



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL A QUALITY COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING held on
Tuesday 15th January 2013 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

THE CHAIRMAN REQUESTED MOBILE PHONES WERE SWITCHED OFF

In Attendance:		
Cllr. J Saltmarsh (Chairman) Cllr. L. White (Vice Chairman) (arrived late) Cllr C. Saltmarsh Cllr. A. Mair Cllr. R. Poulter CCC	Cllr. K. Wilkin Cllr. R. Blanks Cllr. B. Huggett (arrived late) Cllr. P. Mair Cllr. R. Webster	Clerk of the Council – K. Kuderovitch

1/13.	<p>Declaration of Interests</p> <p>All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at that point on the agenda or as soon as they became aware of the interest. They were advised they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Chair offered members the opportunity to declare any interests and note them. None were reported.</p> <p>The Clerk reported there remains one outstanding Councillor who had not submitted the Register of Interest forms.</p>
2/13	<p>Apologies</p> <p>None.</p>
3/13	<p>Minutes 👍</p> <p>The Minutes of the Parish Council Meeting of 4th December 2012 were reviewed and signed. Cllr Webster noted the word draft was not on them. The Clerk confirmed they were draft.</p> <p>Proposed: Cllr C. Saltmarsh Seconded: Cllr J. Saltmarsh</p> <p><i>On the motion of the Chairman the meeting was adjourned for 15 minute for members of the public/press to address the Council.</i></p> <p><i>The Chair offered the Essex Police present to speak first and Sergeant Phil Morley introduced himself and gave a briefing of which areas he covered and thanks the Parish Council for the invitation.</i></p> <p><i>The Chairman thanks the Essex Police and then read the following statement:</i></p> <p>With reference to the planning application for 22 affordable houses and 16 open market houses:</p> <p>The Parish Council voted at the meeting of 6th November 2012 to continue to support the Affordable Housing project after some Councillors and the Clerk had visited the site at West Hanningfield. The Parish Council has been in constant negotiations with Hastoe and Chelmsford Borough/City Council for a number of years and where possible (subject to confidentiality conditions) has released any information to the general public. Various sites had previously been considered but at a meeting with the then CBC and Hastoe, we were advised that the site behind the Brewers Arms was the preferred site. We were also advised that the applicant had previously made a similar proposal to CBC but had been told that the site was required for affordable housing only and no other proposal would be considered.</p> <p>The latest planning application with the extra 16 open market houses therefore came as a surprise to the Parish Council who did not learn of such a document until the Parish Clerk returned to work</p>

Clerk of the Council:

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	<p>on 8th January 2013. We had no notifications of the planning application including the 16 houses from the landowner or Hastoe.</p> <p>We made immediate contact with Hastoe who also confirmed their surprise and disappointment in the actions the landowner has taken and Hastoe had informed the landowner they would not support the application for the 16 extra houses. The landowners actions are outside of Hastoe or the Parish Councils control. Chelmsford City Council has written to the landowner laying out the Planning Policies that the application would have to adhere to. The Parish Council, Hastoe & Chelmsford Borough Council are meeting on Friday 25th January 2013 to discuss the above and will report back as soon as possible.</p> <p>The Parish Council encourages any resident who feels they have a valid planning related objection to write directly to Chelmsford Borough Council who will have the final decision. We will endeavour to put any information on our web with immediate effect.</p> <p><i>Two residents were present to present their objections in relation to 12/01611/OUT and Cllr A Mair requested the Chair allow the residents to relay all of the objections, which she did.</i></p> <p><i>Two residents were also present to observe the comments in relation to 12/01611/OUT.</i></p> <p><i>A resident asked if any further information was available in connection with the possibility of reducing the speed limit along the Main Road in Woodham Ferrers, Cllr Blanks stated he had made enquiries and would pursue. The resident also asked about the possible impact on an already overloaded sewerage system and the comments were noted.</i></p> <p><i>The Neighbourhood Watch Representative reported a burglary in Hill View, Bicknacre, theft from a car in The Grove and drug usage in a garden in Bicknacre.</i></p> <p><i>A resident was present to ask for the Parish Councils support in opposing the application no 12/01798/FUL and suggested a maximum of two houses be built.</i></p> <p><i>The Architect for the above Planning Application was present and gave an overview of the Planning Application, stating it had been withdrawn and on liaison with Chelmsford Borough Council Planning Dept had then been re-submitted.</i></p>
4/13	<p>Rural Housing</p> <p>Cllr Richard Poulter report on Planning Application 12/01611/OUT. Cllr Poulter reported that Hastoe and the Parish Council had no prior notice of the planning application by Mr King and that Affordable Housing for local people was totally separate and a need had been established in 2010. Cllr Poulter stated that there had been an extra four affordable houses added to the application as the original figure was eighteen. Cllr Poulter stated he would use all his endeavours to oppose the application and that Chelmsford City Council had written to Mr King inviting him to withdraw the application and it was likely to be refused. Cllr Poulter stated that at the meeting on 25th January 2013 he would reiterate this Planning Application was not in the best interests of the village. Cllr Mair asked questions in connection with the previous application and as to why it was approved but Cllr. Poulter confirmed it had never been officially submitted. The Clerk then read an e-mail from Ulrike Maccariello from Hastoe which, in summary, stated that Hastoe had no prior knowledge of the application and it expressed their disappointment considering the hard work that had been out in by Hastoe and the Parish Council to reach the stage of the project. Ms Maccariello had suggested the meeting with Chelmsford Borough Council on 25th January.</p>
5/13	<p>Priory Acres/Danbury Juniors</p> <p>The Clerk informed Council that representatives had met with Danbury Juniors on 18th Dec and the Clerk read the Minutes as follows:</p> <ul style="list-style-type: none">• Lee Palmer confirmed that there are no financial issues with the club, in fact they are continually growing with new teams this season.• If in working with the Priory Acres Group with a possibility of gaining changing rooms at Priory Playing Fields, Danbury Juniors would potentially lose pitches this would not be of interest to the club.• The club felt that the two groups had investigated thoroughly all possible options and that



