

**WOODHAM FERRERS & BICKNACRE
PARISH COUNCIL**

Minutes of a meeting of the Parish Council to be held on Tuesday 4th April 2006 at 20.00 at the Pitman Room, Bicknacre Village Hall.

Those in attendance: Cllr. C. Saltmarsh in the Chair.
 Cllr. T. Dawkins Cllr J. Bishop Cllr. B. Arnold
 Cllr. J. Saltmarsh. Cllr. G. Woricker. Cllr. R. Blanks
 The Parish Clerk. Cllr. J. Rushworth

MEMBERS ARE REMINDED THAT IN LINE WITH THE CODE OF CONDUCT FOR COUNCILLORS THEY ARE OBLIGED TO DECLARE AN INTEREST IN ANY AGENDA ITEM AGAINST WHICH THEY HAVE OR MAY BE SEEN TO HAVE ANY SUCH INTEREST.

- 50. **Apologies.**
Lucy Carroll – Family Business
- 51. **Minutes.**
Members approved the Minutes of the Parish Council Planning Meeting held on 7th March 2006.
- 52. **Election of Chairman, Vice Chairman and Parish Council Officers** ! **DECISION TAKEN**
This was deferred to 2nd May. Cllr J. Saltmarsh resigned from Transport Officer position.
- 53. **Planning.**

Members to consider the following applications: ! **DECISION TAKEN**

Application No	Details	Response
06/00257/FUL	1 Brockenhurst Way, Bicknacre, Essex. Two storey rear extension	No Objections
06/00465/FUL	Land Rear of Priors Field, Bicknacre Construction of a bridge across Bicknacre Brook	No Objections

- 54. **Accounts.**

Members to approve the following cheques for payment:

Cheque No.	Payment to	Amount	VAT
103657	Mrs K Kuderovitch – Petty Cash	£100.00	
103662	BT Phone (Parish Council line)	£71.41	£10.63
103663	Mrs C. Coe – Internal Audit	£40.00	
103664	E. Armstrong – Ace Bins	£12.00	
103665	B.G. Appleton – Litter	£85.13	£12.68
103666	B.M.V.H.	£11.75	
103667	N.A.L.C. – Local Council Review	£25.20	
103668	Mr D. Wybrow – Parish Council Maintenance Contractor	£155.27	
103669	C.B.C. – Lease Lodge Road	£20.00	

Clerk updated members that as from 1st April 06 the Parish Council Accounts will moving to a computerised system. Mrs Coe will assist Clerk with preparation of end of year accounts. There had been some minor accounting errors and Chairman to re-sign minutes

- 55. **Football**
Cllr J. Bishop gave an overview of the Annual Football Meeting and Councillors received a copy of the minutes.
Clerk to ensure Football teams have the appropriate keys. Cllr J. Bishop/Clerk to invite quotes for replacement goalposts.
The Clerk reported the recent application for a one day Football Tournament has a date change to 20th May 06.

