



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL A QUALITY COUNCIL



MINUTES OF the PARISH COUNCIL MEETING held on
Tuesday 2nd March 2010 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

DRAFT

In Attendance:		
Cllr. B. Arnold (Chairman) Cllr. L. Brett (Vice Chairman) Cllr. A. Mair Cllr. R. Blanks	Cllr. M. Cottee Cllr. C. Saltmarsh Cllr. J. Saltmarsh Cllr.G. Woricker	Clerk of the Council

15/10.	Declaration of Interests The Clerk offered members the opportunity to declare any personal/prejudicial interests and note them. None declared
16/10.	Apologies Cllr. K. Wilkin – on holiday The Chairman reported that Cllrs. C & J. Saltmarsh were hoping to join the meeting late.
17/10.	Minutes The Minutes of the Parish Council Meeting 2 nd February 2010. The Chairman repeated the advice the Council on guidance received from Joy Sheppard of the EALC in reference to the Clerk and recording of Minutes. The Chairman reported back on Minute 09/142 and stated he had investigated the issue with the person concerned and it had been confirmed deliveries were made to all houses in Bicknacre and Woodham Ferrers. (Note: A member of the public session called out “thank you for calling me a liar” and the Chairman responded. The Clerk made the reminder that the public session was not yet opened. Proposed: Cllr. R. Blanks Seconded: Cllr. A. Mair <i>On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.</i> The Clerk read some advice on how she saw item 19/10. being discussed and reminded members of the public to remain calm to promote a healthy debate. The NW Co-ordinator informed the Council of local burglaries and the no cold calling initiative, which the Chairman expressed the Councils support for. The Chairman offered all public persons present the opportunity to speak.
18/10.	Public Rights of Way Office, Essex County Council. Matthew Hodgkinson introduced himself to Council, gave an overview of his role within Essex County Council and the P3 Partnership and answered questions. Mr Hodgkinson was thanked by the Chairman for his attendance and a revisit was offered for the Parish Council in the future.
19.55hrs	Cllrs. C & J. Saltmarsh joined the meeting
19/10.	Friends of Priory Fields The Chairman of FOPF made the statement on behalf of the FOPF group (indicating that as a group they believed the land at Priory Fields should be put into trust and not remain in the name of the Parish Council, but that a compromise could be reached). The Clerk reminded Council to refer to the document that had been produced giving her advice and more importantly Solicitors advice that either option was possible, costs being a major factor for the land remaining in the name of the Parish Council. FOPF stated they had taken their own legal advice on the matter. A number of opinions were expressed, but a general consensus was reached that both parties wanted the land protected from being sold in the future for development. A restriction document was agreed upon to be agreed between the two parties, although may not have any legal status

Clerk of the Council:
 Mrs K Kuderovitch
 Parish Council Office,
 Woodham Ferrers Village Hall, Main Road,
 Woodham Ferrers, CM3 8RJ
 01245 328988
 E Mail clerk@wfabnpc.org.uk





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	<p>all felt it was a necessary exercise for future Parish Councils to refer to when considering any decisions to be made on the land at Priory Fields. The Chairman made reference to the rights of way of Priory Field. There was an agreement that 60% of the future population should be in agreement of any decisions over the land at Priory Fields.</p> <p>The Chairman summarised the proposal on the table as: The land to remain in the name of the Parish Council, but with the restriction order to be worked upon by both groups. The Chairman asked for a vote and 7 Councillors voted for and 1 Councillor voted against. It was therefore resolved for the land to remain in the name of the Parish Council. A date for a meeting with FOPF was offered immediately to proceed.</p> <p>The Clerk relayed that she had received a response from the person appointed to cut the hay on Priory Fields, but stated this would be discussed further in April.</p>
20/10.	<p>Accounts </p> <p>3rd Quarter Budget Review was reviewed and agreed. Proposed: Cllr. R. Blanks Seconded: Cllr. J. Saltmarsh Cllr. Saltmarsh & Cllr. Woricker signed in a second area of the bank forms to change signatory (adding Cllr. Mair) and the form was passed to the Chairman to completed and visit Barclays. The Clerk reported the VAT return would be in the region of £8000. Members approved following cheques and initial BACS and Direct Debit payments made:</p>

Cheque No.	Payment to:	Amount £	VAT £
104659	A to Z Supplies – Stationery & Paper for office	190.33	28.35
104660	Essex Wildlife Trust – Annual Subs from January 2010	40.00	
D/D	10.2.10 BT Direct Debits – Internet Services	75.86	
BACS	RC Landforce Ltd – Greenkeeper for February	462.88	60.38
BACS	16.2.10 – Essex Lights	152.75	
BACS	24.2.10 – BMVH Rental Fees January	17.80	
D/D	17.2.10 – BT	23.03	
D/D	22.2.10 E-On	14.00	
D/D	22.20.10 E-On	46.00	
D/D	Canon Uk	98.87	12.90
BACS	BMVH –Rental Fees	17.80	
		1139.32	101.63

