



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL A QUALITY COUNCIL



MINUTES OF PARISH COUNCIL MEETING HELD ON

Tuesday 1st October 2013 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

In Attendance:		
Cllr. J Saltmarsh (Chairman) Cllr C. Saltmarsh Cllr. A. Mair	Cllr. R. Blanks Cllr N. Baker	Clerk of the Council – K. Kuderovitch

THE CHAIRMAN REQUESTED MOBILE PHONES ARE SWITCHED OFF

84/13.	Declaration of Interests All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them. The Clerk to request the new Councillors completed forms.
85/13	Apologies Cllr L. White, Cllr. P. Mair, Cllr R. Poulter, Cllr S. Sinclair
86/13	Minutes The Minutes of the Parish Council Meeting of 10 th September 2013 were approved and signed. Proposed: Cllr. C. Saltmarsh Seconded: Cllr. A Mair On the motion of the Chairman the meeting was be adjourned for 15 minute for members of the public/press to address the Council. A Neighbourhood Watch report was given and a question posed from a resident.
87/13	Priory Fields Management Committee/Friends of Priory Fields Cllr C. Saltmarsh reported which included agreement for preliminary enquiries by FoPF and information on the scheduled meetings.
88/13	Report from Cllr R. Poulter – CCC Not present.
89/13	Accounts Councillors annual expenses - deferred. The Clerk reported on the External Audit 2012-2013 as being completed with no recommendations. Christmas Decorations – all in favour of £200 & VAT to be spent. The 1 st Quarter Budget Review was reviewed and agreed. Bicknacre Lunch Club – all in favour of £100 grant. Proposed: Cllr C. Saltmarsh Seconded: Cllr A. Mair

Payment Method	Payment to:	Amount £	VAT £
BACS	4.9.13 – BMVH Rental Fees – - FoPF	15.36	
BACS	4.9.13 – BMVH Rental Fees - OC	20.16	
BACS	4.9.13 – A to Z Supplies – Stationery	40.21	6.70
BACS	4.9.13 – Play Inspection Company – 3 sites	215.82	35.97

Clerk of the Council:

Mrs K Kuderovitch
Parish Council Office,
Woodham Ferrers Village Hall, Main Road,
Woodham Ferrers, CM3 8RJ
01245 328988
E Mail clerk@wfandbpc.org.uk



BACS	4.9.13 – Neighbourhood Watch Annual Grant	240.00	
BACS	4.9.13 – Edwards – Ball Stop System for Lodge Road Playing Fields	1397.09	232.85
BACS	9.9.13 – Mrs K Kuderovitch – Chairmans Allowance Gift	27.49	
BACS	16.9.13 – Action Play & Leisure – Repairs Hooe Play Equipment	1440.00	240.00
BACS	17.9.13 – BF Grounds Maintenance – August	800.00	133.33
BACS	17.9.13 Action Play & Leisure – Repairs Hooe Play Equipment (Bridge)	873.60	145.60
BACS	18.9.13 Mr M. Wilson – Maintenance Tasks	84.05	
D/D	18.9.13 – BT – PC Mobile	35.41	5.90
D/D	E-On – Priory Playing Fields	31.00	1.48
D/D	E-On – Lodge Road	12.00	0.57
BACS	23.9.13 BMVH Rental Fees – PC	3.84	
BACS	23.9.13 – Applied Image – Sept Newsletter	680.00	
D/D	25.9.13 BT Office Phone 01245 328988	121.14	20.19
BACS	25.9.13 Littlejohn External Audit 2012 – 2013	360.00	60.00
		6397.17	882.59


Salaries September 2013 :

BACS	4.9.13 – Mr A Manthorpe – account adjustment (underpaid)	£2036.68
BACS	18.9.13 – Mrs S Marsh – Salary Sept - Lodge Road	
BACS	18.9.13 HMRC Tax & NIC Sept	
BACS	20.9.13 – Mr J Higgins – Car Park Marshal Priory Playing Fields	
BACS	20.9.13 – Mrs N. Ovel – Salary Sept Lodge Road	
BACS	20.9.13 – Mrs K Kuderovitch – Salary Sept	
BACS	23.9.13 – Scottish Life Clerks Pension	
BACS	23.9.13 – Miss C Woodruff – Sept Newsletters	
BACS	24.9.13 Mrs K Kuderovitch – Mileage Sept	
Date 31 Aug 13	Balance of all accounts held Barclays Community Account Barclays Business Saver	

Income:

25.9.13	Danbury Juniors FC – Pitch Fees in Full for 2013-14 Season	£1040.00
TOTAL		£1040.00

90/13. a) Planning

	The Clerk to hand out the updated Planning List for 2013 - deferred. Clerk/Councillors reported any other planning concerns. Clerk to submit to all relevant parties the Councils objections re the Maldon housing development.	
91/13	<p>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) & Village Hall) Reps to report any incidents or problems.</p>  <p>Clerk/Councillors to advise and report which included: Chairman read a statement from Carol Ball, Priest in Charge, re Priory Acres project – November agenda item. Clerk to publish the 2014 PC Calendar. Christmas Event with schools Monday 2nd December and competition agreed. Playground Inspection reports – Meeting. Community Resilience Workshops – January 2014. Football update & Bye Laws updates. Canon Photocopier @ £429.24 & VAT per quarter – all in favour</p>	



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	<p>Proposed: Cllr. R. Blanks Seconded: Cllr. C. Saltmarsh Oil Buying Scheme – Cllr Baker to investigate and report. The Chair thanked Cllr R Blanks for all his hard work. The Chair asked for Personnel Committee members to volunteer. Councillors were invited to share any items not covered and the Clerk took notes to action.</p>
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K. Kuderovitch

2.10.13