priory Fields as the Clerk needed details to make insurance checks. A discussion took place about the plans for 2010 and further enquiries will be made by the Clerk.
09/138.	Traffic Calming The Clerk relayed the following information received: Works on phase 2 commenced Monday 4 th January but were ground to a halt as of Wednesday due to the severe weather. Works have recommenced it was hoped to finish the civils element of White Swan in the next two weeks. Phase 2 is programmed for commencement Monday 25 th January but it may start sooner depending upon progress at White Swan and particularly the weather. Priory Corner is programmed for 3 weeks and is much more involved due to the Bennett island removal. Surfacing and lining has been programmed for weekends of 13 th and 20 th Feb abut again this is weather dependant. The Clerk confirmed she had received a road closure notice for Priory Road and the details were:
09/139.	Priory Acres Deferred.
09/140	Risk Assessment/CRB Checks   Members considered the report produced by Mr A. Kerrigan and it was agreed to add to agenda quarterly for review. The Clerk updated Members that the CRB forms would arrive direct to the home address and they could either send back individually or hand back to the Clerk.
09/141.	Football The pitch inspections system was reported to be working well. Cllr. Blanks reported that the incident at Lodge Road had been satisfactorily dealt with and this was confirmed by the resident involved.

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09/142.	<p>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road & Village Hall) Reps to report any incidents or problems. </p> <p>The field maintenance schedule was agreed in order and the Clerk to put out for tender to be received by end of January in time for February meeting.</p> <p>Woodham Ferrers Village Hall – Cllr. Brett reported that the recent enquiries had uncovered no new information and Members agreed Cllr. Brett could continue and contact Mr M. Garbaldi to further investigations.</p> <p>BMVH – The Clerk clarified a query with Cllr. J. Saltmarsh over the use of the hall.</p> <p>New dog bin for Woodham Ferrers. – deferred – awaiting from CBC.</p> <p>Recycling Initiative – update was given by Cllr. Mair and paperwork of registration handed to the Clerk.</p> <p>Newsletters – Members agreed a rota for proof reading by Councillors who indicated their assistance. Cllr. Brett stated that a resident in the Woodham Ferrers distribution had claimed they had not received a newsletter. The Clerk confirmed she had delivered to every house in Woodham Ferrers.</p> <p>Cllr. Brett invited a Minute taker for the February Meeting and Cllr. J. Saltmarsh kindly offered to take on the task.</p> <p>Councillors were invited to update on general issues and events.</p> <p>Public Rights of Way – the officer @ CBC to attend a PC Meeting in the near future.</p> <p>A residents letter was discussed re the cutting of hedges in Bicknacre near the Brewers Arms. Cllr. A. Mair had kindly dealt with this himself, even though it appeared not to be the responsibility of the Parish Council. The resident had been informed.</p> <p>Medium Risk items from the Rospa report were highlighted – Clerk to action.</p>
09/143.	<p>Annual Parish Meeting 2010</p> <p>The Clerk confirmed the meeting for Friday 14th May 2010 at Woodham Ferrers Village Hall and themes were briefly considered.</p>
09/144.	<p>Rural Housing</p> <p>The Clerk confirmed that The Chairman and herself (Cllr. L. Brett send apologies) had met with Hastoe and an architect. Planners @ CBC indicate the preferred location as Bicknacre (more amenities). A number of new sites had been looked at and surveys and further enquiries to be made.</p>
09/145.	<p>Staff</p> <p>The Annual pay review for staff was considered and agreed.</p>

FOPF meet 2nd Thursday of each month.

Meeting closed ay 10pm.

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K. Kuderovitch
18.1.10

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