



MINUTES OF THE PARISH COUNCIL MEETING HELD ON

Tuesday 6th October 2015

at Bicknacre Memorial Village Hall, Bicknacre, Essex

 = **Expenditure decision**  = **A resolution to be made**
THE CHAIRMAN TO REQUEST MOBILE PHONES ARE SWITCHED OFF

In Attendance:		
Cllr. J Saltmarsh (Chairman)	Cllr. R. Blanks	Cllr M. Flack, CCC
Cllr. L. White (Vice Chairman)	Cllr S. Sinclair	Clerk of the Council
Cllr. C. Saltmarsh	Cllr. A. Mair	K. Kuderovitch
Cllr. L. Godwin	Cllr. G. Blackshaw	
Cllr. M. Little		

126/15	Declaration of Interests All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk offered members the opportunity to declare any interests and note them.
127/15.	Apologies Cllr. R. Poulter
128/15.	Minutes  The Minutes of the Parish Council Meeting of 8 th Sept 2015 were approved and signed (addition of over 55's club). Proposed : Cllr. G. Blackshaw Seconded: Cllr. C. Saltmarsh On the motion of the Chairman the meeting was adjourned for 15 minutes for members of the public/press to address the Council. 2 members addressed the Council.
129/15.	Fixed Asset Register Review  Councilors reviewed and agreed..
130/15	Report from Cllr M. Flack Cllr Flack reported details of the Chelmsford City Council 2021-2026 Housing Assessment and 4 areas in Bicknacre are included. Full details at: www.chelmsford.gov.uk/call-for-sites .
131/15	Priory Fields Management Committee/Friends of Priory Fields Nothing to report.

Clerk of the Council:
Mrs K Kuderovitch
Parish Council Office,
Woodham Ferrers Village Hall, Main Road,
Woodham Ferrers, CM3 8RJ
01245 328988
E Mail clerk@wfandbpc.org.uk

132/5.	<p>Bicknacre Village Green Project 📷📹</p> <p>A presentation was given by James Halls on plant detail and colours which was well received. The Clerk reported a new application for funding would be decided upon 24th November 2015.</p>
133/15.	<p>The Hooe Skateboard Park Project 📷📹</p> <p>The letter was discussed, comments accepted and a discount of £1,000 accepted off the final invoice. On site meeting to be requested for final sign off.</p>
134/15.	<p>Lodge Road Playing Fields Improvement Project 📷📹</p> <p>Clerk presented ideas to start the project. An application for matched funding to be submitted to CCC and further local opinion sought. Clerk to meet with an additional supplier on 15th Oct.</p>
135/15.	<p>Christmas 2015</p> <p>Councillors discussed plans for lights and events 📷📹</p> <p>Christmas Carols – Monday 30th November, Clerk to bring estimate for new lighting for the tree.</p>
136/15.	<p>Accounts 📷📹</p> <p>Clerk reported that the External Audit for 2014/2015 was signed off and the Notice of Conclusion of Audit would be posted on Monday 12th October. The VAT had been submitted as £3,820.33. 1st Quarter Budget Review – reviewed and agreed. Alto Card Report given, audited to August 2015. The Clerk reminded Council that November 2015 would be the Budget for Precept agreement for the Financial Year 16/17.</p>

Date	Method	Payment to	Amount £	VAT £
16.9.15	D/D	BT – Parish Mobile	30.00	
16.9.15	BACS	BMVH – PC Hire for July	14.00	
22.9.15	D/D	E-On – Priory Playing Fields	22.00	1.05
23.9.15	BACS	Maypole Press – September Newsletter	555.00	
28.9.15	D/D	BT – Parish Phone 01245 328988	138.39	23.06
29.9.15	D/D	Canon UK – Photocopying 2.2.15 – 1.8.15	75.16	12.53
30.9.15	BACS	Ahead 4 – New PC Laptop & 1 hour set up charge	255.00	42.50
30.9.15	BACS	Ahead 4 – Annual Remote Back Up Service	42.00	7.00
30.9.15	BACS	Open Spaces Society – Annual Subs	45.00	
30.9.15	BACS	A to Z Supplies – Copier paper	182.88	30.48
6.10.15	Cheque	Essex Playing Fields Annual Subs	30.00	
TOTAL			£1389.43	£116.62