Salaries January:

Cheque No.	Payment to	Amount £
104661	Essex County Council Pension Fund – Cancelled Cheque	1945.08
BACS	1.3.10 Mrs K Kuderovitch – February 2010 Salary	
BACS	1.3.10 Mrs K. Kuderovitch – Mileage for February 2010	
BACS	1.3.10 Mrs M. Webdale – The Hooe - February	
BACS	1.3.10 Mrs N. Ovel – Lodge Road January	
104662	Mrs S. Marsh – Gatekeeper – Lodge Road -February	
104663	Inland Revenue – Staff Tax & NIC - February	

Date	Balance of all accounts held	Amount £
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29/1/10	Barclays Community Account	£13,943.37
29/1/10	Barclays Business Saver (previously known as Bonus) Account	5516.23
	Parish Council Funds	Total = £13435.64
	Youth Grant from Essex County Council	

Income

25/2/10	Credit from Naked Flame Candles for Ads in Newsletters	£100.00
25/2/10	Credit from Danbury Juniors – Use of disabled toilet BMVH	£20.00
25/2/10	Credit from Liana Beauty – Ad in Newsletters	£30.00
TOTAL		£150.00

Bank Transfers

24/2/10	From Barclays Business Saver to Barclays Community Account (this transfer is to keep Community Account in credit until VAT return is submitted and payment received approx. in April 2010)	£5000.00
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21/10.. a) Planning

Application No	Details	Cllr. to report
10/00032/FUL	Workshop Adjacent Hillberry Leighams Road, Bicknacre, Essex CM3 8BT Two storey rear extension, single storey side extension to barn. Conversion of barn to dwelling house, construction of detached cart lodge	JS (response submitted on 25 th February due to CBC deadline - Supported)
TPO/2010/007	Folks Wood, Main Road, Bicknacre, Essex	Info only


22/10.	Traffic Calming The Chairman reported that the traffic calming was hoped to be completed asap. Cllr. Poulter reported that any surplus funds could be carried over to the next financial year. Cllr. Poulter also reported that the notice to close Peartree Lane had another 2-3 weeks to run and then CBC would consider any objections, Cllr. Norman Hume would be advised and he would take the decision. The Clerk to advise she had received paperwork from CBC in reference to Bicknacre Road Speed Limit 30mph reduction.
23/10.	Priory Acres A report was given that the group had applied for some large funding grants and that news on one was imminent and that Quantity Surveyor was being consulted. It was hoped the project may be able to start within 3-4 months.
24/10.	Bus Shelter Project 👍 📷 The Chairman/Clerk gave feedback from recent meeting (attended by Cllr. Mair & Cllr. Blanks, Chairman & Clerk) with reps from Essex County Council to discuss the bus shelter replacement project. Council was informed that there had been a question mark over the terms and conditions and that the Council would, at some stage, be required to add solar lighting and another shelter to complete the project. Decision on solar lighting fitted to the shelter at The White Swan deferred until end of year accounts had been reported.

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25/10.	Football The date for the Annual Meeting was confirmed as the 17 th March 2010 and the field officers were invited to attend along with the Chairman and the Clerk.
26/10.	General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) & Village Hall) Reps to report any incidents or problems.  Cllr.Poulter reported that Chelmsford Borough Council were considering applying for City status at a 20-30K cost and asked for the Parish Council's views. The Clerk to reported details of the new field maintenance contractor and confirm the start date of 2 nd March 2010. It was confirmed that the Saturday Morning Standouts had been cut by Chelmsford Borough Council, effective April due to low usage. Woodham Ferrers Village Hall – Cllr. Brett gave a report on progress. March Newsletter – Clerk gave details of plans for content and Cllr. Cottee offered to proof read. Post Office Update – it was announced the opening date was Monday 26 th April, located in the Priory Stores, Bicknacre. Clerk asked for confirmation of CRB forms received and Cllr. Blanks offered to return by hand to CBC. Allotments – The Clerk confirmed the land owner had been written to and the Council would await response from the Newsletter. The Clerk updated that the archiving project was underway and £70 had been spent on boxes. Youth Group update – the Clerk gave details of a programme of events which would be published in the March Newsletter and hopes for success. Councillors were invited to update on general issues and events. Cllr. Cottee reported the sad news of Graham Fox passing away.
27/10.	Annual Parish Meeting 2010 Invitees were discussed and logistics. The theme was agreed as 'grow your own village'.

FOPF meet 2nd Thursday of each month.
Meeting closed at 21.45pm

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K. Kuderovitch
8.3.10

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