



WOODHAM FERRERS AND BICKNACRE PARISH COUNCIL A QUALITY COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD ON

Tuesday 13th January 2015

at Bicknacre Memorial Village Hall, Bicknacre, Essex



= Expenditure decision



= A resolution to be made

THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF

In Attendance:		
Cllr. J. Saltmarsh (Chairman)	Cllr. R. Blanks	Clerk of the Council –
Cllr L. White (Vice Chairman)	Cllr S. Sinclair	K. Kuderovitch
Cllr C. Saltmarsh	Cllr. M. Little	Cllr.R. Poulter (CCC)
Cllr. G. Blackshaw		Cllr. M. Flack (CCC)
Cllr. A. Mair		

1/15.	<p>Declaration of Interests</p> <p>All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them.</p>
2/15.	<p>Apologies</p> <p>Cllr. N. Baker. Cllr G. Blackshaw would arrive late.</p>
3/15.	<p>Minutes 🇬🇧</p> <p>The Minutes of the Parish Council Meeting of 2nd December 2014 were approved and signed.</p> <p>Proposed: Cllr. L. White Seconded: Cllr. M. Little</p> <p>On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.</p> <p>2 members of the public addressed the Council.</p>
	<p>Cllr. G. Blackshaw arrived @ 8pm.</p>
	<p>Report from Cllr R. Poulter – CCC</p> <p>Councillor Poulter reported on the Gladman Developments and the full report is attached to these Minutes.</p>
5/15.	<p>A report was given from the Extraordinary Parish Council Meeting on 8th January 2015.</p> <p>14/01976/OUT Horseshoe Farm, Main Road, Bicknacre, Chelmsford</p>

Clerk of the Council:

Mrs K Kuderovitch
Parish Council Office,
Woodham Ferrers Village Hall, Main Road,
Woodham Ferrers, CM3 8RJ
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E Mail clerk@wfandbpc.org.uk



	<p>Essex CM3 4EX Outline application for residential development of up to 110 dwellings, land for doctors surgery, open space, landscaping, ancillary infrastructure and means of access. (All matters reserved except access). The Parish Council was unanimous in not supporting this Planning Application and a full report is attached to these Minutes</p>
6/15.	<p>Quality Status Pilot Scheme Clerk report the Parish Council has been successful and gained Foundation Stage and was commended by the panel on their community engagement with Planning Applications.</p>
7/15.	<p>Adoption of Equality & Diversity Policy/Action Plan 🇬🇧 Equality & Diversity adopted unanimously. Action Plan discussed.</p>
8/15.	<p>Priory Fields Management Committee/Friends of Priory Fields Cllr C. Saltmarsh reported.</p>
9/15.	<p>Accounts 🇬🇧📷 The Clerk reported and agreement of £125 given for the expenditure for leaflets in connection with 14/01976/OUT.</p>

Date	Method	Payment to	Amount £	VAT £
28.11.14	D/D	Essex & Suffolk Water – Lodge Road	15.66	
1.12.14	D/D	E-On – Lodge Road Playing Fields	8.00	0.38
1/5.12.14	BACS	MowDirect – Salt Spreader (reversed & resent on 5.12.14)	149.00	24.83
2.12.14	BACS	QS Solutions –Repair of solar light in bus stop	169.50	28.25
2.12.14	BACS	Site Supply – Hi-Viz jackets for Speedwatch	145.03	24.17
2.12.14	BACS	Transfer to Alto Card (Petty Cash)	100.00	
5.2.14	BACS	Essex Lights – Christmas Lights Bicknacre	384.00	64.00
5.2.14	BACS	Festive Lights – Christmas Lights Woodham Ferrers	111.62	18.60
10.12.14	BACS	Maypole Express – December Newsletter	665.00	
10.12.14	BACS	Top to Toe – Maintenance tasks	220.00	
10.12.14	BACS	B.F. Grounds Maintenance – October 2014	800.00	133.33
10.12.14	BACS	Ahead 4 – Annual Charge for PC Back up service	216.00	36.00
10.12.14	BACS	Essex Lights – Christmas Lights Woodham Ferrers	149.00	24.00
16.12.14	BACS	Ahead 4 – Remote back up - Sept	18.00	3.00
16.12.14	BACS	Ahead 4 - Remote back up - Oct	18.00	3.00
16.12.14	BACS	Tax Assist – Audit service for April – June 2014	247.25	Not charged - query
16.12.14	BACS	Bicknacre Village Hall Nov – Friends of Priory Fields	6.00	
16.12.14	BACS	Bicknacre Village Hall Nov – Parish Council	12.00	
17.12.14	BACS	BT – Parish Council Mobile	41.94	6.99
19.12.14	BACS	B.F. Grounds Maintenance – November 2014	800.00	133.33
22.12.14	D/D	Anglian Water – Lodge Road	79.87	
22.12.14	D/D	E-On – Priory Playing Fields	22.00	1.05



