

WOODHAM FERRERS & BICKNACRE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 18th. May 2004 at 20.00 at Woodham Ferrers Village Hall.

Those in attendance: Cllr. C Saltmarsh in the Chair
Cllr. B. Arnold. Cllr. J Bishop Cllr. R Blanks
Cllr. L. Carroll. Cllr. T Dawkins. Cllr. J Saltmarsh
Cllr. G Woricker.

Clerk of the Council.

No members of the public were present.

140. **Apologies.**

Cllr. J. Rushworth. Personal Business.
Cllr. B. Arnold would be late. Magistrates Court duties.
Borough Cllr. R. Poulter also sent his apologies. C.B.C. Business.

141. **Minutes.**

The minutes of the Parish Council meeting held on 4th May 2004 were approved and signed by the Chairman.

142. **Matters Arising.**

Members noted receipt of a letter from a resident regarding a planning application relating to 1, Priory Road, Bicknacre.

143. **Planning.**

Members noted the following decisions by C.B.C.:

- | | | |
|--------------|--|-----------|
| 04/00483/FUL | 51, Priory Road, Bicknacre.
Double garage. | A |
| | Members considered the terms of the approval and decided that the Clerk should seek a definition of the term "material considerations" from C.B.C. | CK |
| 04/00535/FUL | 22, New England Close, Bicknacre.
Two storey side extension, single storey front and rear extensions with pitched roof over existing single storey front element. | A |
| 04/00581/FUL | 33, Westerings, Bicknacre.
Single storey front and side extensions, conservatory to rear. | A |
| 04/00606/FUL | Peacock Bakery, The Street, Woodham Ferrers.
Proposed heightening of boundary wall and erection of greenhouse. A
The Clerk reported that he has written to the Planning Officer at C.B.C. | |

Draft Planning Guidance. Cllr. T. Dawkins undertook to review the guidance and prepare a response.

Priory Farm. The Clerk reported that the definitive version of the Deed of Covenant has now been received. Members agreed that the Chairman should discuss the Contract and the Deed of Covenant with Cllr. R. Poulter, and when assured of their correctness, he and another Councillors should sign the documents and return them to the Parish Council's solicitor. The Clerk also reported that he has been in contact with Essex County Council to seek their help with a precise definition of the boundaries of the ancient monument. E.C.C. will send us the detail from their database.

144. **Accounts.**

Members approved the following cheques for payment:

			V.A.T.
A.C.D.P.C. Subscription.	Ch. No 103229.	£ 21.00.	
B.G. Appleton. Litter.	Ch. No 103230.	£ 92.47.	£13.77.
B.M.V.H.C. Lettings.	Ch. No 103231.	£ 20.25.	
E.A.L.C. Training course.	Ch. No 103232.	£ 78.00.	
E.C.C. Hire of school hall.	Ch. No 103233.	£ 40.75.	
D. Godfrey. Petty cash.	Ch. No 103234.	£ 98.52.	
Powergen. Priory Field.	Ch. No 103235.	£ 21.71.	£ 1.03.
Powergen. Lodge Road.	Ch. No 103236.	£ 20.82.	£ 0.99.
G. Woricker. Reimbursement.	Ch. No 103237.	£ 17.21.	£ 2.56.
Ace Bins. Cleaning.	Ch. No 103238.	£ 10.00.	
Mrs. C. Coe. Monthly audit.	Ch. No 103239.	£ 20.00.	

145. **Field Reports.**

145.1 Priory Field.

The Clerk reported on work done by the grass cutting contractor. A register will be kept of jobs completed and made available to Councillors. **CK**

Members decided to make the second BT hut available to the football club.

145.2 The Hooe.

Members decided that the chains and seats from the swings should be taken down. The Clerk will arrange this with the handy man. **CK**

Cllr. J. Saltmarsh reported on the nature of the damage done to the gate. The Clerk reported that the handy man would be able to do the necessary welding work.

Members noted that a number of items have been abandoned on the field. Field Officers will monitor the situation, and the Clerk will arrange for the removal of the abandoned items. **CK**

Cllr. J. Saltmarsh reported that the recycling bins have now been removed.

Cllr. B. Arnold noted that a vehicle has been on the field, possibly belonging to the handy man.

Members discussed the condition of the BMX ramp, and the reported views of the handy man. The Clerk will arrange for the handy man to visit the site with the Field Officers to discuss the situation. **CK**

The Clerk reported that a letter has been sent to Chelmsford Borough Council responding to the letter regarding obsolete equipment. Assistance from C.B.C. with disposal was requested, and the views of the Parish Council on the state of the field were expressed.

145.3 Lodge Road.

Cllr. G. Woricker reported that an electrical contractor has inspected the facilities at the changing rooms. Investigations into water and electrical supply continue.

The Clerk reported that the handy man has concerns about the state of the climbing frame, and that the manufacturers have agreed to visit the site to advise on repairs. There will be some delay however. The Chairman will speak to the manufacturers in an attempt to expedite the inspection, and in the meantime Cllr. R. Blanks will tape the climbing frame off.

146. **Woodham Fen.**

The Clerk reported that he has written to the solicitors for South Woodham Ferrers Town Council to suggest a meeting to discuss the issues relating to Woodham Fen. Members decided that when the response is received, there needs to be a meeting of the Parish Council prior to the meeting with the Town Council.

147. **Bicknacre Village Green.**

The Clerk reported that he has been in contact with Chelmsford Borough Council with a view to having some of the lower branches of the large tree in front of the shops cut back, as they are considered to be dangerous to pedestrians. C.B.C. have promised to investigate the ownership of the tree and either to ask the owner to cut it back, or to do it themselves.

The Clerk also reported that a new litter bin has been ordered for the village green.

148. **Tree Warden Scheme.**

The Clerk informed members of the forthcoming activities arranged by Chelmsford Borough Council. Cllr. T. Dawkins agreed to represent the Parish Council at a meeting on 20th May at the Civic Centre.

149. **Chelmsford Borough Council Grants Policy Consultation.**

Consultation documents were put into circulation, and the matter will be discussed at the next Parish Council meeting.

150. **Training Opportunities.**

Members decided to defer a decision about attendance at the “Funding and Managing Community Projects” training course to the next Parish Council meeting.

151. **Information.**

Members noted the contents of the Boundary Committee letter.

Cllr. J. Saltmarsh reported on the recent Village Hall Committee A.G.M. Renovations and improvements to the facilities are planned for this year and next year. The Committee was pleased with the level of bookings for the hall and the Pitman Room.

Cllr. C. Saltmarsh reported that the common land signs are soon to be erected.

152. **Council Diary.**

Members to note the Council Diary as follows:

20 th May 2004.	Tree Wardens Meeting. Civic Centre. 19.30.
24 th May 2004.	Agenda for next P.C. meeting closes.
25 th May 2004.	Financial Risk Management Course. Dunmow.
1 st June 2004.	Parish Council Meeting. B.M.V.H. 20.00.
7 th June 2004.	Agenda for next P.C. meeting closes.
15 th June 2004.	Parish Council Meeting. B.M.V.H. 20.00.

There being no further business the meeting was closed at 22.00.

David Godfrey
Parish Clerk
20.5.2004.