56. **Field Reports.**
- 56.1 **Priory Field.**
The Clerk reported the Grass Cutting had been done.
- 56.2 **The Hooe.**
The Clerk reported the Grass Cutting had been done in the dog walking area as well as the Main Field. It was reported the car park surface is deteriorating. There is also graffiti on the Children's Play Equipment to be cleaned. Clerk to action.
- 56.3 **Lodge Road.**
The Clerk reported the Grass Cutting had been done as well as the children's area weeded and raked level.
The Clerk reported on quote from new Electrician and it was agreed to proceed. Clerk to ask Electrician to liaise with Cllr. R. Blanks.
The Clerk reported that letter had been sent to Chelmer Housing re: condition of fences behind Ash/Willow Cottages in Woodham Ferrers.
Cllr. Woricker to investigate drainage problems reported at Annual Football Meeting.
The Clerk reported that the Lodge Road new swing chains have been ordered.
57. **Village Hall Reports.**
- 57.1 **Bicknacre Memorial Village Hall.**
Cllr J. Saltmarsh gave a report on behalf of the Village Hall Committee.
58. **Annual Parish Assembly**
Members discussed agenda/theme/displays/information needed/for May 5th 2006.
59. **Road Traffic Accident – March 2005 – Woodham Ferrers**
Clerk reported that the quote for replacement items had been sent and acknowledged by the Insurers.
60. **Community Help**
Cllr. Arnold reported on the commencement of the Community Help and discussed work already completed and future projects within the villages.
61. **Parish Council** **! DECISION TAKEN**
Members discussed and agreed to leave the name as it stands for the present time.
62. **Jesters**
Cllr J. Rushworth relayed information from her meeting with Jesters. Clerk to invite Jesters to attend a Planning Meeting.
63. **RoSPA**
Clerk advised the Annual Inspection will take place in May.
64. **Easter/Whitsun Holiday Play Activities**
Clerk advised that 3 separate days (6 sessions) had been arranged for the children of the Parish. Clerk to oversee.
65. **Risk Assessment**
Members agreed to review in June after APA.
66. **Training.**
The Clerk reported she attended the Council Finance course on 22nd March. Clerk and Cllr. C. Saltmarsh to attend 'Raising the Profile' course on 22nd May. The Clerk drew attention to Essex Equals Four Fast Track Course and stated she would like to attend if after enquiries the timing is appropriate. Cllrs. reviewed other Training opportunities.
67. **Street Cleansing**
Clerk reported Cllr. C. Saltmarsh and herself meeting with Eric Burns at C.B.C. on 6th April.

68. **Insurance**

Clerk reported contact with insurers re Lawnmower and information had been forwarded to FOPF. The Clerk also reported she had made some enquiries on insurance cover at her premises and all was in hand.

69. **SID**

Cllr R. Blanks reported he had acquired the paperwork to apply for a grant. It was agreed to be discussed in more detail in May. Cllr. C. Saltmarsh discussed issues surrounding this.

70. **Bye-Laws**

! DECISION TAKEN

Members discussed and agreed the new Bye-Laws and they are ready for submission.

71. **Information.**

Cllr. J. Rushworth asked that the minutes from 7th March meeting be changed to have her name as an attendee.

Cllr. J. Saltmarsh enquired as to the Clerks progress with Mr Collis.

Cllr R. Poulter reported on the recent enquiry re: road frontage at Priory Fields. Cllr Poulter also informed the Council of intended No Waiting lines in Woodham Ferrers and gave apologies for the next Planning Meeting.

Cllr. C. Saltmarsh drew attention to minor errors on accounts page. Clerk to rectify.

72. **Council Diary.**

Members noted the Council Diary as follows and **noted that from 16th May 2006 the venue for meetings will change to Woodham Ferrers Village Hall:**

10 th April 2006	Agenda for next P.C. Planning Committee Meeting closes
18 th April 2006	P.C. Planning Committee Meeting B.M.V.H. @ 19.30
24 th April 2006	Agenda for next Parish Council Meeting closes
2 nd May 2006	Parish Council Meeting. B.M.V.H @ 20.00
5 th May 2006	Annual Parish Assembly. W.F.V.H. @ 20.00
8 th May 2006	Agenda for next P.C. Planning Committee Meeting closes
16 th May 2006	P.C. Planning Committee Meeting W.F.V.H @19.30
29 th May 2006	Agenda for next Parish Council Meeting closes
6 th June 2006	Parish Council Meeting. W.F.V.H @ 20.00
8 th June 2006	Friends of Priory Fields B.M.V.H. @ 20.00
12 th June 2006	Agenda for next P.C. Planning Committee Meeting closes
20 th June 2006	P.C. Planning Committee Meeting W.F.V.H @19.30

There being no further business, the meeting closed at 22.25.

Karen Kuderovitch
Parish Clerk. 10.4.06