

WOODHAM FERRERS & BICKNACRE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 15th. June 2004 at 20.00 at The Pitman Room, Bicknacre Memorial Village Hall.

Those in attendance: Cllr. C Saltmarsh in the Chair.
Cllr. B. Arnold. Cllr. J Bishop. Cllr. R Blanks.
Cllr. T Dawkins. Cllr. J Saltmarsh. Cllr. G Woricker.

Clerk of the Council.

One member of the public was present.

167. **Apologies.**

Cllr. L. Carroll. Unwell.

Cllr. J. Rushworth. Family business.

Cllr. B. Arnold would be late.

Cllr. R. Poulter, Chelmsford Borough Council. C.B.C. Meeting.

168. **Minutes.**

The minutes of the Parish Council Meeting held on 1st. June 2004 were approved and signed by the Chairman.

169. **Matters Arising.**

The Clerk reported that the handyman needs some FB padlocks. It was agreed that these should be purchased. **CK**

170. **Planning.**

Members considered the following application:

04/00872/FUL

Charity Farm, Crows Lane, Woodham Ferrers.

Retention of change of use of part of farm building to a commercial gym.

NO OBJECTION

Priory Farm. The Clerk reported that the Parish Council's solicitor has returned the Contract and Deed of Covenant. Amendments to the plans have now been made.

The developer's solicitor has also requested the insertion of a further clause which our solicitor recommended we accept. This was agreed, and the documents were signed and witnessed at the meeting.

The Chairman will now return the documents to our solicitor.

Peacock Bakery. The Clerk reported that this matter is still under investigation by C.B.C., who will inform us of the outcome in due course.

East Hanningfield. Members decided to make their views about application no 04/01018/FUL known to Cllr. R. Poulter for transmission to the Planning Committee.

In view of the fact that there are three weeks to the next P.C. meeting, members agreed that Cllrs. G. Woricker and T. Dawkins should confer and respond to a planning consultation to be returned by 1.7.2004, and report at the next meeting.

171. **Accounts.**

Members approved the following cheques for payment:

			V.A.T.
A to Z Supplies. Stationery.	Ch. No 103252.	£ 48.95.	
B.G. Appleton. Litter.	Ch. No 103253.	£ 88.07.	£13.12.
T. Dawkins. Reimbursement.	Ch. No 103254.	£ 18.81.	£ 1.26.
Playground Management.	Ch. No 103255.	£ 138.65.	£20.65.
Anglian Water. Sewerage.	Ch. No 103256.	£ 56.57.	
Essex and Suffolk Water.	Ch. No 103257.	£ 15.08.	
D. Wybrow. Handy man.	Ch. No 103258.	£ 305.25.	£ 5.95.

172. **Field Reports.**

172.1 Prioory Field.

The Clerk reported that the seeding of the goal areas has now been done, and that the grass cutting contractor and the handyman have conferred about the possibility of fencing off the newly seeded areas. There is no objection to this, but members decided not to go ahead with this at the moment.

The Clerk also reported on contacts with Chelmsford Borough Council regarding grants for changing facilities, and produced application details from the Football Foundation. Cllr. J. Bishop undertook to examine the document. Members agreed that it would be for the football club to undertake further investigations regarding grants for new changing facilities.

Members considered the use of the field for the Bicknacre Festival. The Clerk reported that the organisers wish to have a traction engine exhibition on the field, and that he has responded by saying that written assurances regarding safety, insurance, and the protection of the football pitches will be needed. The Parish Council wishes to be supportive, but needs these assurances. The Clerk will follow up as a matter of urgency. **CK**

Cllr. B. Arnold arrived at this point.

172.2 The Hooe.

The Clerk reported on the handy man's work since the last meeting. The swings have been removed, and the notice board repaired. The gate will be repaired shortly. The Clerk has asked the handy man to discuss the repairs to the BMX ramp with the Chairman.