	<p>at this stage, Danbury Juniors could not envisage committing to the project with Priory Acres.</p> <ul style="list-style-type: none"> The club would still like to build a basic structure or site a new portacabin at Priory Playing Fields in the future. <p>The Clerk reported a request from Priory Acres group for the Council to instruct their legal representatives to draw up a lease. The Clerk advised that plans would need to be submitted before the Council could consider a request. Cllr Huggett confirmed that the request was not a formal request from the group and the Clerk stated she would arrange a meeting as agreed with the Priory Acres group.</p>
6/13	<p>Priory Fields Management Committee/Friends of Priory Fields</p> <p>Cllr C. Saltmarsh reported some terminology issues with the RX1 and requested the Parish Council agree to pursue the Deed of Covenant. The Clerk advised that historically some progress had been made and that she would check the records. Cllr Saltmarsh also reported on a successful grant from the Woodland Trust of some 400+ trees. The Clerk asked if FoPF would be interested in the offer she had secured from Chelmsford City Council about a grant for fruit trees. Cllr Saltmarsh requested, in his absence, other Councillors attend the FoPF Meetings and this was agreed.</p> <p>A vote was taken and all agreed the above.</p>
7/13	<p>Policies and Procedures 🇬🇧</p> <p>New model Standing Orders for further discussion and agreement.- Deferred to February 2013.</p>
8/13	<p>Training 🇬🇧 📱</p> <p>Councillors discussed an evening tailored session run by Essex Association of Local Councils at an approximate cost of £340. The Chair recommended all Councillors and the Clerk attend. Council to agree the content in due course, the Clerk advised it could be tailored to Councillors specific requirements.</p> <p>A vote was taken and all agreed to the above.</p>
9/13	<p>Accounts 🇬🇧 📱</p> <p>The Clerk report on decision from CCC re tax bases and advised that she anticipated no adjustment to the agreed Precept Figure was required. Clerk to clarify security questions on new application form for Unity Bank and advises signatories no documentation was required. Clerk to make further enquiries as to authorisation limits and report back.</p>

Payment Method	Payment to:	Amount £	VAT £
4.12.12	Applied Image – December Newsletter (includes paper & printing)	720.00	
4.12.12	BF Grounds Maintenance – November 2012	720.00	120.00
11.12.12	Chelmsford Safety – Traffic Cones & Hi Vis for Priory Parking Marshal	86.40	14.40
11.12.12	B.F. Grounds Maintenance – General Maintenance for Nov (£600) & Entrance works at The Hooe (£1416)	2016.00	336.00
12.12.12	Mr A Kerrigan – Health & Safety advice in 2012	190.00	
18.12.12	Mr M. Wilson – Various Maintenance Tasks (notice boards, bins, phone box, salt, picnic tables)	261.40	
19.12.12	BT – Parish Council Mobile Phone	27.53	4.59
24.12.12	E-On –Lodge Road	17.00	
24.12.12	E-On Priory Playing Fields	24.00	
27.12.12	BT – Parish Council Office 01245 328988	128.97	21.49
28.12.12	Essex & Suffolk Water – Lodge Road	18.45	
3.1.13	BT Direct Debits – BT Internet Service	86.04	14.34
8.1.13	BMVH Hire Fees for November	15.36	
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8.1.13	Jaytrade – Cleaning Materials for Lodge Road	94.90	15.82



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8.1.13	Tax Assist – Annual License for Kashflow	144.00	24.00
104839	Essex County Council 50% share of CCTV Maintenance Contract	180.00	30.00
104840	Society of Local Councils Annual Membership	162.00	
		4899.73	tbc

Salaries December :

Payment Method	Payment to	Amount £
8.1.13	Inland Revenue Tax & NIC Staff	2713.56
18.12.12	Mr J. Higgins – Priory Playing Fields Parking Marshal	
18.12.12	Mr S. Cornell – December Newsletters	
12.12.12	Mrs K Kuderovitch – December Salary	
12.12.12	Mrs M. Webdale – The Hooe	
12.12.12	Mrs N. Ovel – Lodge Road	
4.12.12	Mr S. Jarrard – Litter Picker	
5.12.12	Mr A. Manthorpe – December Newsletter	
5.12.12	Mr A. Manthorpe – Litter Picking	
104841	Mrs S Marsh – Lodge Road	
4.1.13	Scottish Life – Clerks Pension	
Date	Balance of all accounts held	
30.9.12	Barclays Community Account	£23,321.28
30.9.12	Barclays Business Saver	£11,955.26

