

**MINUTES FROM THE PARISH COUNCIL MEETING HELD ON**

Tuesday 8<sup>th</sup> September 2015

at Bicknacre Memorial Village Hall, Bicknacre, Essex





= Expenditure decision



= A resolution to be made

**THE CHAIRMAN REQUESTED MOBILE PHONES ARE SWITCHED OFF**

In Attendance:		
Cllr. J Saltmarsh (Chairman) Cllr. C. Saltmarsh Cllr. L. Godwin Cllr. G. Blackshaw	Cllr. R. Blanks Cllr S. Sinclair Cllr. A. Mair	Cllr R. Poulter, CCC Clerk of the Council K. Kuderovitch

109/15	<b>Declaration of Interests</b> All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk offered members the opportunity to declare any interests and note them.
110/15.	<b>Apologies</b> Cllr. Little. Cllr. White. Cllr. M. Flack
111/15.	<b>Minutes</b>  The Minutes of the Parish Council Meeting of 7 <sup>th</sup> July 2015 were approved and signed. <b>Proposed Cllr. C. Saltmarsh</b> <b>Seconded: Cllr. R. Blanks</b> <i>On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council.</i> <i>1 resident addressed the Council.</i>
112/15.	<b>Fixed Asset Register Review (deferred) /Standing Orders Review/Foundation Quality Application</b>  Councillors resolved to change the public session in the Standing Orders to 15 minutes. Clerk reported she awaits the return of the External Audit and then can apply for Quality level in the Local Council Award Scheme.
113/15	<b>Report from Cllr R. Poulter</b> Cllr. Poulter expressed the benefits of a Neighbourhood Plan which included an increase in CIL payments. Flooding issues - the ditch at White Elm Road had been resolved and Cllr. Poulter would now concentrate on Peartree Lane. Gladman – Cllr. Poulter reported the appeal was unlikely to be heard before

**Clerk of the Council:**

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	<p>December – Chelmsford City Council would now need to demonstrate their five year housing plan. 2 other appeals at Boreham and Great Leighs had been submitted also. Cllr. Poulter confirmed that all previous comments lodged would go to the Planning Inspectorate, but comments would be repeated to show renewed interest.</p> <p>Sainsbury's – delayed due to a retail study, Chelmsford City Council in discussions with Sainsbury's re space allocation.</p>
114/15	<p><b>Priory Fields Management Committee/Friends of Priory Fields</b> Cllr. C. Saltmarsh reported there had been a fire, hay was cut and the Craft Fair sate was set for November 22<sup>nd</sup> 2015.</p>
115/5.	<p><b>Playground Inspection Report</b> Councilors reviewed 2 high risk items 1) it was resolved to remove the zip wire at The Hooe, and Council to consider the future disabled access @ The Hooe. Minor items were listed for the maintenance team.</p>
116/15.	<p><b>Bicknacre Village Green Project</b> 📷📹 A decision was reported as imminent on the funding application for the pathways. Clerk reported another funding application was in reserve. Memorial benches were discussed. James Halls to present to Council in October (Cllr. Godwin to assist with OHP).</p>
117/15.	<p><b>The Hooe Skateboard Park Project</b> 📷📹 The Chairman read a letter from the Vice Chairman of Essex County Council congratulating the Council on their great achievement. The skate park was reported to be a huge success. The project management was discussed and it was resolved to write to Wick steed before payment of the invoice. Minor finishing works to be arranged (Cllr. Blackshaw to investigate). The Clerk reported a professional skateboard demo on Saturday 12<sup>th</sup> September at midday.</p>
118/15.	<p><b>Annual Meetings 2016</b> Councilors agreed the schedule, with the date for the Annual Parish Meeting to still be finalised.</p>
119/15.	<p><b>X-Reem Youth Group</b> 📷 Clerk updated the Winter Schedule was commencing Friday 11<sup>th</sup> September. Council resolved to allow further items to be sold for proceeds to go to the youth group.</p>
120/15.	<p><b>Lodge Road Playing Fields Project</b> Councilors considered a play area scheme @ approx. £30K. The Clerk was accumulating feedback from residents. It was resolved to have a rolling agenda item.</p>



