



122/10. Planning 📄

Application No	Details	Planning Officer to report
10/01550/FUL	7 New England Close, Bicknacre, Essex CM3 4XA Part f/f, part two storey front extension and s/s rear extension	Comments to Clerk on Monday 8 th Nov
10/01584/FUL	The Shrubbery, Leighams Road, Essex CM3 4HF Replacement 4 bedroom dwelling Comments (summarised): The site is well screened by trees and hedges and the height of the new roof has been decreased from the original plan and the property is not overlooked in any direction. Traffic to and from the site will decrease. The PC has no issues with this application.	
10/01563/FUL	Wood Edge, Main Road, Bicknacre, Essex CM3 4HW Raising roof & alterations including front, side and rear dormer windows to form additional f/f accommodation	Comments to Clerk on Monday 8 th Nov

Councillors were to highlight any Planning related issues
Councillors were reminded of the compulsory attendance to the Planning Meeting on 16th Nov. Cllr Cottee asked for clarification.

123/10.

Accounts 📄📱 (

The Clerk gave an update on the new Kashflow system, informing Council it was very effective and would be a huge benefit to the Parish Council Accounting System. The Clerk asked for the Council to bear in mind the additional 10 hours required to transfer accounts from the beginning of the financial year 2010-2011. The External Audit status was reported as finalised and awaiting return. Due to workload the first draft of the Precept agreement papers for 2011/12 were not available. The Clerk advised Council that the first draft would be distributed at the Planning Meeting of the 16th November, together with the 2nd Quarter Budget Review figures for agreement. The Clerk requested that between the period of 16th Nov -6th December if any Councillors wished to examine the figures in more details to make an appointment to see the Clerk. The reason for this was to reduce the time taken at the 6th December Meeting to agree the figures (compulsory figures are agreed on 6th December for submission to CBC). Clerk reported an emergency expenditure of £63.74 for the repainting of the 2 telephone boxes in Woodham Ferrers, authorised by the Chairman. Members agreed an extra 10 hours for the Clerk for additional tasks (Kashflow, Filing System & reading) in the months Nov, Dec and January.

Proposed: Cllr. A. Mair

Seconded: Cllr. R. Blanks

Members approved the following cheques and initial BACS and Direct Debit payments made:

Payment Method	Payment to:	Amount £	VAT £
104732	Travis Perkins – Materials for Telephone Box re-paint (x2 invoices)	63.74	9.50
104733	EALC – Election Training Day for Clerk	60.00	
104734	IST – Call out to faulty cameras @ Priory Fields	240.88	35.88
104735	Ahead 4 –Annual Back up service from October 2010-September 2011	211.50	31.50
D/D	15.10.10 GE Capital Finance – Quarterly Rent for Canon Machine	673.40	95.86
D/D	6.10.10 – BT – Direct Debits – Internet Services	77.51	11.54
D/D	19.10.10 – BT – Direct Debits – Mobiles	23.72	3.53
D/D	22.10.10 – E-On – Lodge Road	7.00	0.33
D/D	22.10.10 – E-On – Priory Fields	39.00	1.86
BACS	4.10.10 – Essex Lights – completion of litter bin/2x signs erecting	70.50	10.50
BACS	1.11.10 – Woodham Ferrers Village Hall – Office rent & meeting costs	375.00	
BACS	1.11.10 BF Grounds Maintenance- Contract payment for Octoberr 2010	587.50	87.50
BACS	1.11.10 BF Grounds Maintenance – 2 x cuts @ P Fields (Aug & Sept)	117.50	17.50

Clerk of the Council:

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**WOODHAM FERRERS AND
BICKNACRE PARISH COUNCIL**
A QUALITY COUNCIL



BACS	1.11.10 BMVH – Hire Fees (o/s from July & current)	82.44	
BACS	1.11.10 – Tax Assist – fees for internal audit (Apr,May,Jun) & external audit assistance & training for Kashflow system	368.36	54.86
BACS	1.11.10 Tax Assist – discounted license fee & telephone support/online for 12 months	129.25	19.25
		3127.30	379.61

Salaries October:

Payment Method	Payment to	Amount £
BACS	20.10.10 Mrs K Kuderovitch – October Salary	1597.05
BACS	26.10.10 Mrs K. Kuderovitch –Mileage for October	
BACS	20.10.10 Mrs M. Webdale – The Hooe – October	
BACS	20.10.10 Mrs N. Ovel – Lodge Road – October	
104736	Mrs S. Marsh – Gatekeeper – Lodge Road -October	
104737	Inland Revenue – Staff Tax & NIC – October	

Date	Balance of all accounts held	Amount £
30 Sept 2010	Barclays Community Account	26,910.16
30 Sept 2010	Barclays Business Saver	10,123.02

