

# **WOODHAM FERRERS AND BICKNACRE**

## **PARISH COUNCIL**

**MINUTES** of a meeting of the Parish Council held on Tuesday 3<sup>rd</sup> February 2004 at 20.00 at Bicknacre Village Hall.

Those in attendance: Cllr. C. Saltmarsh in the Chair.  
Cllr. B. Arnold. Cllr. J. Bishop. Cllr. R. Blanks.  
Cllr. L. Carroll. Cllr. T. Dawkins. Cllr. J. Rushworth.  
Cllr. J. Saltmarsh. Cllr. G. Woricker.

Clerk of the Council.  
Community Police Officer.  
Four members of the public.

30. **Apologies.**  
Apologies received from Cllr. R. Poulter (Chelmsford Borough Council) who was unable to attend.
31. **Minutes of the Parish Council Meeting held on 20th. January 2004.**  
The minutes were approved and signed by the Chairman.

On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public to address the Council.

The first subject to be raised was the plan to rebuild the BMX humps at The Hooe playing field. After some discussion the matter was deferred to item 35.2 on the agenda.  
The second subject was the Bicknacre pre-school premises which are urgently in need of new flooring. The Chairman requested that the problem should be set out in a letter which would then be considered at the next available Parish Council meeting.  
The third subject was the proposed car parking notices. The Community Police officer gave his view on the legality of the proposed scheme and how it should be carried out.

32. **Matters Arising.**  
A list of matters arising from recent meetings is appended to this agenda.  
On the matter of the Children's Summer Play Day, the Clerk reported that he has requested that it should take place at Bicknacre Village Hall on Monday August 9<sup>th</sup> 2004, with the following Monday as an alternative of the preferred date is not possible.
33. **Planning.**  
Members considered the following applications:
- |              |  |                     |
|--------------|--|---------------------|
| 04/00044/FUL | <b>Edberry, Main Road, Woodham Ferrers.</b><br>Ground floor extension to kitchen and roof space conversion.          | <b>NO OBJECTION</b> |
| 04/00065/FUL | <b>14, Monks Mead, Bicknacre.</b><br>Change of use (ground floor) from Class A1 (retail) to Class A2 (Estate Agent). | <b>NO OBJECTION</b> |
| 04/00075/FUL | <b>Woodham Ferrers Village Hall, Main Road, Woodham Ferrers.</b><br>Alterations and extension to existing building.  | <b>NO OBJECTION</b> |

Members noted the following decisions by C.B.C.:

03/02205/FUL	<b>Sunray, Main Road, Woodham Ferrers.</b> Single storey rear extension.	<b>A</b>
03/02281/FUL	<b>11, Sunnyway Cottages, Bicknacre Road, Bicknacre.</b> Proposed first floor front extension; reconstruction of ground floor additions to south side.	<b>A</b>
03/02287/FUL	<b>47, Deerhurst Chase, Bicknacre.</b> Two storey rear extension.	<b>A</b>
03/02317/FUL	<b>17, The Grove, Bicknacre.</b> Erection of boundary fence 1 metre high.	<b>REFUSED</b>

**Priory Farm.** The Clerk reported that the following developments have taken place:

- (a). The Contract and Deed of Covenant have been received from the solicitors.
- (b). A letter from the insurers has raised issues about the fencing and railing.
- (c). The advice of our solicitor, and of English Heritage and Chelmsford Borough Council have been sought regarding the response to be made to the insurers.
- (d). Contact has been made with the Essex County Council Archaeological Advisor who plans to visit the site and advise on management and funding.
- (e). The developer has been informed of the present situation.

Members decided that the Clerk should seek advice from English Heritage and Chelmsford Borough Council about specialist insurers, and reply to our existing insurers. **CK**

**Residential Design Guidance: Roof Alterations.** Members noted the contents of the C.B.C. design guidance pamphlet.

**Renewable Energy and the Planning System.** Members noted the contents of the GO-East document which has also been circulated to Village Hall Committees.

## 5. **Accounts.**

Members approved the following cheques for payment:

				VAT.
Anglian Water. Lodge Road.	Ch. No 103152.	£	45.76.	
B.M.V.H. Letting.	Ch. No 102153.	£	13.50.	
D. Wybrow. Xmas lights.	Ch. No 103154.	£	65.00.	
B.G. Appleton. Litter.	Ch. No 103155.	£	76.28.	£ 11.36.
BT Telephone Bill.	Ch. No 103156.	£	261.03.	£ 38.87.

