

# **WOODHAM FERRERS AND BICKNACRE** **PARISH COUNCIL**

**MINUTES** of a meeting of the Parish Council held on Tuesday 16<sup>th</sup>. March 2004 at 20.00 at Bicknacre Village Hall.

Those in attendance: Cllr. C. Saltmarsh in the Chair.  
Cllr. B. Arnold. Cllr. J. Bishop. Cllr. R. Blanks.  
Cllr. L. Carroll. Cllr. T. Dawkins. Cllr. J. Saltmarsh.  
Cllr. G. Woricker.

Clerk of the Council.  
Three members of the Working Party.

79. **Apologies.**

Apologies received from Cllr. J. Rushworth (Parish Council) and Cllr. R. Poulter (Chelmsford Borough Council) who were unable to attend.

80. **Minutes of the Parish Council Meeting held on 2<sup>nd</sup> March 2004.**

The minutes were approved and signed by the Chairman.

On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public to address the Council.

Members of the Childrens Playground Working Party (P.L.A.Y.) reported on their progress, and raised a number of matters relating to funding which need the Parish Council's attention. To be discussed further at item 84.2 below.

81. **Matters Arising.**

A list of matters arising is appended to these minutes.

82. **Planning.**

Members were to consider the following application:

04/00483/FUL

**51, Priory Road, Bicknacre.**

Double garage.

Cllrs. C. Saltmarsh and J. Bishop declared an interest in this matter and took no part in the discussion.

Members felt that the proposed development would be out of keeping with houses in the rest of Priory Road, and also that the site of the proposed garage was too close to the hedge and the bridleway. In future years as the hedge grows there would be problems for the hedge and the garage.

**OBJECTION**

Members noted the following decisions by C.B.C.:

03/00050/FUL

**24, Barbrook Way, Bicknacre.**

First floor rear extension.

**A**

03/00075/FUL

**Woodham Ferrers Village Hall, Main Road, Woodham Ferrers.**

Alterations and extension to existing building.

**A**

### **Priory Farm.**

The Clerk reported that the following developments have taken place:

- (a). Insurance. Our insurers have responded to the letter setting out the present position, and indicated that they would be prepared to accept a statement from Essex County Council on the soundness of the monument. The Clerk will now write to E.C.C. to request such a statement. **CK**  
The insurers had some reservations about the railings to surround the monument. The Chairman reported that he has been in touch with the insurers on this matter, and pointed out that the fencing has been approved by English Heritage. The insurers now accept this.  
In view of the insurers' timescale requirements, the Clerk will obtain a new quotation and inquire about times of delivery and erection. The changes in the plan and required height of railings will also be raised. **CK**
- (b). Grants. The Clerk produced three application forms from grant making authorities. These are large documents which will need careful consideration. Members suggested some other possible sources of funding which the Clerk will follow up. **CK**

### **Lilacs.**

The Clerk reported that Chelmsford Borough Council have responded to the Parish Council's letter and accept that Cllr. Woricker's view is correct. This will be confirmed in writing.

### **Other Planning Issues.**

The Chairman requested Planning Officers to let the Clerk know if for some reason they were unable to make a visit and report on a Planning Application sent to them.

### **83. Accounts.**

Members approved the following cheques for payment:

			VAT.
Clark Partnership. W.F.V.H.	Ch. No 103185.	£ 325.00.	
Ace Bins. Cleaning.	Ch. No 103192.	£ 49.00.	
B.G. Appleton. Litter collection.	Ch. No 103193.	£ 67.16.	£10.00.
Mrs. C. Coe. Audit. Feb. 2004.	Ch. No 103194.	£ 10.00.	
Cutting Power. Grass cutting.	Ch. No 103195.	£ 400.00.	
Signs of the Times. Signs.	Ch. No 103196.	£ 451.91.	£67.31.
Priory Primary School.	Ch. No 103197.	£304.72.	

### **84. Field Reports.**

#### **84.1 Priory Field.**

Football. Cllr. J. Bishop suggested two amendments to the rules for football clubs. These were agreed. The Clerk will make the amendments. **CK**

The date for the annual meeting with football clubs was agreed at Tuesday 13<sup>th</sup> April 2004 at B.M.V.H. The Clerk will make the arrangements. **CK**

#### **84.2 The Hooe.**

The Car Park. The Clerk advised members that he has been in touch with Chelmsford Borough Council regarding the recycling bins. Members decided that the Clerk should write again, and to involve the Health and Safety adviser. **CK**

BMX. Cllr. J. Saltmarsh reported that development work has been in progress on the BMX track. Play Equipment. The Clerk reported that he had been in contact with Chelmsford Borough Council on the subject of permission to build a new children's playground. The advice was to write to Property Services and the Planning Departments. This will be done as soon as plans showing the position of the proposed new playground are available. **CK**

Members then considered Cllr. C. Saltmarsh's summary of the recent meeting with the grant making body. A number of documents are needed from the Parish Council to support the grant claim made by the Working Party. The Clerk will provide these. **CK**

Members also decided that Field Officers should contact C.B.C. Parks Department to seek advice on managing the facility when it is up and running. The possibility of arranging with the equipment supplies to carry out maintenance contracts was also discussed.

