

4th January 2018.

The Public and Press are invited (Public Bodies Admission to Meetings Act 1960) and all Councillors are summoned, to attend the forthcoming meeting of Woodham Ferrers & Bicknacre Parish Council, where the under-mentioned business is proposed to be transacted.

K. Kuderovitch..... Clerk to the Council

AGENDA FOR THE PARISH COUNCIL MEETING TO BE HELD ON

Tuesday 8th January 2019

at The School Room, Main Road, Woodham Ferrers, Essex.



THE CHAIRMAN REQUESTED MOBILE PHONES ARE SWITCHED OFF



= Expenditure decision



= A resolution to be made

1/19.	Declaration of Interests All Members were reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. The Clerk to offer members the opportunity to declare any interests and note them.
2/19.	Apologies – vote to be taken to accept 🇬🇧
3/19.	Minutes 🇬🇧 The Minutes of the Parish Council Meeting of 4 th December 2018 to be approved and signed.
4/19.	Public Forum
5/19.	Proposed closure of St. Mary's School, Woodham Ferrers 🇬🇧 Clerk to report.
6/19.	Friends of Priory Fields Cllr. Sinclair to report.
7/19.	Community Projects/Funding 🇬🇧  Clerk to report/update & Council to consider new projects: <ul style="list-style-type: none"> • Additional parking at Bicknacre Playing Fields –Bicknacre Village Green/EALC Local Service Fund - Community Gardener application – report from funding application – decision due 6th December 2018. • Lodge Road Swings – Council to review 2 quotes for new swings from Wicksteed (£4,825 & VAT) & Sovereign (£2,038.26 & VAT). Clerk obtaining quotes for play bark at additional cost. Project funded from Essex County Council Community Initiatives Fund & Parish Council Project Funds. • Bicknacre Village Green/Herb Garden – Clerk to report on funding application to the EALC Local Service Fund. • Bicknacre Village Green – Clerk to report on ordering & planting of 2 trees and a plaque (ex-Cllr. C. Saltmarsh). • Community Special Constable – Clerk to report. • The Hooe – replacement bollard around the car park. Quotes being sought. • Tree works – Clerk to report. • Woodham Ferrers Herb Garden – Clerk to report.
8/19.	Accounts 🇬🇧 

Clerk of the Council:

Mrs K Kuderovitch, Parish Council Office, Woodham Ferrers Village Hall, Main Road, Woodham Ferrers, CM3 8RJ
01245 328988 E Mail clerk@wfandbpc.org.uk

- Chairman checked & sign Unity Bank Statements and monthly bank reconciliations for end of December 2018 (unity No 2) & end of November/December 2018 (Unity Main).
- Project Allocation spreadsheet – Council to review.
- Council to consider a new dog bin @ Sunnyway Cottages at a cost of £240 & VAT & £100 per annum service charge.
- Chelmsford City Council Precept 19/20 – Clerk to report.
- Council to approve the following payments made/to be made:

EXPENDITURE

Date	Method	Payment to	Amount £	VAT £
UNITY MAIN A/C (20317757)				
Paid:				
19.12.18	BACS	SWF Print December Newsletter	435.00	
19.12.18	BACS	Mallorn – IT Call out – email	25.00	
20.12.18	BACS	Top to Toe – Various Maintenance	233.00	
24.12.18	D/D	E-On – Bicknacre Playing Fields	30.00	1.32
24.12.18	D/D	Anglian Water Lodge Road	74.97	
27.12.18	D/D	British Telecom – 01245 328988	202.99	33.83
31.12.18	D/D	Unity Bank Service Charge	18.00	
2.1.19	D/D	E-On – Lodge Road	20.00	0.95
TOTAL			1038.96	36.10
To be paid:				
8.1.19	BACS	The School Room – Hall Hire Sept – Dec 2018	72.00	
TOTAL				

Staff Salaries December 2018 (BACS):

19.12.18	Mrs K Kuderovitch Clerk's Salary Dec	£3,436.37
19.12.18	Mrs C. Gooday – Lodge Road Cleaning Dec	
19.12.18	Mrs M. Webdale – The Hooe Gate/Inspections Dec	
19.12.18	Mr K. Nicholls – Litter Picking Bicknacre - Dec	
19.12.18	Royal London – Clerk's Pension - Dec	
19.12.18	HMRC – Tax & NIC - Dec	
19.12.18	G. Kuderovitch - Newsletters Bicknacre & Woodham Ferrers	

Unity Bank Balances as at 31st December 2018

A/C 20317757	Unity Current Account @ 31 st December 2018	£15,901.33
A/C 20363578	Unity Project Funds Account No 2 @ 31 st December 2018	£21,698.44

9/19.	Planning 🗨️
10/19.	<p>Clerks & Councillors Reports, to include: 🗨️</p> <p>a) Playing fields & open spaces (The Hooe, Lodge Road Playing Fields, Bicknacre Playing Field etc.). CCTV access. Play in the Park – Easter.</p> <p>b) Village Hall – reports & information.</p> <p>c) Community Groups/organisations. Contact from residents. Update on FOI request – ongoing.</p> <p>d) Councillors were invited to share any items not covered above.</p>
THE FOLLOWING ITEM IS CONFIDENTIAL AND A VOTE TO BE TAKEN TO CLOSE TO PRESS & PUBLIC 🗨️	
11/18.	Personnel Committee/Employment of a Landscaper/Gardener 🗨️