## 6. **Field Reports.**

### 6.1 **Priory Field.**

The Clerk reported that the grass cutting contractor expects to be able to spike the football pitches at Priory Field and at Lodge Road this week.

The Chairman reported that the CCTV system is now working, although some adjustment is still required.

### 6.2 **The Hooe.**

The Car Park. The Clerk reported that a letter has been sent to C.B.C. regarding broken glass from the

recycling bins. Cllr. J. Saltmarsh reported that this continues to be a problem. Members questioned whether a playing field is a suitable site for glass recycling bins. Cllr. J. Saltmarsh will check on how much they are being used. In view of the current domestic recycling facilities now in place, it may be appropriate to remove the bins altogether from this location.

The Playground Working Group. The Chairman advised members that the Working Group have been told that they may use the Parish Council's letter head, or a derivative in its funding support correspondence. Also all correspondence to and from the group should be "cc" to the Clerk.

### 6.3 Lodge Road.

Cllr. L. Carroll mentioned the possibility of a dog show to be held at Lodge Road to raise money to be shared equally between new play equipment and the Village Hall. The Parish Council gave its approval.

Cllr. R. Blanks referred to the amount of litter left on the football pitch on match days.

### 7. **Common Land.**

Members considered the response to their inquiry to the Land Registry. It was decided that all correspondence on matters relating to common land would be passed to Cllr. R. Poulter for review. The Clerk reported that he has written to the relevant officers at Chelmsford Borough Council regarding the hedgerow along the bridleway near Leighams Common.

The question of signs for common land will be considered further at the next meeting. **CK**

### 8. **Grants.**

Cllr. J. Saltmarsh reported on contacts with First Responders. Members decided that a grant would be made. The Clerk will prepare a cheque for the next meeting. **CK**

### 9. **Car Parking Notices.**

The Clerk reported that C.B.C. Reprographics Department would be able to print the notices proposed. Members decided that the notices should first be examined by our Community Police Officer. The Clerk will attend to this. **CK**

### 10. **Village Halls Forum.**

Members noted the petition from R.C.C.E. which will also have been sent to the Village Hall Committees. Those Councillors who wish will sign it and the Clerk will then return it.

### 11. **Tree Warden Scheme.**

Members considered the C.B.C. Tree Warden Scheme. Two Councillors and the Clerk expressed an interest. We await further developments.

### 12. **Information.**

The Clerk reported on correspondence with E.C.C. and C.B.C. officers regarding a meeting to discuss developments in the traffic calming situation. The Clerk will write again to finalise a meeting. **CK**

Cllr. J. Bishop reported that the P.C. has been requested to remove the notice board on the wall of the Post Office by the owner of the building. The Clerk will arrange for this to be done. **CK**

Cllr. R. Poulter raised a number of points:

- i. Proposed road improvements in Creephedge Lane in February. A number of road safety alterations are to be made. Councillors suggested that the levelling of raised drainholes should also be considered. Cllr. R. Poulter will follow this up.
- ii. Variable road signs are to be installed for a period of two to eight weeks in Woodham Ferrers during the first quarter of 2004. Members welcomed this.

- iii. C.B.C. Planning Officers will consider paling fences in The Grove under delegated powers next week
- iv. The Woodham Ferrers Village Hall application for a Lottery Grant does not appear to have been renewed.
- v. Apologies from Essex County Councillor N. Hume who was unable to attend this meeting. Members decided that the Clerk should write to say that he would be welcome to attend any parish Council meeting, and also renew the invitation to the Annual Parish Assembly (other guests to the A.P.A also to be reminded of the date of the meeting). **CK**

**13. Council Diary.**

Members noted the Council Diary as follows:

- 12<sup>th</sup> January 2004. Agenda for next P.C. meeting closes.
- 20<sup>th</sup> January 2004. Parish Council Meeting. B.M.V.H. 20.00.
- 26<sup>th</sup> January 2004. Agenda for next P.C. meeting closes.
- 3<sup>rd</sup> February 2004. Parish Council Meeting. B.M.V.H. 20.00.
- 9<sup>th</sup> February 2004. Agenda for next P.C. meeting closes.
- 17<sup>th</sup> February 2004. Parish Council Meeting. B.M.V.H. 20.00.

David Godfrey. Parish Clerk. 14.1.2004.