The Chairman congratulated the Working Party on their efforts and achievements.

84.3 **Lodge Road.**

The Clerk reported that a new lease, for a longer period, has been requested from Chelmsford B.C. Cllrs. G. Woricker and J. Bishop will consult further on the question of improvements to the changing room facilities.

After a report from Cllr. Blanks, members decided that the matter of disposal of unwanted white lining lime should be discussed at the forthcoming football meeting.

85. **School Governors Reports.**

85.1 **St. Mary's School, Woodham Ferrers.**

Cllr. L. Carroll informed members of her resignation from the Governing Body of the school.

85.2 **Priory School, Bicknacre.**

Members discussed the situation with the CCTV. Representatives of the Parish Council will be present at the installation of the software on 24<sup>th</sup> March.

86. **Common Land.**

This matter was deferred until Cllr. R. Poulter could be present. The Clerk produced the new signs for Councillors' approval.

87. **Car Parking Notices.**

The Clerk reported that the notices have been dispatched by Chelmsford Borough Council.

88. **Tree Warden Scheme.**

Members remarked upon the success of the recent meeting at Chelmsford Borough Council, and decided that the Tree Wardens should be Cllr. T. Dawkins and the Clerk. The Chairman will act as a third and reserve Tree Warden. The Clerk will inform C.B.C. **CK**

89. **Annual Parish Assembly.**

Members reviewed the preparations for the meeting and considered the main issues to be included in the Chairman's Report and the newsletter. Cllr. J. Bishop will seek assistance with the printing. Members also decided that a representative of Essex Wildlife Trust should be invited. The Clerk will attend to this. **CK**

90. **The Standards Board for England.**

Members decided that the Clerk should prepare a precis of the document to be considered at the second meeting in May. **CK**

91. **Street Lighting.**

Members discussed the issues raised at the last meeting. It was decided that the Clerk should contact Chelmsford Borough Council to ask if it is feasible to put a street light between Oak House and Moor Hall Lane on the west side of the road. **CK**

92. **Chelmsford Borough Council Initiatives.**

Members considered participation in the following schemes:

- (a). Local Development Framework. Cllrs. C. Saltmarsh and T. Dawkins will attend a meeting on 15<sup>th</sup> April 2004.
- (b). Open Spaces Strategy. Cllr. J. Bishop undertook to study the documents and report back

93. **Training Courses.**

Members considered various training opportunities.

It was considered that one course, Quality Management might be of interest to the Working Party.

The Clerk will contact them.

**CK**

The remaining courses will be considered again at the second meeting in April.

94. **Information.**

The Clerk drew members' attention to a notice about progress with the Swimming Pool in South Woodham Ferrers, and the D-Day Commemoration Service at Chelmsford Cathedral. Cllrs. C and J. Saltmarsh will attend the D-Day Service. The Clerk will make the arrangements.

**CK**

Cllr. L. Carroll reported on arrangements for the Dog Show. The police have been informed.

Members agreed that the Parish Council title and logo could be used in publicity for the event.

Cllr. J. Saltmarsh reported that Mr. and Mrs. Webdale will be attending the Mayor's reception.

Cllr. C. Saltmarsh suggested that the members of the Working Party should make contact with Mrs.

Webdale. The Clerk will arrange this.

**CK**

95. **Council Diary.**

Members noted the Council Diary as follows:

24 <sup>th</sup> March 2004.	CCTV installation. Priory School.
29 <sup>th</sup> March 2004.	Agenda for next P.C. meeting closes.
6 <sup>th</sup> April 2004.	Easter Parish Sports Programme. Priory Field. P.M.
6 <sup>th</sup> April 2004.	Parish Council Meeting. B.M.V.H. 20.00.
12 <sup>th</sup> April 2004.	Agenda for next P.C. meeting closes.
13 <sup>th</sup> April 2004.	Football Meeting. B.M.V.H. 20.00.
15 <sup>th</sup> April 2004.	Local Development Framework Meeting. C.B.C. 19.00.
20 <sup>th</sup> April 2004.	Parish Council Meeting. B.M.V.H. 20.00.

There being no further business, the meeting closed at 22.25.

D. Godfrey.  
Parish Clerk.  
22.3.2004.