

WOODHAM FERRERS & BICKNACRE PARISH COUNCIL

MINUTES of a Parish Council Meeting of the Parish Council held on Tuesday 4th July 2006 at 20.00 at Woodham Ferrers Village Hall, Woodham Ferrers to discuss the items of business listed below.

MEMBERS ARE REMINDED THAT IN LINE WITH THE CODE OF CONDUCT FOR COUNCILLORS THEY ARE OBLIGED TO DECLARE AN INTEREST IN ANY AGENDA ITEM AGAINST WHICH THEY HAVE OR MAY BE SEEN TO HAVE ANY SUCH INTEREST.

In Attendance:

Cllr. B. Arnold(in the chair)	Cllr. C. Saltmarsh	Cllr. L. Carroll
Cllr. T. Dawkins	Cllr. J. Saltmarsh	Cllr. J. Bishop
Cllr. R. Blanks	Cllr. R. Poulter	Cllr. J. Rushworth
Clerk of the Council		

109. **Apologies.**

Cllr. G. Woricker, Personal Business

110. **Minutes.**

The Minutes of the Parish Council Planning Meeting held on 6th June 2006 were approved and signed.

On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.

111. **Accounts.**

The Clerk reported that the Internal Auditor completed and Audit from 1st April to 31st May 06. There was a recommendation that the CBC Precept should have been recorded on 2nd May. The Clerk advised she was unaware of this being in the account as she had no notification and reported this at a later stage. The Parish Council now has on-line banking which will make the accounting easier. There was a £12 difference on amount recorded on 6th June. Internal Auditor has recommended she calculate salary, tax and NIC for Clerk. Annual Audit is due in by 28th August 06 and work has been started on this. Outstanding football fee has been received and Clerks mileage has increased to 54.4p.

Members approved the following cheques for payment:

Cheque No.	Payment to	Amount £	VAT
103710	B.G. Appleton (Contracts)	117.91	17.56
103711	R.C. Landforce Ltd – Greenkeeper (May)	450.41	67.08
103712	Derek Wybrow – Maintenance Contractor	140.00	
103713	B.M.V.H. – Hire	11.25	
103714	W.F.V.H. – Hire (including Summer Play, CBC)	150.00	
103715	B.G. Armstrong – Ace Bins	12.00	
103716	B.T. – Parish Council Phone Line	10.68	
103717	Anglian Water (Sewerage) – Lodge Road	84.50	
103718	Essex & Suffolk Water – Lodge Road	34.75	
103719	C.B.C. Whitsun Parish Sports Programme	120.00	
103720	C.B.C. Trade Refuse	17.11	
103721	DSA Electrical Engineers	105.75	15.75
103722	Mrs C.A. Coe – Internal Audit (16/3 – 14/6/06)	92.50	
103723	C.P.R.E. Annual Subscription	26.00	
103724	C.B.C. – Easter Holidays Sports Programme	360.00	
103725	PC World – Office Chair & Scanner (Clerk)	169.98	
103726	E.A.L.C. – Budget & Precept Course (Clerk)	30.00	
103727	N.A.L.C – Local Council Admin Subscriptions	53.20	
103728	Time Retail Finance (B&Q Trade Account)	28.00	4.18
103737	R.C. Landforce Ltd – Greenkeeper (June)	450.41	67.08

112. **Planning.**

Members considered the following applications:

Application No.	Details	Decision
06/01172/FUL	St Giles, Moor Hall Lane, Bicknacre Provision of 41 new and refurbished flats, together with new community hall and associated management suite	No Objections (Existing building single storey/reduce speed limit?)
06/01250/FUL	The White House, The Street, Woodham Ferrers Retrospective application for single timber garage	No Objections
06/05082/TPO	30 Barbrook Way, Bicknacre Crown reduction by 25% and clean out deadwood of T1 Oak	No Objections
06/01173/FUL	13 White Elm Road, Bicknacre Rear Conservatory	No Objections

Cllr T. Dawkins requested copies of tree information.

113. **RoSPA**

Cllr C. Saltmarsh gave an overview of the meeting with RoSPA and agreed to maintain a dialogue with them.

114. **Field Reports.**

114.1 **Priory Field.**

The Clerk reported the field had been mowed on a number of occasions. Repair work started at goal mouths and had been reseeded and will be regularly monitored, watered and fertilized. Westerings/Five Acres mowed and strimmed.

The Maintenance Contractor obtained 4 new padlocks and replaced on Notice Boards. Cllr C. Saltmarsh reported work on the locks. Cllr J. Bishop reported a broken fence post.

114.2 **The Hooe.**

The Clerk reported this had been mowed on a number of occasions. Childrens play areas, car parks, dog walking areas, and gateways had all been strimmed.

The Maintenance Contractor had filled and compacted holes in the ground, worked on the BMX Ramp panels. Cllr B. Arnold requested the Clerk to follow up with Adventure Playgrounds.

114.3 **Lodge Road.**

This had been mowed on a number of occasions together with children's play areas and gateways. Repair work started at goal mouths and had been reseeded and will be regularly monitored, watered and fertilized.

115. **Village Hall Reports.**

97.1 **Bicknacre Memorial Village Hall.**

Cllr J. Saltmarsh's reported a high level of anxiety on future of Bicknacre Memorial Village Hall.

116. **Priory Arch**

Cllr J. Bishop offered to contact English Heritage re: repairs.

117. **Review of Street Cleansing Services**

Cllr C. Saltmarsh gave a report and Councillors agreed actions.

118. **Notice Boards**

The Clerk to make contact with Priory School re: sharing cost of Notice Board.

119. **Football**
The Clerk reported on arrival of new goalposts, Danbury Mission Fun Day, Application received for goalpost grant at County FA, 1st instalment invoices to go out.
120. **Parish Council Officers**
Members reviewed the current list. Cllr J. Saltmarsh stood down as Planning Chairman and it was agreed Cllr C. Saltmarsh to take the position. Cllr B. Arnold stood down as School Governor for Priory Primary School.
121. **Road Traffic Accident – Woodham Ferrers March 05**
Deffered to next meeting.
122. **Annual Newsletter**
Deferred.
123. **Meeting with Cllr, R. Bass**
Councillors discussed, Cllr R. Poulter gave an overview and it was agreed to add to Planning Agenda for further discussion.
124. **Training**
Members noted new training opportunities. The Clerk reported she had attended session two of Essex Equals Four Course, also Budget and Precept. The Chairman attended a training day.
125. **Community Hall Committee**
Members considered a funding request.
126. **Information**
The Clerk and Members shared any other relevant information.
127. **Council Diary.**
Members agreed the move of September meeting date.

Members noted the Council Diary as follows :

6 th July 2006	Friends of Priory Fields, B.M.V.H. 20:00
10 th July 2006	Agenda for next P.C. Planning Committee Meeting closes
18 th July 2006	P.C. Planning Committee Meeting W.F.V.H @19.30
24 th July 2006	Agenda for next Parish Council Meeting Closes
1st August 2006	Parish Council Meeting W.F.V.H. 20.00
***** PLEASE NOTE	NO PLANNING MEETING IN AUGUST *****
PROPOSED SEPT DATES	
4 th September 2006	Agenda for next Parish Council Meeting Closes
12 th September 2006	Parish Council Meeting B.M.V.H. 20.00

There being no further business, the meeting closed at 22.25.

K. Kuderovitch
Parish Clerk
12.7.06