23.12.14	BACS	Cllr.C. Saltmarsh – Poppy Wreath Stow Maries	18.49	
29.12.14	D/D	BT – Parish Council Internet	99.00	16.50
5.1.15	BACS	Chelmsford Community Transport Scheme – transfer of Grant from ECC	2056.00	
TOTAL			6583.36	517.43

Staff Salaries December 2014 (BACS):





2.12.14	Mr A. Manthorpe – Litter	£2664.25
2.12.14	Mr A. Manthorpe – News	
10.12.14	Mr G Scholes – News/Litter/Car Park	
19.12.14	Mrs K Kuderovitch – Salary Dec	
19.12.14	Mrs S Marsh – Lodge Road Gate – Dec	
19.12.14	Mrs N. Ovel – Lodge Road Cleaning	
19.12.14	HMRC – Staff Tax & NIC	
23.12.14	Scottish Life Pensions – Clerk - Dec	
23.12.14	Mr G Scholes – Flyer	
23.12.14	Mrs K Kuderovitch – Dec News	
5.1.15	Mrs K Kuderovitch – Mileage - Jan	
5.1.15	Mr G Scholes – Litter/Car Park	

Unity Bank Account – Income (BACS)

9.12.14	Simon Houlding – Advertising	90.00
9.12.14	Woodham Radars 1 st Instalment 14-15	103.33
TOTAL		193.33

9/15.	Planning	Planning
14/02023/FUL	Seven Acres Farm, Crows Lane, Woodham Ferrers, Essex CM3 8RS Determination as to whether the prior approval of the Local Planning Authority will be required for the proposed changed of use of Agricultural Building to a Dwelling House (Use Class C3) comprising two dwellings	No response submitted
14/01822/FUL	42 Thriftwood, Bicknacre , Chelmsford Essex CM3 4HT Single storey front and side extension	No response submitted
14/01893/FUL	Barns South East Of Hobclerks Farm, Crows Lane Woodham Ferrers, Chelmsford, Essex Demolition of existing barn. Conversion of residual barn to residential use, including a new front porch, a 1.8 metre high timber boarded fence and alterations to existing vehicular access	No response submitted
14/01898/FUL -	2 Brockenhurst Way, Bicknace, Essex conversion of garage to dwelling	No local issues note re: parking issues
14/02039/FUL	2 Providence Cottages, Bicknacre, Essex External alteration from render to timber weatherboarding	No local issues



14/02062/FUL	2 Providence Cottages, Bicknacre, Essex Construction of double garage with front dormer window and rear rooflights to provide accommodation above.	Concerns re: future development - access is outside defined settlement
14/02027/FUL	Carolyn Cottage, Main Road, Woodham Ferrers, Essex CM3 8RH Single storey side extension, two storey rear and side extension and insertion of new f/f side window	No response submitted
14/05290/TPO	Priory Field Recreation Ground, Bicknacre Road, Danbury A report was given by Cllr Richard Poulter. A possibility of future liability and costs was mentioned.	Clerk to action
Councillors were invited to discuss any local planning issues. Cllr. White left the meeting at 9pm.		
10/15.	Bicknacre Village Green Project Call Sinclair reported on the progress. Clerk to action.	
11/15.	The Hooe Skatepark Project The Clerk reported progress and a report will be given for the February Meeting.	
12/15.	Community Games Grant 2015 Agreement given to apply for funding to hold another event in May 2015.	
13/15.	  General Reports from Clerk/Councillors, to include: <ol style="list-style-type: none"> a) Playing Fields (Hooe, Lodge Road, Bicknacre Playing Field) b) General Village (Maintenance/Issues) Clerk reported X-Reem Disco on 30th January, Elections in May 2015, Love where you live, c) Village Hall Reports d) Correspondence from parishioners/groups e) Councillors were invited to share any items not covered 	
THE FOLLOWING ITEM IS CONFIDENTIAL AND WILL BE CLOSED TO THE PUBLIC		
14/15.	Bicknacre Playing Field Lease   Figure agreed unanimously.	

Meeting closed 9.30pm.

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K. Kuderovitch
14.1.15