Staff Salaries September 2015 (BACS):

8.9.15	Mr A. Manthorpe – Litter Collection	
8.9.15	HMRC Backdated payments July/August	



16.9.15	Mr G. Scholes – Litter Picking August	£2,397.17
18.9.15	Mrs M. Webdale – The Hooe - Sept	
18.9.15	Mrs N. Ovel – Lodge Road - Sept	
18.9.15	Mrs K. Kuderovitch Clerks Salary - Sept	
18.9.15	Mrs S. Marsh –Lodge Road Gate - Sept	
18.9.15	HMRC – Tax & NIC Staff - Sept	
22.9.15	Royal Lon-Scottish Life Clerks Pension	
23.9.15	Mr G. Kuderovitch – Sept News	





Unity Bank Account – Income (BACS)

28.9.15	Payment for sale of Dart Board (held for Youth Group)	£15.00
29.9.15	50% of CCC Precept for 2015/16	29,015.00
29.9.15	Advertising – Liana Adams	£15.00
TOTAL		£29,045.00

137/15.	Planning	Planning Officer
15/01556/FUL	Peacocks House, The Street, Woodham Ferrers, Essex CM3 8RQ Construction of 2 no. two storey rear/side extensions. Alternations to existing roof to form new gable end to match extensions. Additional f/f side widows. Construction of a balcony over the existing ground floor orangery.	No local issues
15/01496/FUL	Little Oaks, Moor Hall Lane, Bicknacre, Essex Proposed detached garage.	No local issues
15/01539/COUPA	Site At Town Farm Main Road Woodham Ferrers Essex Conversion of 3 agricultural buildings into 3 residential dwellings (Use class C3 dwelling houses). Demolition of some of the old dairy buildings. Conversion of the old dairy into a 2 bedroom single storey dwelling. Conversion of the old cattle sheds into a 3 bedroom single storey dwelling. Conversion of the hay barn and farm workshop into a 4 bedroom single storey dwelling. Maintain cart lodge as storage	Outside defined settlement & safety concerns of the access in & out

Councillors will be invited to discuss any local planning issues.

138/15	  General Reports from Clerk/Councillors, to include: <ol style="list-style-type: none"> a) Playing Fields (Hooe, Lodge Road, Bicknacre Playing Field) Disabled access issues were discussed, CCC to be contacted, gate at The Hooe to re-open and close at dusk. b) General Village (Maintenance/Issues/Suggestions). Essex County Council Bus Consultation - discussed. Support the rec-cycling initiative – Councillors asked to support. Resolved to purchase 200 slow down wheelie bin stickers @ £400 & £127.50 leaflet distribution. Bench @ The Hooe additional delivery cost £108 - agreed. County Broadband – Clerk to invite them to attend a PC Meeting – Funding
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	<p>Applications CIF submission, , X-Reem event on 22nd October, Report from the EALC Conf, NALC Awards – Chairman June Saltmarsh in the final three candidates.</p> <p>c) Village Hall Reports</p> <p>d) Correspondence from parishioners/groups. Letter from Danbury resident – to be investigated. Considered grant application from Essex Air Ambulance - for Nov. LHP Update given.</p> <p>e) Councillors to be invited to share any items not covered. Cllr. Sinclair gave an update on the over 55's club, Clerk offered to assist.</p>
<p>THE FOLLOWING ITEMS ARE CONFIDENTIAL AND WILL BE CLOSED TO THE PUBLIC</p>	
<p>139/15</p>	<p>Priory Small Field Lease/Bicknacre Playing Field License  </p> <p>Clerk to update. Drafts handed out for final queries to be sent to Clerk before Nov meeting.</p>
<p>140/15</p>	<p>4 Oak Trees @ Bicknacre Playing Fields.  </p> <p>An update was given. Council resolved to make contact again with Insurance company and then OCA.</p>

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K. Kuderovitch
7.10.15