121/15.	<p><b>Accounts</b> </p> <p>Clerk report awaiting return of the External Audit for 2014/2015. The VAT figure to be submitted = £3,829.80. Councilors agreed that the allocation of Planning Gain for Woodham Lodge of £3,658.39 be allocated to Lodge Road Playing Fields Project. Annual Insurance quote agreed @ £2,054.51 on a 3 year fixed plan.</p>
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Date	Method	Payment to	Amount £	VAT £
29.6.15	BACS	BF Grounds Maintenance – May 2015	800.00	133.33
1.7.15	D/D	E-On – Lodge Road Playing Field	8.00	0.38
6.7.15	D/D	British Telecom – Internet Services	99.00	16.50
6.7.15	BACS	B.F Grounds Maintenance – Skate Park Base	12,300.00	2050.00
7.7.15	BACS	B.F. Grounds Maintenance – June 2015	800.00	133.33
7.7.15	BACS	Woodham Ferrers Village Hall – Rent 6.7-2.10.15	520.00	
7.7.15	BACS	Global Promotions – Bicknacre Skate Park Bands	94.80	15.80
16.7.15	BACS	The Sign Maker – Memorial Plaque Skate Park	248.25	41.37
17.7.15	D/D	British Telecom – PC Mobile	30.00	5.00
22.7.15	D/D	Anglian Water – Lodge Road	64.07	
22.7.15	D/D	E-On Bicknacre Playing Fields	22.00	1.05
27.7.15	BACS	4imprint – Sports Bottle Bicknacre Skate Park	180.54	30.09
27.7.15	BACS	Mervin Electrical – Replacement CCTV	124.80	20.80
27.7.15	BACS	EALC – Cllr S. Sinclair Training	70.00	
27.7.26	BACS	Chelmsford CC – Play in the Park	154.00	
28.7.15	D/D	Essex & Suffolk Water	4.50	
3.8.15	D/D	E-On – Lodge Road Playing Field	8.00	0.38
4.8.15	BACS	Top to Toe – Maintenance (incl. Lodge Rd @£475)	905.00	
4.8.15	BACS	Came and Company – Insurance Addition	25.00	
4.8.15	BACS	B.F. Grounds Maintenance – July 2015	800.00	133.33
12.8.15	BACS	Mrs K. Kuderovitch – Ribbon for Skate Opening	19.40	
12.8.15	BACS	Bicknacre Memorial Village Hall – FoPF July	8.00	
12.8.15	BACS	Bicknacre Memorial Village Hall – Parish Council	10.00	
12.8.15	BACS	Bicknacre Memorial Village Hall – FoPF June	16.00	
12.8.15	BACS	Bicknacre Memorial Village Hall – Parish Council	22.20	
13.8.15	D/D	G.E. Capital Finance – Photocopier	337.10	56.19
18.8.15	D/D	British Telecom – PC Mobile	30.00	5.00
24.8.15	D/D	E-On Bicknacre Playing Fields	22.00	1.05
25.8.15	BACS	Matthew Smith Photography – Skate Park Opening	20.00	
25.8.15	BACS	ESE Direct – Large Bin for The Hooe	174.84	29.14
25.8.15	BACS	The Bin Shop 2 x wire baskets for The Hooe	176.98	29.50
28.8.15	D/D	Essex & Suffolk Water Lodge Road	4.50	
1.9.16	D/D	E-On – Lodge Road Playing Field	8.00	0.38
3.9.15	BACS	Top to Toe - Maintenance	345.00	
3.9.15	BACS	Mallorn Web	120.00	
3.9.15	BACS	B.F. Grounds Maintenance – August 2015	800.00	133.33
8.9.15	Cheque	SLCC Annual Networking Event	7.50	
<b>TOTAL</b>			<b>£19,379.48</b>	<b>£2,835.95</b>



**Staff Salaries July/August 2015 (BACS):**







29.6.15	Mrs K. Kuderovitch – Mileage June	<b>£4,505.43</b>
7.7.15	Mr G... Scholes - Litter	
20.7.15	Mr G.Kuderovitch – Telephone Box Library	
20.7.15	Mrs K Kuderovitch – Salary July	
20.7.15	Mrs S Marsh – Lodge Road Gate – July	
20.7.15	Mrs M. Webdale – The Hooe - July	
21.7.15	Royal London/Scottish Life Clerks Pension	
27.7.15	Mrs K. Kuderovitch – Mileage July	
12.8.15	Mr G. Scholes – Litter	
12.8.15	Mrs K Kuderovitch – Salary August	
12.8.15	Mrs S Marsh – Lodge Road Gate – August	
12.8.15	Mrs M. Webdale – The Hooe - August	
21.8.15	Royal London/Scottish Life Clerks Pension	
25.8.15	Mrs K. Kuderovitch – Mileage August	