Members discussed the obsolete play equipment. The Clerk will ask the handy man to cut it up into sections and move it to the car park for collection by Chelmsford Borough Council. Cllr. T. Dawkins will be available to assist. **CK**

Members agreed that the new youth shelter should be sited close to the hedge separating the dog walk area from the playing field.

Members noted with satisfaction that the new play equipment is being constructed, and discussed the plans of the P.L.A.Y. working group for an opening ceremony on 4th September. Members discussed the need for extra litter bins on the field, and the difficulties of having them emptied if they are placed where they are really needed. No decision at this time.

172.3 Lodge Road.

The Clerk reported that the handy man has repaired the screen in front of the changing rooms, and has ordered marine ply for the climbing frame.

Cllr. G. Woricker remarked that the seeded areas of the field badly need watering. A bowser is needed for this purpose. The Clerk will inquire whether the grass cutting contractor has access to a bowser, and if so to suggest an addition to his contract so that the playing fields can be watered as necessary. The possibility of buying a bowser was also discussed.

The RoSPA Report.

Members considered the report on the playing fields recently circulated. Cllr. C. Saltmarsh requested Field Officers to prepare a response to every comment in the report for the next meeting. These will then be consolidated and Cllr. C. Saltmarsh will write a covering letter to go to the Insurance company with a copy of the RoSPA Report.

Members noted the comments on the goalposts at The Hooe. The Clerk will arrange for them to be replaced with the spare goalposts at present in the container. **CK**

173. School Governors.

Cllr. C. Saltmarsh advised members that the Parish Council has been asked to appoint a new Governor for Priory Primary School. It is not mandatory for the P.C. to do this, but it was agreed by all members that it would be very beneficial to maintain close contacts with the school. The person appointed does not have to be a Parish Councillor, but would need to be in regular contact with the P.C. To be discussed further at the next meeting.

Cllr. C. Saltmarsh advised members that the P.C. does not have a written agreement with the school about the use of the CCTV and such matters as additional cameras. These issues will need to be addressed by the new Governor.

174. Essex County Council County and Parish Document.

Members discussed the first section of the document and were favourably impressed with it. The Clerk will circulate copies of the second section for discussion at the next meeting. **CK**

175. Fixed Assets Register.

Members considered the latest review of the Fixed Assets Register. To be considered further at the next meeting.

176. Street Lighting in Bicknacre Road.

Members noted the response of Chelmsford Borough Council to the Parish Council's letter about street lighting. The Clerk will copy it to the resident who raised the issue. **CK**

177. Information.

Cllr. G. Woricker advised members that the tickets for the Civic Service and D Day Remembrance Service at Chelmsford Cathedral went to a group of D Day veterans who were very pleased to have the opportunity to attend.

Cllr. G. Woricker also raised the issue of the mobile speed indicator recently installed in the parish. One resident was inconvenienced as the visibility from his driveway was impaired, but otherwise members were pleased to see it in use.

Cllr. R. Blanks reported that the S.I.D. machine would be in the parish on Thursday afternoon

Cllr. T. Dawkins reported that a Police radar gun was in use the previous weekend.

Cllr. J. Bishop gave his apologies for the next meeting.

Cllr. C. Saltmarsh raised the matter of an unwanted container on the Priory Primary School field. It is available to anybody who could remove it.

The Clerk drew members' attention to a letter from the Countryside Agency relating to Woodham Hall Common.

The Clerk also produced a folder containing a number of magazines and journals which are available to members.

178. **Council Diary.**

Members to note the Council Diary as follows:

26 th June 2004.	Bicknacre Festival.
28 th June 2004.	Agenda for next P.C. meeting closes.
6 th July 2004.	Parish Council Meeting. B.M.V.H. 20.00.
12 th July 2004.	Agenda for next P.C. meeting closes.
20 th July 2004.	Parish Council Meeting. B.M.V.H. 20.00.
26 th July 2004.	Agenda for next P.C. meeting closes.
3 rd August 2004.	Parish Council Meeting. B.M.V.H. 20.00.

There being no further business the meeting was closed at 22.20.

David Godfrey.
Parish Clerk.
17.6.2004.