

# **WOODHAM FERRERS AND BICKNACRE** **PARISH COUNCIL**

**MINUTES** of a meeting of the Parish Council held on Tuesday 2<sup>nd</sup> December 2003 at 20.00 at Bicknacre Village Hall.

Those in attendance: Cllr. C. Saltmarsh in the Chair.  
Cllr. B. Arnold. Cllr. J. Bishop. Cllr. R. Blanks.  
Cllr. L. Carroll. Cllr. T. Dawkins. Cllr. J. Rushworth.  
Cllr. J. Saltmarsh. Cllr. G. Woricker.

Clerk of the Council.

One member of the public.

299. **Apologies.**

Apologies were received from Cllr. R. Poulter (Chelmsford Borough Council), who was unable to attend.

300. **Minutes of the Parish Council Meeting held on 18<sup>th</sup> November 2003.**

The minutes were approved and signed by the Chairman (with two small amendments).

On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public to address the Council.

The matter raised was the BMX humps at The Hooe. The humps are deteriorating and need some topsoil. After some discussion it was decided that our visitor would investigate sources of topsoil and come back to the Parish Council at a later date.

301. **Matters Arising.**

A list of matters arising from recent meetings is appended to this agenda.

302. **Planning.**

Members considered the following applications:

03/02171/FUL

**19, Priory Road, Bicknacre.**

Single storey extension with room in roof.

Members suggested that a window should be installed in the front of the garage to improve the appearance. **NO OBJECTION**

03/02205/FUL

**Sunray, Main Road Woodham Ferrers.**

Single storey rear extension.

Decision deferred.

03/02215/FUL

**Brewers Arms, Main Road, Bicknacre.**

Land currently used as overspill car park to be developed for a proposed three bedroom chalet style dwelling for land lord and family.

Members noted that this application refers to a site which is outside the village development envelope. **OBJECTION**

Members noted the following decision by C.B.C.:

03/01793/FUL

**Low Ridge, 37, White Elm Road, Bicknacre.**

Mobile home for temporary period of 12 months during construction of new house. A

**Birkett Hall Farm.** Members noted withdrawal of appeal.

**Priory Farm.** The Clerk reported on the present position. The Clerk has been in touch with English Heritage and our solicitors about fencing the monument and a notice to the public about the arch. Tenders for the fencing have arrived.

303. **Accounts.**

Members approved the following cheques for payment:

			VAT.
A to Z Supplies. Stationery.	Ch. No 103131.	£ 52.88.	£ 7.88.
Ace Bins. Cleaning.	Ch. No 103132.	£ 19.00.	
PSL Electrical. Lights. Priory Field.	Ch. No 103133.	£ 64.63.	£ 9.63.
Mr. D. Wybrow. Handyman.	Ch. No 103134.	£ 180.00.	£ 5.41.

304. **Field Reports.**

304.1 **Priory Field.**

The Clerk reported on works carried out by the handyman, and advised that the pitches will now be rolled. Members agreed that repairs to the noticeboard should go ahead. The Chairman reported that work on the installation of CCTV has started.

304.2 **The Hooe.**

The Clerk reported that work on the BMX ramp has been completed. Members discussed the damage to the hedge, and decided to write to C.B.C. on the matter.

304.3 **Lodge Road.**

The Clerk reported that the pitches will now be rolled and that goal post hooks are now available. A letter from a football club will be considered at the next meeting.

305. **Insurance.**

Members discussed the Long Term Agreement and decided to consult a broker in April. The Fixed Asset Register was examined and some adjustments made. The Clerk will now send a copy to the insurers. CK

306. **Christmas Lights.**

Members agreed that the lights should be erected on 8<sup>th</sup> December. Cllr. Blanks will arrange with the contractor. The Clerk reported that the lights are now in working order.

307. **Common Land.**

The Clerk reported that the Parish Council's response to the letter from the Countryside Agency has now been sent. Members decided that the Clerk should refer to the Land Registry before signs are purchased. CK

Members agreed to discuss Leighams Common at the next meeting.

308. **Traffic Calming Measures.**

The Clerk reported that he has written to C.B.C. to rearrange a meeting in February or March 2004.

309. **Parish Website.**

Members agreed to register with The Local Channel.

310. **Chelmsford Borough Council Schemes.**  
Parish Sports Programme. Members agreed to take part in this scheme at Easter.  
Environmental Gateway Cleaning Programme. The Clerk has registered an interest in this scheme if it is to be repeated in 2004.
311. **Urban Footways.**  
The Clerk reported on contacts with C.B.C. This parish is not high on the list of priorities. To be reconsidered in the Spring.
312. **Bulk Refuse Collections.**  
Members agreed to take advantage of this service. The Clerk will notify "In Touch". **CK**
313. **Entertainment Licence.**  
Members discussed the renewal application. It was agreed, with some reservations, not to oppose it. The Clerk will write to C.B.C. and the school regarding last year's agreement. **CK**
314. **Grants.**  
Members decided to make a grant to Essex Air Ambulance and to defer consideration of the First responders' request to the next meeting.
315. **Children's Playground Working Party.**  
Members reviewed the outcomes of the meeting of 2.12.2003, and confirmed their decision to make an initial commitment of £10,000 for the new playground at The Hooe.
316. **Information.**  
Cllr. J. Saltmarsh reported on the Bicknacre Memorial Village Hall meeting. The subjects discussed included concerns about the CCTV installation, damage to a wall, and the management of the Village Hall. The Clerk will write. **CK**  
Cllr. C. Saltmarsh referred to news from S.W.F. Safety Forum of promotions for police and fire officers. The Clerk will write to offer our congratulations. **CK**
317. **Council Diary.**  
Members noted the Council Diary as follows:
- 3<sup>rd</sup> December 2003. ACDPC meeting. St. Augustine's Church. Springfield. 19.45.  
8<sup>th</sup> December 2003. Agenda for next P.C. meeting closes.  
10<sup>th</sup> December 2003. Christmas lights come on. 18.00.  
16<sup>th</sup> December 2003. Parish Council Meeting. B.M.V.H. 20.00.  
29<sup>th</sup> December 2003. Agenda for next P.C. meeting closes.  
6<sup>th</sup> January 2004. Parish Council Meeting. B.M.V.H. 20.00.

The meeting closed at 10.42 p.m.

David Godfrey. Parish Clerk. 10.12.2003.