Income:

5.10.10	Priory Sports FC – 1 st Instalment Pitch Fees 10/11 Season	£266.66
18.10.10	Danbury Juniors FC – Pitch Fees & Lease for 10/11 Season (paid in full)	£611.00

124/10.	Cllr. R. Poulter – CBC Cllr. Poulter was unable to be present.
125/10.	Rospa 🇬🇧 The Clerk asked for agreement that all medium risks be done asap so the report could be sent to the Insurance company. It was suggested if there were low risk but low cost items these could also be actioned at the same time. Cllr. Wilkin mentioned a firewood pile at Priory Fields. Clerk to action.
126/10.	Mobile Customer Information Service Members discussed the contact from CBC and consider options to promote the use for future use. It was suggested that perhaps it was a service which was not needed reflected by the low use. The Clerk to make enquiries about the Community Information Point in the Post Office. Woodham Ferrers Village Hall to be approached together with the Woodham Ferrers Congregational Church to see if the service could be tried at these venues.
127/10.	Allotments A review took place of progress so far and next steps. The Clerk to add information to the web site. The first meeting would be arranged for Nov 2010 or January 2011. The Community Initiatives Fund deadline could not be met for applying for funding to purchase land.
128/10.	Parish Office Council considered and agreed the purchase of a new filing unit as a matter of urgency at an approximate cost of £250 & VAT. Proposed: Cllr. A. Mair Seconded: Cllr. C. Saltmarsh

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129/10.	Bicknacre & Woodham Ferrers Youth Group The Clerk made reference to a handout letter from the Youth Group and all Councillors were in favour to build the figure into the Precept for formal agreement.
130/10.	Review of Standing Orders The Clerk advised she would like the item deferred to Dec Meeting for agreement to obtain further advice at the Planning Meeting 16 th Nov.
131/10.	General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) & Village Hall) Reps to report any incidents or problems. 📱 Report from Bradley Faulkner given on works on the fields, cutting taken place. Council to agree the expenditure of a further bollard for The Hooe & estimate for installation at approx another £600 - Deferred to next meeting for further investigation. The Clerk to update on the CCTV at Priory Fields – reported and investigated and completed. Contact from a resident via CBC re the skate ramp @ The Hooe was discussed. A response to be sent to the author informing of plans for The Hooe. Contact from a resident re the dirt jumps @ The Hooe was discussed. It was agreed for Bradley Faulkner to investigate and costings submitted. Dog Fouling – members reported on areas with a problem and any information to be passed to the Dog Wardens. An article to go in the December Newsletter. A litter bin purchase was agreed for the bus shelter opposite the Brewers Arms at a cost of approx £120. Proposed: Cllr. A. Mair Seconded: Cllr. R Blanks General Village – Cllr. Mair requested hedging be cut from Sunnway Cottages to the school. Clerk to contact CBC. The Clerk suggested a Parish Walk to look at items needing attention but requested in the meantime for all Councillors to look at hedges within the Parish. Any other letters/e-mails from residents were considered. A letter from a resident was discussed and the resident had advised that the Parish Council would be kept in the loop. The Chairman offered Councillors and the Clerk to update on any other business. Clerk – Leighams Common sign had arrived – Clerk to arrange it to be placed. Cllr. Wilkin gave report of anti-social behavior around the village and in the Priory Stores and asked for the PCSO to be informed. Cllr. Blanks was requested to let PCSO Bond know of the next meeting date and the issues with youths that Cllr. Wilkin highlighted. The Clerk to check with Cllr. Poulter re weight signs and the progress of Peartree Lane. Cllr. Woricker mentioned signs being obscured from view with hedging. The Clerk to write to Highways re the hedging leading up the hill to St Marys School, Woodham Ferrers. Cllr. C. Saltmarsh offered other Councillors the opportunity to attend Remembrance Sunday Service, but Council agreed they would like him to attend. Cllr C. Saltmarsh mentioned that names be added to the memorial list of people fallen after the second world war.
132/10.	Christmas 2010 (including Staff) Council reviewed the repairs needed to current displays and agreed an amount to spend on updating/purchasing a new item for Christmas display of £250 & VAT. Proposed: Cllr. R. Blanks Seconded: Cllr. K. Wilkin. The Clerk made reference to an e-mail from Cllr. J. Saltmarsh and it was agreed that the Clerk would write to Priory Pet Stores informing them of the arrangements for the lighting expense this coming Christmas. Council reviewed and decided on any Christmas bonuses for staff (to remain the same as 2009 sue to financial climate). Proposed Cllr. C. Saltmarsh Seconded: Cllr. A Mair.

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Meeting closed @ 21.25.
FOPF meet 2nd Thursday of each month.

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K. Kuderovitch 8.11.10

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