



**Woodham Ferrers &
Bicknacre Parish Council**



Minutes of a Meeting of the Annual Council Meeting of the Parish Council held on Tuesday 2nd May 2006 at 20.00 at the Pitman Room, Bicknacre Village Hall, to discuss the items of business listed below.

MEMBERS WERE REMINDED THAT IN LINE WITH THE CODE OF CONDUCT FOR COUNCILLORS THEY ARE OBLIGED TO DECLARE AN INTEREST IN ANY AGENDA ITEM AGAINST WHICH THEY HAVE OR MAY BE SEEN TO HAVE ANY SUCH INTEREST.

73. **Election of Chairman, Vice Chairman and Parish Council Officers ! DECISION**
Member elected the Chairman, Vice Chairman and Parish Council Officers. Cllr J. Bishop nominated Cllr. B. Arnold to take position of Chairman. This was seconded by Cllr. G. Woricker. Cllr C. Saltmarsh accepted the position as Vice Chairman. The Acceptance of Office was signed and the Code of Conduct distributed.

74. **Apologies.**
Tony Dawkins – Family Business

75. **Minutes.**
The Minutes of the Parish Council Planning Meeting held on 4th April 2006 were approved and signed.
On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.

76. **Accounts.**
Members approved the following cheques for payment:

Cheque No.	Payment to	Amount	VAT
103670	Chelmsford Borough Council – Lease Hooe	£10.00	
103671	E.A.L.C. – Essex Equals Four Course - Clerk	£350.00	
103672	E.A.L.C. – Annual Subscription	£457.39	
103673	Allianz Cornhill Insurance – Annual Policy	£2121.11	
103674	R.C. Landforce Ltd – Green Keeper	£450.41	£67.08
103675	B.G. Appleton – Litter	£202.79	£30.20
103676	B.G. Appleton – Litter	£86.60	£12.90
103677	B.M.V.H. Letting	£21.62	
103678	E.A.L.C. – Raising the Profile – Clerk/Cllr C. Saltmarsh	£60.00	
103679	A to Z Supplies	£100.63	£14.99
103680	Mr D. Wybrow – Maintenance Contractor	£85.00	
103681	B.P. Armstrong (Ace Bins)	£12.00	
103688	Applied Image Printers	£110.00	

77. **Football ! DECISION TAKEN**
Members agreed the fee for a recent pitch application. The Clerk reported on the request for documentation for one-day Football Tournament.

78. **Field Reports.**
78.1 **Priory Field.**
The Clerk reported that the grass has been cut.
78.2 **The Hooe.**
Cllr J. Saltmarsh reported that on the request from the Police the gate is being closed at 6pm until further notice. Cllr C. Saltmarsh suggested a more secure lock to be

supplied. It was requested the Clerks contact number on the skate ramp to be changed.

78.3 **Lodge Road.**

The Clerk reported the grass had been cut. Cllr. Blanks reported the Electrician had visited the site and awaiting a report to the Clerk.

The Clerk reported the repairs to the play equipment had been done.

The Clerk also reported that new fences were to be replaced by Chelmer housing as requested in the next two weeks.

The Clerk asked help from Cllr R Poulter re: CBC Lodge Road lease.

79. **Village Hall Reports.**

79.1 **Bicknacre Memorial Village Hall.**

Nothing to report.

80. **Annual Parish Assembly**

Members discussed and agreed the final arrangements for May 5th 2006.

81. **Community Help**

It was reported work had been done at the Congregational Church and St Marys Churchyard, Woodham Ferrers.

82. **Web Site**

Cllr R. Blanks declared an interest and took no further part in the discussions.

This item was deferred for another three months.

83. **Easter/Whitsun Holiday Play Activities**

The Clerk reported an average figure of 30 children attending the sessions and it was a great success. 1 day planned for Whitsun holidays.

84. **Risk Assessment**

Clerk informed members of her plans to carry out risk assessments for the Parish Council.

85. **Training.**

Members noted new training opportunities.

86. **Street Cleansing**

Cllr. C. Saltmarsh report on recent meeting attended with the Clerk and C.B.C. The Clerk to make further enquiries.

87. **SID**

Cllr Blanks reported a SID at the APA on 5th May. Further discussion deferred to next meeting.

88. **Annual Parish Assembly**

Members to agree final arrangements. – **error – on twice**

89. **Parish Council Forum**

Clerk noted attendance for this meeting.

90. **Information.**

Members are invited to share relevant information.

Cllr J. Saltmarsh gave apologies for 6th June and requested a list of officers for next meeting.

Cllr J. Bishop requested information from English Heritage re Priory Arch.

Cllr G. Woricker requested plans of Lodge Road Playing Fields.

Cllr C. Saltmarsh asked Clerk to contact Adventure Playgrounds re: loose pole.

Cllr R. Poulter reported on local planning issues.

Cllr B. Arnold requested CCTV at the Hooe be discussed asap. He also reported on pricing for possible picnic tables at the Hooe – to be reviewed in the future.

91. **Council Diary.**

Members noted the Council Diary as follows:

5 th May 2006	Annual Parish Assembly. W.F.V.H. @ 20.00
8 th May 2006	Agenda for next P.C. Planning Committee Meeting closes
16 th May 2006	P.C. Planning Committee Meeting W.F.V.H @19.30
29 th May 2006	Agenda for next Parish Council Meeting closes
6 th June 2006	Parish Council Meeting. W.F.V.H @ 20.00
8 th June 2006	Friends of Priory Fields B.M.V.H. @ 20.00
12 th June 2006	Agenda for next P.C. Planning Committee Meeting closes
20 th June 2006	P.C. Planning Committee Meeting W.F.V.H @19.30

The meeting closed at 22.10.

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Karen Kuderovitch
Parish Clerk. 5.5.06

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Signed by the Chairman – Cllr C. Saltmarsh