**Unity Bank Account – Income (BACS)**

4.8.17	Chelmsford City Council – Planning Gain from Woodham Lodge	£3,658.39
2.9.15	Sale of Youth Group TV (Youth Funds)	32.00
<b>TOTAL</b>		<b>£3,690.39</b>

122/15.	Planning	Planning
14/01976/OUT	<b>Horseshoe Farm Main Road Bicknacre Chelmsford Essex CM3 4EX</b> Outline application for residential development of up to 110 dwellings, land for doctors surgery, open space, landscaping, ancillary infrastructure and means of access. (All matters reserved except access). <b>The Parish Council received notification of an appeal.</b>	Cllr. Poulter reported
15/01333/FUL	<b>4 Peartree Lane Bicknacre Chelmsford Essex</b> Description of works: First floor extension above garage	No local issues
15/01412/OUT	<b>Site At The Brambles Main Road Bicknacre Chelmsford</b> Description of works: Construction of a dwelling	No local issues
15/01425/CLEUD	<b>The Brambles Main Road Bicknacre Chelmsford</b> Description of works: Use of land as garden land	No local issues
15/01300/FUL	<b>36 The Grove Bicknacre Chelmsford Essex</b> Single storey rear extension.	No local issues
15/01283/FUL	<b>7 Willow Cottages Lodge Road Bicknacre Chelmsford</b> Description of works: Proposed single storey side extension	No local issues
<b>For Info</b> 15/01039/FUL	<b>5 Sunnyway Cottages Bicknacre Road Danbury Chelmsford &amp; Amendments</b> First floor side and rear extension. Ground floor side extension.	Extraordinary Meeting held on 28 <sup>th</sup> July 2015
15/00951/FUL	<b>Woodham Hall Main Road Bicknacre Chelmsford</b> Conversion of barns to three residential units and construction of three new cartlodges. Comments submitted: The Parish Council wish to make the following observations/comments: Access - we believe this to be	



15/05175/TPO	<p>partly owned by ECC Highways (from the Main Road). There needs to be works done to the surface, made wide enough for 2 vehicles to pass and safety is a concern. The Parish Council also suggests that a restriction be placed that no future property development take place on the land.</p> <p><b>40 New England Close Bicknacre Chelmsford CM3 4XA</b> T17 - Oak - rear boundary 40 New England Close - crown reduction by 2m max</p>	
<p>Councillors were invited to discuss any local planning issues. Land opposite the Brewers was mentioned.</p>		
123/15	<p>  <b>General Reports from Clerk/Councillors, to include:</b></p> <ul style="list-style-type: none"> <li>a) Playing Fields (Hooe, Lodge Road, Bicknacre Playing Field) Football started – showers delayed due soon. New tap required at Lodge Road.</li> <li>b) General Village (Maintenance/Issues/Suggestions). Councillors resolved the following purchases: New Bench for the Grove @ £398 &amp; VAT &amp; installation. Seat for WF Bus Shelter @ £300 &amp; VAT. Bin for WF Bus Shelter @ £200 &amp; VAT. Tree @ Deerhurst Chase @ £880 – resolved to seek advice/write to owner and limit to £300. Christmas Carols Date = 30<sup>th</sup> Nov. Gate closure @ The Hooe was agreed to continue. Wheelie Bin Slow Down Stickers – October agenda, Recycling Board – due soon, Telephone Box Library - successful. Christmas Lights – agenda October.</li> <li>c) Village Hall Reports</li> <li>d) Correspondence from parishioners/groups – smoke nuisance reported.</li> <li>e) Councillors were invited to share any items not covered. Letter of thanks to Jill Oliver for Chairing Speedwatch Group. Update given on the Over 55's club.</li> </ul>	
<p><b>THE FOLLOWING ITEMS ARE CONFIDENTIAL AND WILL BE CLOSED TO THE PUBLIC</b></p>		
124/15	<p><b>Priory Small Field Lease/Bicknacre Playing Field License</b>   Clerk updated hopefully finalising in October.</p>	
125/15	<p><b>4 Oak Trees @ Bicknacre Playing Fields.</b>   No response from 14<sup>th</sup> July letter.</p>	



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**WOODHAM FERRERS AND  
BICKNACRE PARISH COUNCIL**  
A QUALITY COUNCIL

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..... K. Kuderovitch, Clerk 10.9.15