



# WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL

## A QUALITY COUNCIL



**MINUTES OF THE PARISH COUNCIL MEETING** held on  
Tuesday 2<sup>nd</sup> February 2010 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex





= Expenditure decision



= A resolution to be made

In Attendance:		
Cllr. B. Arnold (in the Chair) Cllr. L. Brett, Vice Chairman – Cllr. A. Mair Cllr. R. Blanks	Cllr. M. Cottee Cllr. C. Saltmarsh Cllr. Wilkin Cllr. G. Woricker	Cllr. J. Saltmarsh (acting Clerk)

1/10.	<b>Declaration of Interests</b> The Clerk offered members the opportunity to declare any personal/prejudicial interests and note them.
2/10.	<b>Apologies</b> None. Note: Clerk on holiday (Cllr. J. Saltmarsh taking Minutes)
3/10.	<b>Minutes</b> The Minutes of the Parish Council Meeting 12 <sup>th</sup> January 2010 were amended and approved. <b><i>On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.</i></b> A resident of the Parish disputed that newsletters were delivered to every house (as per Minute No 9/142). The Chairman responded that he would investigate this. A resident asked about the proposed Village Design Statement and Cllr. C. Saltmarsh informed that this would be a community led initiative and all statistics would be available to members of the public.  The Chairman advised the Council on guidance received from Joy Sheppard of the EALC regarding Minutes. The Minutes did not have to be verbatim and only important issues minuted specifically.
4/10.	<b>Accounts</b>   3 <sup>rd</sup> Quarter Budget Review due in March 2010. VAT refund will be calculated at end of Financial Year 2010. Members approved the following cheques and initial BACS and Direct Debit payments made:

Cheque No.	Payment to:	Amount £	VAT £
104654	Littlethorpe of Leicester – Bus Shelter (opposite Brewers Arms PH)	9658.50	1438.50
104655	EALC – Laws & procedures Course Cllr Willkin	54.00	
104656	Anglian Water – Lodge Road	72.93	
BACS	27.1 BMVH – Use of disabled toilet facilities (recovered from club)	60.00	
BACS	Essex Lights – payment for repair of firemans pole at The Hooe	138.00	
BACS	RC Landford Ltd – Greenkeeper for January	462.88	60.38
D/D	E – On – Priory Fields	24.00	
D/D	E-On Lodge Road	14.00	
D/D	18.1.10 BT	22.63	tba

**Clerk of the Council:**

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D/D	GE Capital Finance – Lease of Photocopier - Quarterly	673.40	
		<b>£11,180.34</b>	<b>tbc</b>

Salaries January:

Cheque No.	Payment to	Amount £
BACS	27.1.10 Mrs K Kuderovitch – January 2010 Salary	<b>£1,665.95</b>
BACS	27.1.10 Mrs K. Kuderovitch – Mileage for January 2010	
BACS	27.1.10 Mrs M. Webdale – The Hooe - January	
BACS	27.1.10 Mrs N. Ovel – Lodge Road January	
104657	Mrs S. Marsh – Gatekeeper – Lodge Road -January	
104658	Inland Revenue – Staff Tax & NIC - January	

Date	Balance of all accounts held	Amount £
31/12/09	Barclays Community Account	£6,661.36
31/12/09	Barclays Business Saver (previously known as Bonus) Account	17552.91
	Parish Council Funds	5516.23
	Youth Grant from Essex County Council	Total = £23,069.14

**Income**

13/1/10	Credit from Chelmer Chimney Services – Advert Dec Newsletter	£90.00
13/1/10	Credit from FOPF – 50% Barrier Gate at Priory Fields	£117.16
13/1/10	Credit from Priory Sports – Pitch Fees	£266.66
13/1/10	Credit from Woodham Radars – Pitch Fees	£137.00
25/1/10	Credit from Church & Hawes for Advert in Dec Newsletter	£70.00
<b>TOTAL</b>		<b>£680.82</b>

**Bank Transfers**

27/1/10	From Barclays Business Saver to Barclays Community Account (payment for Bus Shelter opp. Brewers Arms)	£9658.50
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5/10.. a) Planning

Application No	Details	Cllr. to report
09/01807/01808/FUL	<b>Woodham Lodge Farm, Lodge Road, Bicknacre, Essex CM3 4HG</b> Conversion of barns to 3 dwellings & construction of a cart lodge.	Not supported In the absence of the Clerk Cllr. J. Saltmarsh agreed to complete updated comments on line.

