



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL A QUALITY COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD ON
Tuesday 3rd December 2013 at 19.30 at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF

DRAFT

In Attendance:	
Cllr. J Saltmarsh (Chairman) Cllr C. Saltmarsh Cllr. A. Mair	Cllr. R. Blanks Cllr N. Baker Cllr R. Blanks
Clerk of the Council – K. Kuderovitch	
104/13.	<p>Declaration of Interests</p> <p>All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them. The Clerk to request the new Councillors completed forms. Cllr N Baker declared an interest in Item 113/13 – Grant application Rainbows</p>
105/13	<p>Apologies</p> <p>Cllr L. White (Vice Chairman), Cllr. P. Mair, Cllr. B. Huggett</p>
106/13	<p>Minutes 👍</p> <p>The Minutes of the Parish Council Meeting of 1st October 2013 were approved and signed. Proposed: Cllr. R. Blanks Seconded: Cllr. A. Mair The Minutes of the Parish Council Meeting of 5th November 2013 were approved and signed. Proposed: Cllr. C. Saltmarsh Seconded: Cllr. N. Baker On the motion of the Chairman the meeting was adjourned for 15 minute for members of the public/press to address the Council. <i>Members of the public posed questions to the Council and a Neighbourhood Watch Report was given.</i></p>
107/13	<p>Priory Fields Management Committee/Friends of Priory Fields</p> <p>Cllr C. Saltmarsh reported on the opportunity of land purchase.</p>
108/13	<p>Report from Cllr R. Poulter – CCC</p> <p>Cllr. Poulter reported and Clerk to invite Cllr. Ian Grundy to the January/February Meeting.</p>
109/13	<p>Priory Acres Project</p> <p>The Chair gave a summary of the latest letter received from Rev Carole Ball & Rev Michelle Marshall.</p>
110/13	<p>Application to the Clerk for Dispensation 👍</p> <p>Councillors wishing to participate in the Precept Agreement 2014/2015 discussed, proposed and agreed the process and authorised the Clerk to grant dispensations in her role as the Responsible Officer. Proposed: Cllr C. Saltmarsh Seconded: Cllr A. Mair All Councillors present applied to the Clerk by show of hands and the Clerk granted the</p>

Clerk of the Council:

Mrs K Kuderovitch
Parish Council Office,
Woodham Ferrers Village Hall, Main Road,
Woodham Ferrers, CM3 8RJ
01245 328988
E Mail clerk@wfabpc.org.uk



	dispensation.
111/13	<p>Accounts </p> <p>2nd Quarter Budget Review was agreed. . Precept Agreement for 2014/1015 was reviewed and agreed as a 0% increase @ £54,230.00 Proposed: Cllr. A. Mair Seconded: Cllr. R. Blanks The Clerk to report on Parish Council Accounts.</p>

Payment Method	Payment to:	Amount £	VAT £
BACS	29.10.13 Mr M Wilson – Maintenance Tasks	200.60	
D/D	5.11.13 Canon UK Ltd – Photocopying	174.44	34.88
BACS	11.11.13 – Festive Lights for Woodham Ferrers Village Green	119.96	19.99
BACS	11.11.13 – BF Grounds Maintenance for October & Village Greens	1280.00	213.33
BACS	13.11.13 – GE Capital – Canon Photocopier Lease	487.10	tbc
BACS	20.11.13 – Travis Perkins – Materials	13.38	tbc
D/D	22.11.13 E-On – Priory Playing Fields	31.00	1.48
D/D	22.11.13 E-On – Lodge Road	12.00	0.57
		2318.48	tbc

Salaries November 2013 :

BACS	29.10.13 – Mrs K Kuderovitch – Mileage October	£1954.66
BACS	5.11.13 – Mrs S Marsh (missed payment from October)	
BACS	5.11.13 – Mr G. Scholes – Litter Picking - Nov	
BACS	20.11.13 – Mrs S. Marsh – Lodge Road November	
BACS	20.11.13 – Mrs J Higgins – Car Parking Priory Playing Fields	
BACS	20.11.12 – Mrs N Ovel – Lodge Road Changing Rooms – Nov	
BACS	20.11.13 Mrs M. Webdale – The Hooe – Nov	
BACS	20.11.13 – Mrs K Kuderovitch – November Salary	
BACS	20.11.13 = HMRC – Staff Tax & NIC	
D/D	21.11.13 – Scottish Life – Clerks Pension	
Date	Balance of all accounts held	
30 Oct 13	Barclays Community Account	£39,619.49
30 Oct 13	Barclays Business Saver	£11,997.21

Income:

22.11.13	Priory Sports FC – 1 st Instalment 13/14 (Replacement Cheque	£333.33
22.11.13	Liana Adams – Advertising	£10.00
TOTAL		£343.33


a) Planning

112/13	<p>Christmas 2013 </p> <p>A quote for Christmas lights at Woodham Ferrers Village Green at £80 & VAT was agreed. Proposed: Cllr N. Baker Seconded: Cllr. A. Mair.</p>
113/13	<p>General Village Reports/Correspondence (to include Field Reports - Priory/Hooe/Lodge Road) & Village Hall) Reps to report any incidents or problems.</p> <p></p> <p>Clerk/Councillors to advise and report which included: Cllr Blanks reported on the Bus Consultation due in by 9th Dec 2014.</p>



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	<p>Woodham Ferrers Village Green – Expenditure agreed for the repair of the Woodham Ferrers Village Sign @ £150 & VAT. Proposed: Cllr A. Mair Seconded: Cllr C. Saltmarsh Discuss and agree expenditure for a replacement Bench on Bicknacre Village Green @ £629 & VAT - deferred Discuss and agree expenditure for retentioning of the zip wire at the Hooe at £300 & VAT – deferred – further enquiries. Report from Lodge Road – resolved Clerk to request an on site meeting with Ballstop. Grants – applications from Rainbows & Essex Air Ambulance were discussed. Council resolved to give £83.94 to Rainbows and agenda item Air Ambulance for January. Proposed: Cllr R. Blanks Seconded: Cllr. C. Saltmarsh Leighams Road Safety Sign – agenda for February St Marys School Governor vacancy – Clerk to check with Head of St Marys Letters from residents were considered Councillors were be invited to share any items not covered which included recognition of the work for the Woodham Ferrers Village Green, advertisement for another maintenance man.</p>
The following item is of a confidential nature and will be closed to the public.	
114/13	Insurance Clerk reported.
115/13	Personnel Committee & Staff Xmas Bonus 

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K. Kuderovitch

11.12.13