Income:

28.12.12	E-On Credit from overpayments for Lodge Road	£60.84
4.1.13	Simon Houlding Advertisements	£90.00

TOTAL

£150.84

Funds Transfer

8.1.12	From Business Bonus Saver to Community Account (Pension)	£765.25
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10/13. a) Planning

Application No	Details	Cllr. to report
12/01611/OUT	Land South of the Brewers Arms Main Road, Bicknacre Essex <i>Residential development comprising of 38 no. dwellings including 22 affordable dwellings and 16 market housing dwellings</i> The Parish Council unanimously voted to strongly object to the application. The following were all concerns: Overdevelopment; Outside development boundary; Access location and safety concerns; Effect on Drainage/Sewerage/Flooding Effect on school numbers/doctors/local services; Effect on the Wildlife The Rural Housing application satisfies local policies, this application does not. The Parish Council also resolved to prepare a further document for presentation at our meeting on 25 th January 2012. It was resolved for all Councillors to send in via e-mail before Monday 21 st January 2013	
12/01547/FUL 12/01834/LBC	Dyers Farm, Main Road, Woodham Ferrers Chelmsford Essex CM3 8RP <i>Rear single storey extension (to provide an enlarged kitchen)</i>	Cllr A. Mair advised it was withdrawn
12/01798/FUL	Blatch Cote, White Elm Road, Bicknacre, Chelmsford, Essex CM3 4LR <i>Demolition of existing residential building & erection of 2 no 4 bedroom dwellings and 1 no. 5 bedroom dwelling with associated garages.</i>	No local issues Concerns re lack of footpath

Planning Contributions 📧 – e-mail from Joy Thomas. The Council resolved to accept the £552.88 available now. The Chair reported that Brookfields had lodged a planning appeal and the Council will write to the Planning



Inspectorate reiterating the grounds that the appeal was refused on.	
11/13	<p>Bicknacre & Woodham Ferrers Youth Group The Clerk reported that the group had held a very successful film night on 12th January 2013. The meeting with the Youth Group Parish Councillor/Chair/Clerk (in her role as a youth volunteer) and the Youth Group reps to discuss the equipment had been arranged for Thursday 17th January 2013.</p>
12/13	<p>Football/Parking The Clerk reported that there had been a great improvement on the car parking at Priory Playing Fields and that the marshal was effective. The Chair reported that the Sunday hirers (a Church Group) would no longer be using the hall.</p>
13/13	<p>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) & Village Hall) Reps to report any incidents or problems. 📱📄</p> <p>Vandalism Reports – The Council would monitor the situation and follow up the anti-social behavior diaries. The Clerk to make enquiries as to possible solutions to reduce access to the alleyway from the Grove to Brockenhurst way and what could be done.</p> <p>Web site upgrade update. The Clerk reported she was pleased with the look and the ease of updating the web and the Councillors who had visited the web agreed. Cllr Webster pointed out some minor errors – Clerk to investigate. The Clerk updated that the Maintenance Man had been unwell but would be back to the tasks asap.</p> <p>Letters from residents in relation to:</p> <ol style="list-style-type: none"> a) a grant application from the Scouts – agreed a grant of £50. b) The Woodham Ferrers Village Sign – the quote for replacement was reported as approx. £2.5 - £3K c) St Marys Churchyard – Clerk to clarify the request. d) First Responders grant application. Agreed a grant of £250. <p>Speedwatch had requested a grant. The Clerk asked Cllr Blanks to clarify if they were asking for a one off donation or would prefer to apply to the Parish Council as and when they needed equipment.</p> <p>Cllr A. Mair stated that he had re-submitted a Planning Application and his would arrive into the Parish Council Office soon.</p> <p>Cllr. Huggett questioned the need for a car parking marshal now the Church Group had left.</p> <p>Cllr Wilkin asked the Clerk to once again ask for a site visit to look at the tree outside the village shops as CCC had promised a site visit and this had not taken place.</p> <p>Cllr J. Saltmarsh advised Councillors the Traffic Advisory Committee would be applying for a 20mph speed reduction outside both schools. Cllr Saltmarsh also advised of the Bicknacre Memorial Village Hall AGM on 1st February 2012.</p> <p>Cllr Huggett advised the Church had appointed a new minister.</p> <p>Cllr. Webster reported that the Headteacher of St Marys C of E School in Woodham Ferrers was retiring.</p> <p>Councillors were be invited to share any items not covered.</p>
The following agenda items are of a confidential nature and will be closed to the public	
14/13	<p>Personnel Committee Report A report was given by the Chair. The Chair asked for it to be Minuted she was refusing the Clerks advice.</p>

FOPF meet 2nd Thursday of each month.

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K. Kuderovitch 21.1.13