Cllr. Brett commented on Town Farm Cottages approval. Cllr. Brett relayed information from the Clerk after visiting the PC Office in regard to archiving of Planning Applications. The matter was discussed and agreed we would seek advice from CBC for disposal and where necessary, plans would be kept. Cllr. C. Saltmarsh suggested a records management for the future.

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6/10.	<b>Friends of Priory Fields</b> The Chairman read out the letter from Hedleys Solicitors received after the meeting with representatives from the Parish Council and FOPF, and explained the options. The Chairman asked for round the table opinions but it was decided that no decision would be made until the Parish Council could have an opportunity to consult with FOPF, whose meeting was the following Thursday. Six Councillors showed an initial preference to Option 1. The general consensus was there was a moral and legal obligation for the land to be retained by the Parish. The decision would be made at the next full Parish Council Meeting.
7/10.	<b>Traffic Calming</b> Cllr. C. Saltmarsh reported several parishioners reported concern over pedestrian crossing by Paul Baileys garage. Cllr. G. Woricker raised concerns over access to a property close by. Cllr. A. Mair stated this had already been discussed at a previous meeting. Cllr. Arnold reported the likely finish date was in three weeks, but the closure of Peartree Lane had been delayed.
8/10.	<b>Priory Acres</b> Nothing reported.
9/10.	<b>Football</b> The Clerk to advise the date.
10/10.	<b>Allotments</b> The provision of allotments within the Parish was raised by Cllr. L. Brett. A discussion took place on the requirements for the Parish Council to provide allotments. Cllr. Brett gave details of a parishioner in Woodham Ferrers who may be interested in assisting the project. It was agreed that an article would be submitted in the March Newsletter to gauge interest. Item to be reviewed in April.
11/10.	<b>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) &amp; Village Hall) Reps to report any incidents or problems.</b> 📱 The Hooe/Lodge Road – all ok. Priory Field – minor litter problem (PCSO aware). The sign at Leighams Common had been destroyed by a road traffic accident. Woodham Ferrers Village Hall – Hedleys Solicitors had been approached to assist with Trust status. Cllr. Brett reported it would be difficult to store table tennis tables. The three field maintenance tenders were opened by the Chairman and the decision was made to go with BF Grounds Maintenance unanimously of £6,000 & VAT. Cllr. J. Saltmarsh agreed to verbally agree with Contractor. Cllr. R. Blanks reported that the B1418 would be resurfaced in this financial year. Public Rights of Way – confirmation of CBC to attend the PC Meeting on 2 <sup>nd</sup> March 2010. Annual 'Just Bin It' Campaign was decided not to participate this year. March Newsletter – members agreed dedication to Youth Group/Emergency Planning Article/Village Design Statement. Members agreed expenditure for archiving crates if necessary (max £50). Cllr. C. Saltmarsh requested a speed indicating strip to be located outside Brewers Arms All Councillors (except Cllr Cottee) confirmed receipt of the CRB forms. Cllr. Arnold offered to sign in his capacity as Justice of the Peace. Rural Housing – Hastoe had re-visited Bicknacre and four possible areas had been identified for between 12-20 dwellings and a report at the Annual Parish Meeting.
12/10.	<b>Training</b> Cllr. J. Saltmarsh agreed to look at the details of the course and it was agreed that two Councillors could attend and feedback.


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13/10.	<b>Village Design Statement</b>  It was agreed to add to the March Newsletter and to have the VDS as a topic of the Annual Parish Meeting in May.
14/10.	<b>Annual Parish Meeting 2010</b> It was agreed to invite the normal local government representatives and the topics for the meeting were: Priory Acres Village Design Statement Allotments Neighbourhood Watch Stands: Police, CBC Information, and others to be confirmed. The Meeting was confirmed as Friday 14 <sup>th</sup> May 2010 in Woodham Ferrers Village Hall.

FOPF meet 2<sup>nd</sup> Thursday of each month.

Meeting closed at 9.30pm.

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K. Kuderovitch  
9.2.10

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